



ORDINARY MEETING OF THE COUNCIL
GEWONE VERGADERING VAN DIE RAAD
INTLANGANISO YESIQHELO YEBHUNGA

A G E N D A

I-AJENDA

DATE / DATUM / UMHLA : 22 FEBRUARY / FEBRUARIE /
FEBHRUWARI 2017

VENUE / PLEK / INDAWO : BANQUETING HALL / BANKETSAAL
CIVIC CENTRE / BURGERSENTRUM /
IZIKO LOLUNTU
HERMANUS

TIME / TYD / IXESHA : 11:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS

17 February 2017

NOTICE TO ALL ALDERMEN & COUNCILLORS

ORDINARY MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held in the **Banqueting Hall, Civic Centre, Hermanus**, on **WEDNESDAY, 22 FEBRUARY 2017** at **11:00** to consider the business set forth in the subjoined agenda.

The attention of Councillors is directed to the Code of Conduct for Councillors and Municipal Officials, Schedules 1 & 2 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).

C GROENEWALD
MUNICIPAL MANAGER

KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE

GEWONE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD

KENNIS WORD HIERMEE GEGEE dat 'n **GEWONE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word in die **Banketsaal, Burgersentrum, Hermanus**, op **WOENSDAG, 22 FEBRUARIE 2017** om **11:00** om die sake op meegaande sakelys te bespreek.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede en Munisipale Beampptes, Bylae 1 & 2 van die Wet op Plaaslike Regering : Munisipale Stelsels, 2000 (Wet 32 van 2000).

C GROENEWALD
MUNISIPALE BESTUURDER

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND

OKU KUKWAZISA ukuba intlanganiso **YESIQHELO yeBHUNGA LIKAMASIPALA WE-OVERSTRAND**, iza kuba se **Banqueting Hall, kwiZiko LoLUNTU, eHermanus** ngo**LWESITHATHU, Umhla we 22 FEBHRUWARI 2017** ngeye-**11:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

OoCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba namaGosa kamasipala, amaXwebhu 1 & 2 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, 2000 (UMthetho 32 wowama-2000).

C GROENEWALD
UMPHATHI KAMASIPALA

AGENDA/...

1. **OPENING**

2. **APPLICATIONS FOR LEAVE OF ABSENCE**

3. **CONFIRMATION OF MINUTES**
 - 3.1 Minutes of an **Ordinary Meeting** of the **Council** held on **Friday, 2 December 2016** at **11:00**

 - 3.2 Minutes of a **Special Meeting** of the **Council** held on **Monday, 23 January 2017** at **11:00**

4. **STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR**

5. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

REMARK

Please note that the following recommendations contained in this agenda are subject to confirmation or amendment by the Mayoral Committee in view of the fact that the **compilation of the Council agenda** was done before the Mayoral Committee of 22 February 2017 had formally sat.

5.1

MASAKHANE: ERF 2037, WRITING OFF OF IRRECOVERABLE DEBT, TAKALANE CRÈCHE

(ITEM 1, PAGE 1 : FINANCE PORTFOLIO - MAYORAL COMMITTEE MEETING : 22 FEBRUARY 2017)

RECOMMENDATION TO THE COUNCIL:

that the arrear municipal account in the amount of R22,613.76 (TWENTY TWO THOUSAND SIX HUNDRED AND THIRTEEN RAND AND SEVENTY SIX CENT) of Takalane Crèche levied in terms of their lease agreement for the lease of Erf 2037, Masakhane, Gansbaai, be written off as irrecoverable debt.

RESPONSIBLE OFFICIAL :

M ERASMUS

TARGET DATE FOR IMPLEMENTATION :

31 MARCH 2017

5.2

**HERMANUS, A PORTION OF ERF 4565 HERMANUS: LEASE AGREEMENT WITH HERMANUS SQUASH AND TENNIS CLUB
DEVIATION FROM PARAGRAPH 20 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015**

**(ITEM 4, PAGE 202 : INFRASTRUCTURE AND PLANNING PORTFOLIO
- MAYORAL COMMITTEE MEETING : 22 FEBRUARY 2017)**

RECOMMENDATION TO THE COUNCIL:

that the deviation from paragraph 20 of the Administration of Immovable Property Policy in order to renew the current lease agreement with Hermanus Squash and Tennis Club for a further period of 2 (TWO) years without following a public participation process, **be approved**.

RESPONSIBLE OFFICIAL :	M MÜLLER
TARGET DATE FOR IMPLEMENTATION :	3 APRIL 2017
TARGET DATE TO INFORM APPLICANT :	14 MARCH 2017
TARGET DATE TO INFORM OBJECTOR :	N/A

5.3

HERMANUS, A PORTION OF ERF 1 HAWSTON: DEVIATION FROM PARAGRAPHS 20.1(b) AND 26 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO ENTER INTO A FURTHER LEASE AGREEMENT WITH THE DEPARTMENT OF TRANSPORT AND PUBLIC WORKS AT A FIXED ESCALATION RATE

(ITEM 5, PAGE 209 : INFRASTRUCTURE AND PLANNING PORTFOLIO - MAYORAL COMMITTEE MEETING : 22 FEBRUARY 2017)

RECOMMENDATION TO THE COUNCIL:

1. that the deviation from paragraph 20.1(b) of the Administration of Immovable Property Policy in order to renew the current lease agreement with the Department of Transport and Public Works for a further period of 5 (FIVE) years without following a public participation process, **be approved**; and
2. that the deviation from paragraph 26 of the Administration of Immovable Property Policy in order for the lease amount to escalate every year on 1 July with a fixed percentage of 8% and not as to be approved in the said annual budget, **be approved**.

RESPONSIBLE OFFICIAL:**M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****31 MARCH 2017****TARGET DATE TO INFORM APPLICANT :****7 MARCH 2017****TARGET DATE TO INFORM OBJECTOR :****N/A**

5.4

**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JANUARY 2017**

**(ITEM 5, PAGE 1 : MAYORAL COMMITTEE MEETING : 22 FEBRUARY
2017)**

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for January 2017, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for January 2017, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.5

REPORT ON THE PROPOSED 2nd ADJUSTMENTS BUDGET FOR 2016/2017

(ITEM 6, PAGE 6 : MAYORAL COMMITTEE MEETING : 22 FEBRUARY 2017)

RECOMMENDATION TO THE COUNCIL:

1. that, in terms of section 28(2)(b), (c) & (f) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 2nd Adjustments Budget for 2016/2017 **be approved** as set out in the following schedules:

Schedule 1: Budgeted financial performance (revenue & expenditure by municipal vote)

Schedule 2: Budgeted financial performance (revenue by source & expenditure by type)

Schedule 3: Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source

Schedule 4: Budgeted financial position

Schedule 5: Budgeted cash flow

Schedule 6: Cash backed reserves and acc. surplus reconciliation

Schedule 7: Asset management

Schedule 8: Basic service delivery measurement

2. that the following schedules be noted:

Schedule 9: Budgeted financial performance (revenue & expenditure by standard classification)

Schedule 10: Budgeted capital appropriations by municipal vote

3. that project managers submit a revised SDBIP to the Municipal Manager by 28 February 2017.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

28 FEBRUARY 2017

5.6**REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
FOR 2016/17****(ITEM 7, PAGE 94 : MAYORAL COMMITTEE MEETING : 22 FEBRUARY
2017)****RECOMMENDATION TO THE COUNCIL:**

1. that the revised SDBIP for 2016/17 **be approved**;
2. that the amendments to the Departmental and Top Layer SDBIP for 2016/17 **be approved**; and
3. that the revised SDBIP for 2016/17 **be made public**.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****27 FEBRUARY 2017**

5.7

SIGNED REVISED PERFORMANCE PLANS OF THE SECTION 54A and 56 APPOINTEES FOR 2016/17

(ITEM 8, PAGE 134 : MAYORAL COMMITTEE MEETING : 22 FEBRUARY 2017)

RECOMMENDATION TO THE COUNCIL:

that the signed revised performance plans of the Section 54A and 56 appointees for 2016/17 **be noted.**

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

28 FEBRUARY 2017

6. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)**7. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS**

At the time of the closing of the agenda, no notices of motions/questions were received.

8. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)