



**SPECIAL MEETING OF THE COUNCIL**

**SPEZIALE VERGADERING VAN DIE RAAD**

**INTLANGANISO EKHETHEKILEYO YEBHUNGA**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 18 APRIL / APRELI 2017**

**VENUE / PLEK / INDAWO : BANQUETING HALL /  
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU  
HERMANUS**

**TIME / TYD / IXESHA : 11:00**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF A SPECIAL MEETING OF THE COUNCIL  
HELD IN THE BANQUETING HALL, CIVIC CENTRE,  
HERMANUS, ON 18 APRIL 2017 AT 11:00**

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**PRESENT:** Councillors were present as per attached attendance register.




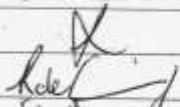
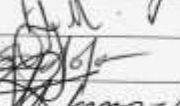
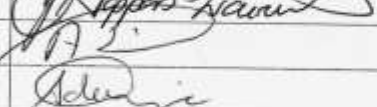


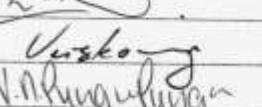
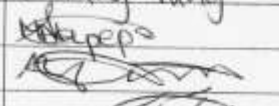



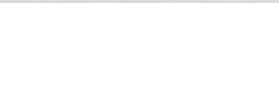



**OFFICIALS PRESENT:** Mr C Groenewald, Municipal Manager  
Ms D Arrison, Director: Management Services  
Ms S Reyneke-Naudé, Director: Finance  
Ms N Michaels, Director: Protection Services  
Mr S Madikane, Director: LED  
Mr R Williams, Director: Community Services  
Mr S Müller, Director: Infrastructure & Planning  
Mr C le Roux, Deputy Director : Finance  
Mr B King, Senior Manager : Financial Services  
Ms R Louw, Senior Manager : Strategic Services  
Mr H Vorster, Senior Manager : Expenditure & Assets  
Mr G Smith, Manager : Social Development  
Ms C Resandt, Communication Officer  
Mr D van der Heever : Chief Audit Executive  
Mr R Fraser, Chief : Traffic/Licences  
Ms H van Tonder, Manager : Council Support Services  
Mr A Gcotyelwa, Housing Officer (Acting as Interpreter)  
Ms S Swart, Administrative Officer: Council Support Services  
Ms M de Villiers, Mayoral Committee Secretary  
ICT

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**MINUTES/....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

SPECIAL COUNCIL MEETING  
18 APRIL 2017

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, A	
BOTHA, D	
BOTHA-GUTHRIE, N	
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
GILLION, E	
KALOLO, SV	
KLOPPERS-LOURENS J	
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	
MOLEFE, B	
MSWELI, X	
NTSABO, L	
OPPERMAN, M	
PUNGUPUNGU, V	
SAPEPA, NM	
SMITH, RJ	
TAFU-NWONKWO, CC	
TEBELE, S	

**1. OPENING**

The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

**Cllr M Opperman**

**RESOLVED**

that the above-mentioned application for leave of absence, **be granted.**

**3. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR**

The Speaker, Ald A Coetsee, informed the meeting that Cllr M Opperman is in hospital.

The Speaker, Ald A Coetsee, informed the meeting of the resignation of Cllr A Klaas.

**4. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)**

**4.1**

**REMUNERATION OF PUBLIC OFFICE BEARERS ACT, 1998 (ACT 20 OF 1998): DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS**

**(ITEM 4, PAGE 1 : SPECIAL MAYORAL COMMITTEE MEETING : 18 APRIL 2017)**

**RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

1. that Council resolution dated 23 January 2017 for Item 4.5 **be revoked**;
2. that the salaries and allowances in respect of the different members of Council as provided for in Government Notice 313, dated 03 April 2017, **be approved** and be made applicable **with effect from 1 July 2016**, subject to the concurrence of same by the Provincial Minister of Local Government, Environmental Affairs and Development Planning; and
3. that, in terms of Section 13 of the government notice mentioned in 1 above, Councillors provide the Municipality with either all the necessary details regarding the councillor's property or assets to be covered by the special risk insurance to provide for the loss of or damage to a councillor's property, assets, life or disability arising from any riot, civil unrest, strike or public disorder, or with written confirmation that such cover is in place as part of a personal insurance portfolio arrangement already made by themselves.

**RESPONSIBLE OFFICIAL :**

**J VORSTER /  
RETHA RUST**

**TARGET DATE OF IMPLEMENTATION :**

**30 APRIL 2017**

**4.2**

**CONTRACT SC 1683/2016: PROPOSED AMENDMENT: SUPPLY & INSTALLATION OF NEW SPORTFIELD LIGHTING AT ZWELIHLE AND HAWSTON SPORTFIELDS**

**(ITEM 5, PAGE 23 : SPECIAL MAYORAL COMMITTEE MEETING : 18 APRIL 2017)**

**RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

1. that **cognisance be taken** of the reasons for the proposed amendment of **Contract SC 1683/2016** for the **Supply & Installation of New Sportfield Lighting at Zwelihle and Hawston Sportfields, for a Contract Period ending 30 June 2017**, in terms of the enabling provisions of Section 116(3) of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003), and that the amendment be consented to; and
2. that **cognisance be taken** that no recommendations or representations were received from the local community by closing date, 03 April 2017.

**RESPONSIBLE OFFICIAL :**

**JH DU PLESSIS**

**TARGET DATE FOR IMPLEMENTATION :**

**18 APRIL 2017**

**4.3**

**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c), FOR MARCH 2017**

**(ITEM 6, PAGE 44 : SPECIAL MAYORAL COMMITTEE MEETING : 18 APRIL 2017)**

**RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for March 2017, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for March 2017, **be noted**.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**4.4**

**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2016/2017:  
3<sup>rd</sup> QUARTER: 01 JANUARY TO 31 MARCH 2017**

**(ITEM 7, PAGE 51 : SPECIAL MAYORAL COMMITTEE MEETING :  
18 APRIL 2017)**

**RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

that **cognisance be taken** of the activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 3<sup>rd</sup> Quarter of 2016/2017;

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**



4.5

**GRANTS-IN-AID: RECOMMENDATIONS FOR 2017/18****(ITEM 8, PAGE 65 : SPECIAL MAYORAL COMMITTEE MEETING :  
18 APRIL 2017)****THE AFRICAN NATIONAL CONGRESS REQUESTED A CAUCUS AT 11:15****THE MEETING RESUMED AT 11:25****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

that the

- (a) Grants-in-Aid: Schedule of recommended beneficiaries for the 2017/18 financial year; and
- (b) Grants-in-Aid: Schedule of unsuccessful applicants 2017/18

**be noted.****RESPONSIBLE OFFICIAL:****GG SMIT****TARGET DATE FOR IMPLEMENTATION:****JULY 2017**

**4.6****SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)  
THIRD QUARTERLY REPORT: JANUARY- MARCH 2017****(ITEM 9, PAGE 72 : SPECIAL MAYORAL COMMITTEE MEETING :  
18 APRIL 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

that the content of the report for the third quarter of the 2016/17 financial year on the top level Service Delivery and Budget Implementation Plan **be noted**.

**RESPONSIBLE OFFICIAL :****R LOUW****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.7

**QUARTERLY BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET FOR THE QUARTER ENDED MARCH 2017****(ITEM 10, PAGE 101 : SPECIAL MAYORAL COMMITTEE MEETING : 18 APRIL 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

that the consolidated quarterly report in respect of Bank Account Withdrawals not in terms of an Approved Budget for the quarter ended March 2017, **be noted.**

**RESPONSIBLE OFFICIAL :****BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**4.8****BUDGET REPORT FOR THE QUARTER ENDED MARCH 2017****(ITEM 11, PAGE 104 : SPECIAL MAYORAL COMMITTEE MEETING :  
18 APRIL 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

that the budget report for the quarter ended March 2017, prepared as part of the financial reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003, **be noted**.

**RESPONSIBLE OFFICIAL :****BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.9

**3<sup>rd</sup> ADJUSTMENTS BUDGET 2016/2017 (ADDITIONAL WESTERN CAPE PROVINCIAL ALLOCATIONS)****(ITEM 12, PAGE 154 : SPECIAL MAYORAL COMMITTEE MEETING : 18 APRIL 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

1. that, in terms of section 28(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 3<sup>rd</sup> Adjustments Budget for 2016/2017 **be approved** as set out in the following schedules:

**Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)

**Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)

**Schedule 3:** Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source

**Schedule 4:** Budgeted financial position

**Schedule 5:** Budgeted cash flow

**Schedule 6:** Cash backed reserves and acc. surplus reconciliation

**Schedule 7:** Asset management

**Schedule 8:** Basic service delivery measurement

2. that the following schedules be noted:

**Schedule 9:** Budgeted financial performance (revenue & expenditure by standard classification)

**Schedule 10:** Budgeted capital appropriations by municipal vote

**RESPONSIBLE OFFICIAL :****BA KING****TARGET DATE FOR IMPLEMENTATION :****21 APRIL 2017**

**4.10****REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)  
FOR 2016/17****(ITEM 13, PAGE 236 : SPECIAL MAYORAL COMMITTEE MEETING :  
18 APRIL 2017)****RESOLVED (SUPPORTED BY 23 COUNCILLORS):**

1. that the revised SDBIP for 2016/17 **be approved**;
2. that the amendments to the Departmental and Top Layer SDBIP for 2016/17 **be approved**; and
3. that the revised SDBIP for 2016/17 **be made public**.

**RESPONSIBLE OFFICIAL :****R LOUW****TARGET DATE FOR IMPLEMENTATION :****21 APRIL 2017**

**The meeting adjourned at 11:31**

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**DATE**

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**THE SPEAKER – A COETSEE**