



SPECIAL MEETING OF THE COUNCIL

SPEZIALE VERGADERING VAN DIE RAAD

INTLANGANISO EKHETHEKILEYO YEBHUNGA

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 31 JULY / JULIE / JULAYI 2019

**VENUE / PLEK / INDAWO : BANQUETING HALL /
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**

TIME / TYD / IXESHA : 11:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF A SPECIAL MEETING OF THE COUNCIL
HELD IN THE BANQUETING HALL, CIVIC CENTRE,
HERMANUS, ON 31 JULY 2019, AT 11:00**

PRESENT: Councillors were present as per attached attendance register.



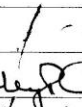
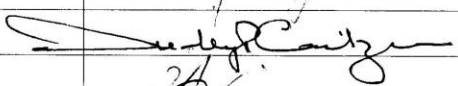
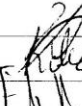

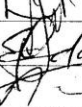
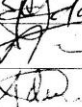
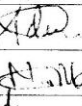
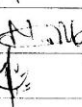



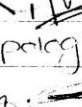

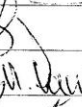
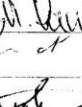

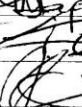



OFFICIALS PRESENT: Mr C Groenewald, Municipal Manager
Ms D Arrison, Director: Management Services
Ms S Reyneke-Naudé, Director: Finance
Mr R Fraser, Representing Director: Protection Services
Mr S Madikane, Director: Economic Development
Mr R Williams, Director: Community Services
Mr S Müller, Director: Infrastructure & Planning
Mr D van der Heever, Internal Audit Executive
Ms R Steenekamp, Media & Social Media Liaison Officer
Mr F Myburgh, Senior Manager : Gansbaai
Ms R Louw, Senior Manager : Strategic Services
Mr L Smith, Chief : Fire & Rescue & Disaster Management
Mr B King, Senior Manager : Financial Services
Ms H van Tonder, Manager : Council Support Services
Ms N Zweni, Manager : Communication ICT
Ms S Swart, Administrative Officer: Council Support Services
Ms D Laing, Relief Clerk : Grade 2
Ms M de Villiers, Mayoral Committee Secretary

ALSO PRESENT: Members of the Public

MINUTES/....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

SPECIAL COUNCIL MEETING
31 JULY 2019

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, F	
BOTHA, D	Apology
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
GILLION, E	
KALOLO, SV	
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	
MAY, C	
MOLEFE, B	
MSWELI, X	
NTSABO, L	Apology
NUTT, R	
ORBAN, J	
PUNGUPUNGU, V	
RESANDT, C	
SAPEPA, NM	
TAFU-NWONKWO, CC	
TEBELE, S	

1. OPENING

Cllr R Nutt opened with prayer. The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr D Botha

RESOLVED

that the above-mentioned application for leave of absence, **be granted.**

Cllr L Ntsabo

RESOLVED

that the above-mentioned application for leave of absence, **be granted.**

3. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR

The Executive Mayor, Ald D Coetzee, formally announced the passing of Cllr M Opperman on 14 July 2019. He requested Cllr R de Coning to give a short eulogy in memory of Cllr Opperman and the Speaker, Ald A Coetzee, allowed Cllr de Coning to do so. The Speaker also allowed Cllr S Tebele to speak and convey their condolences to Cllr M Opperman's family on behalf of the African National Congress.

4. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

4.1 MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JUNE 2019

(ITEM 4, PAGE 1 : SPECIAL MAYORAL COMMITTEE MEETING : 31 JULY 2019)

RESOLVED (SUPPORTED BY 22 COUNCILLORS):

1. that the deviations from the procurement processes, approved in terms of the delegated authority for June 2019, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for June 2019, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

4.2

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2018/2019:

4th QUARTER: 01 APRIL 2019 – 30 JUNE 2019

**(ITEM 5, PAGE 7 : SPECIAL MAYORAL COMMITTEE MEETING :
31 JULY 2019)**

RESOLVED (SUPPORTED BY 22 COUNCILLORS):

that the activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 4th Quarter of 2018/2019 **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

4.3

ANNUAL SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT IN TERMS OF PARAGRAPH 6(2)(a) OF THE POLICY: 2018/2019**(ITEM 6, PAGE 26 : SPECIAL MAYORAL COMMITTEE MEETING : 31 JULY 2019)****RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

1. that the Supply Chain Management Implementation Report for the 2018/2019 financial year submitted in terms of Paragraph 6 of the Supply Chain Management Policy, **be noted**;
2. that, following the provisions of paragraph 6 of the Supply Chain Management Policy, **the report be made public** in accordance with Section 21A of the Local Government: Municipal Systems Act, No. 32 of 2000; and
3. that the schedules of Deviations and Irregular Expenditure **be disclosed** as a note to the Annual Financial Statements for the 2018/2019 financial year.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.4**ANNUAL STOCK TAKING FOR 2018/2019: MUNICIPAL STORES****(ITEM 7, PAGE 81 : SPECIAL MAYORAL COMMITTEE MEETING :
31 JULY 2019)****RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

1. that the surplus and deficit stock be accounted for and to correct stock values against the appropriate vote numbers; and
2. that the stock as recorded on 30 June 2019 be taken as the starting balance of the 2019/2020 stock register.

RESPONSIBLE OFFICIAL :**C ROETS****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.5

QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA FOR THE QUARTER ENDED JUNE 2019

(ITEM 8, PAGE 171 : SPECIAL MAYORAL COMMITTEE MEETING : 31 JULY 2019)

RESOLVED (SUPPORTED BY 22 COUNCILLORS):

that the consolidated quarterly report in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended June 2019, **be noted**.

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

4.6**BUDGET REPORT FOR THE QUARTER ENDED JUNE 2019****(ITEM 9, PAGE 174 : SPECIAL MAYORAL COMMITTEE MEETING :
31 JULY 2019)****RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

that the budget report for the quarter ended June 2019, prepared as part of the financial reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**.

RESPONSIBLE OFFICIAL :**BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

4.7**REQUEST TO DEMOLISH OBSOLETE FIREARMS****(ITEM 10, PAGE 259 : SPECIAL MAYORAL COMMITTEE MEETING :
31 JULY 2019)****RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

1. that, due to the firearms being obsolete and becoming more unsafe to use, the request for the abolishment of the firearms as listed in Annexure A to the item, **be approved** in terms of Fire Arms Control Act 60/2000; and
2. that the Asset Register be updated accordingly to reflect the disposal of the nine (9) firearms at an accumulated loss of **R4'111-17**.

RESPONSIBLE OFFICIAL :**N MICHAELS
R FRASER****TARGET DATE FOR IMPLEMENTATION :****1 AUGUST 2019**

4.8**REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) TO THE OVESTRAND MUNICIPAL COUNCIL****(ITEM 11, PAGE 263 : SPECIAL MAYORAL COMMITTEE MEETING : 31 JULY 2019)****RESOLVED (SUPPORTED BY 22 COUNCILLORS):**that the reports from the JAPAC to the Overstrand Municipal Council **be noted**.**RESPONSIBLE OFFICIAL :****DC VAN DER HEEVER****TARGET DATE FOR IMPLEMENTATION :****31 JULY 2019**

4.9**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)****FOURTH QUARTERLY REPORT: APRIL - JUNE 2019****(ITEM 12, PAGE 307 : SPECIAL MAYORAL COMMITTEE MEETING :
31 JULY 2019)****THE AFRICAN NATIONAL CONGRESS REQUESTED A CAUCUS AT 11:25****THE MEETING RESUMED AT 11:42****RESOLVED (SUPPORTED BY 22 COUNCILLORS):**

1. that the content of the report for the fourth quarter of the 2018/2019 financial year on the top level Service Delivery and Budget Implementation Plan **be noted**; and
2. that the amendments to the Departmental and Top Layer SDBIP for the fourth quarter of the 2018/2019 financial year **be approved**.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED****THE SPEAKER, ALD A COETSEE, REQUESTED ALL COUNCILLORS TO
STAND WHILE CLLR R DE CONING BLEW OUT THE CANDLE IN MEMORY OF
THE DECEASED CLLR M OPPERMAN****The meeting adjourned at 11:45****DATE****THE SPEAKER – A COETSEE**