



Overstrand Munisipaliteit is 'n dinamiese sentrum van uitnemendheid waar die gebied se besondere potensiaal binne 'n pragtige omgewing ontsluit word. Ons taak is om ewewigtige groei en ontwikkeling binne ons natuurlike omgewing tot voordeel van al ons mense in hulle onderskeie gemeenskappe te bevorder. Die Munisipaliteit sluit die Hangklip/Kleinmond, Hermanus, Stanford en Gansbaai areas in.

Overstrand Munisipaliteit is 'n werkgewer met 'n beleid van gelyke geleentede wat daarna streef om 'n dinamiese en effektiewe diens aan sy gemeenskap te lewer. Bevoegde en selfgemotiveerde mense wat uitdagings geniet, word genooi om deel van die topspan te word en vir die volgende pos aansoek te doen:

Superintendent: Parke, Sportgronde, Openbare Oop Ruimtes en Strande (Hermanus)

- **Direktoraat: Gemeenskapsdienste (Verw.: WC0321308) • Salaris: R330 024 per jaar plus deelname aan die “Essensiële”-vervoerskema en 'n selfoontoelaag**

Minimum vereistes: • 'n Graad 12-sertifikaat • vyf (5) jaar toesighoudende ondervinding in munisipale parke, tuinbou, landskap, natuur- of omgewingsbewing • geldige Kode B-/EB-rybewys • rekenaarvaardigheid in MS Office • kommunikasievaardighede in ten minste twee van die drie amptelike tale van die Wes-Kaap.

Hooffunksies: • koördineer take/aktiwiteite wat verband hou met die implementering van prosedures en monitering en verslagdoening oor vordering/uitkomst • hulpbronbeplanning en -beheer • toesig oor en beheer van personeelprestasies, produktiwiteit en dissipline • moniteer en evalueer vordering met betrekking tot herstel-, installering- en instandhoudingswerk • algemene administratiewe take verbonde aan die pos • skakel met ander departemente • administrasie van klein kapitaalprojekte • bestuur van die finansiële hulpbronne van die onderafdeling en uitvoer van gepaartgaande take en aktiwiteite.

Spesiale voorwaardes: Die pos vereis werkverrigting in alle weerstoestande. Daar sal van die suksesvolle kandidaat verwag word om oortyd te werk tydens noodgevalle/beplande oortyd en bystanddiens te lewer.

Meer inligting kan verkry word deur mnr T Marx by 028 313 8092 te skakel.

Benewens die bovermelde salaris bied hierdie pos mededingende voordele wat 'n 13de tjem, mediese bystand, pensioenvoordele, 'n behuisingssubsidie/-toelaag, asook meubelvervoer onder bepaalde voorwaardes insluit.

Sluitingsdatum: Maandag, 21 Desember 2020 om 15:00.

Kennisgewing aan aansoekers:

- Dankie vir u belangstelling om by ons aansoek te doen om 'n betrekking.
- Alle aansoeke moet vergesel wees van 'n dekbrief wat die posbenaming waarvoor u aansoek doen duidelik weerspieël, 'n afskrif van u ID, rybewys (indien versoek) en opvoedkundige kwalifikasie.
- Geen stawende dokumentasie sal teruggestuur word nie.
- Aansoeke kan gerig word aan die Senior Bestuurder: Menslike Hulpbronne, Munisipaliteit Overstrand, Posbus 20, Hermanus, 7200 of faks/e-pos na 0864967735/jobapplications@overstrand.gov.za.
- Aansoeke/stawende dokumente groter as 4MB word nie per e-pos geakkommodeer nie.
- Kandidate wat nie al die stawende dokumente indien nie, sal nie vir hierdie pos oorweeg word nie. Geen laat aansoeke sal oorweeg word nie.
- Verdere kommunikasie sal beperk word tot kortlys-kandidate. As u nie binne ses weke na die sluitingsdatum terugvoering ontvang nie, beskou asseblief u aansoek as onsuksesvol.
- Alle aanstellings sal onderhewig wees aan die nagaan van verwysings van vorige en huidige werkgewers. U aansoek vir hierdie betrekking sal as toestemming beskou word om u kwalifikasies te bevestig.
- Die Raad behou die reg voor om nie 'n aanstelling te maak nie.



Overstrand Municipality is a dynamic centre of excellence combining great potential with a beautiful setting. Our task is to bring about growth and development to the benefit of all our people, in their different communities, whilst maintaining a balance with nature. The Municipality includes the areas of Hangklip/Kleinmond, Hermanus, Stanford and Gansbaai.

Overstrand Municipality, an equal opportunity employer, strives to render a dynamic and effective service to the community. Competent and self-motivated people who enjoy challenges are invited to join our leading team and to apply for the following vacancy:

Superintendent: Parks, Sport Fields, Public Open Spaces and Beaches (Hermanus)

- **Directorate: Community Services (Ref.: WC0321308) • Salary: R330 024 per annum plus participation in the “Essential” vehicle scheme and a cell phone allowance**

Minimum requirements: • a Grade 12 Certificate • five (5) years’ supervisory experience in municipal parks, horticulture, landscaping, nature or environmental conservation • a valid Code B/EB driver’s licence • computer literacy in MS Office • communication skills in at least two of the three official languages of the Western Cape.

Main functions: • co-ordinate tasks/activities associated with the implementation of procedures and monitoring and reporting on progress/outcomes • resource planning and control • supervision over and control of personnel performance, productivity and discipline • monitor and evaluate progress with regards to repair, installation and maintenance work • general administrative tasks • liaison with other departments • administer small capital projects • manage the financial resources of the sub-section and performs associated tasks and activities.

Special conditions: The position required to work in all weather conditions. It will be expected of the successful candidate to work overtime during emergencies/planned overtime and perform standby duties.

More information may be obtained by contacting Mr T Marx on 028 313 8092.

In addition to the above-mentioned salary, this position offers competitive benefits which include a 13th cheque, medical aid, pension, housing subsidy/allowance and removal costs under certain conditions.

Closing date: Monday, 21 December 2020 at 15:00

Notice to applicants:

- Thank you for your interest in seeking employment with us.
- All applications should be accompanied by a covering letter clearly reflecting the name of the position applying for; a copy of your ID; driver’s licence (if required) and educational qualifications.
- No supporting documentation will be returned.
- Applications can be forward to the Senior Manager: Human Resources, Overstrand Municipality, PO Box 20, Hermanus 7200 or fax/email to 0864967735/jobapplications@overstrand.gov.za.
- Applications/supporting documents larger than 4MB sent via email are not accommodated.
- Candidates who do not submit all the supporting documentation as requested, will not be considered for this position. No late applications will be considered.
- Further communication will be limited to short listed candidates. If you have not received a response within six weeks of the closing date, please consider your application as unsuccessful.
- All appointments are subjected to reference checking from previous and current employer(s). Your application for this post will be considered as consent to verify your qualifications.
- The Council reserves the right not to make an appointment.