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**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(B) AND 17(1)(C), FOR MARCH 2015**

8/2/2

CEM La Cock
02 April 2015

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Corporate Head Office

1. Executive Summary

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of 16(1)(b) and 17(1)(c) for March 2015.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Finance
Department: Supply Chain Management

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)
Local Government: Municipal Systems Act 2000, (Act 32 of 2000)
Overstrand Municipality Supply Chain Management Policy dated 25 May 2008,
as amended.

6. Background/Discussion**Background**

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of Paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of Paragraph 36(1) of the policy and report same to council.

Discussion**A. Deviations- Paragraph 36(1)(a)**

Paragraph 36(1)(a) of Council's Supply Chain Management (SCM) Policy allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Paragraph 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council.

A schedule of all Deviations approved for March 2015 is attached as per Annexure A.

B. Awards in terms of Paragraph 16(1)(b) and 17(1)(c)

In terms of Paragraph 16(1)(b) and 17(1)(c) of the SCM Policy, where the Written or Formal Written Price Quotation process has been followed for procurement below R 30,000.00 (Incl. VAT) and it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer (CFO) or an official designated by the CFO.

In terms of Paragraph 16(1)(b) and 17(2) of the said policy, the designated official must report all such approvals made by the official in terms of their sub-delegation to Chief Financial Officer.

A schedule of all such approvals for March 2015 is attached as per Annexure B.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Schedule of deviations from the procurement processes approved in terms of sub-delegations

Annexure B: Schedule of approvals in terms of Paragraph 16(1)(b) and 17(1)(c)

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for March 2015, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for March 2015, **be noted**.

RESPONSIBLE OFFICIAL :**R LA COCK****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 5(3) OF THE SCM POLICY
 DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE MONTH- MARCH 2015**

| # | Deviation # | Date Approved | Deviation in terms of Clause 36(1)(a) | Description | Responsible Official | Awarded to | Amount Operational | Amount Capital | VAT @ 14% | Value of the Deviation |
|---|-------------|---------------|---------------------------------------|---|---|---|--------------------|----------------|-------------|------------------------|
| 1 | SCD2790 | 2015/03/05 | Clause 36(1)(a)(v) | Repair of the electrical fencing around the municipal depot in Gansbaai | Manager: Operational, De Villiers J | Mr Spike Overberg CC | R 19 001.54 | | R 2 660.22 | R 21 661.76 |
| 2 | SCD2791 | 2015/03/08 | Clause 36(1)(a)(ii) | Repairing of the digger loaders gearbox and servicing of the vehicle CEM 8154 | Acting Manager: Fleet, Frans F | Kemach Cape (PTY) LTD | R 14 943.49 | | R 2 092.09 | R 17 035.57 |
| 3 | SCD2792 | 2015/03/11 | Clause 36(1)(a)(v) | Procuring of a distribution board and the reconfiguring of the air conditionings electrical system. | Senior Manager: Systems Development, Johnson C | Cable's Cabling CC | R 24 002.40 | | R 3 360.34 | R 27 362.74 |
| 4 | SCD2793 | 2015/03/25 | Clause 36(1)(a) | Installation of a CO2 stripping pre-treatment step at the Baardskeidersbos WTW | Deputy Director: Engineering Planning, Blignaut H | Ikusasa Chemicals (Pty) Ltd | | R 125 000.00 | R 17 500.00 | R 142 500.00 |
| 5 | SCD2794 | 2015/03/27 | Clause 36(1)(a) | Extension of the Overstrand MyCity Water Telemetry Monitoring System at Hermanus, Stanford and Gansbaai | Deputy Director: Engineering Planning, Blignaut H | Flotron Instrumental Services (Pty) Ltd | R 171 761.40 | | R 24 046.60 | R 195 808.00 |
| 6 | SCD2795 | 2015/03/27 | Clause 36(1)(a) | The quarterly servicing of the refuse compacter (CEM 37562) | Acting Manager: Fleet, Frans F | Hydreco (PTY) LTD | R 3 535.17 | | R 494.93 | R 4 030.10 |
| | | | | | | | R 233 244.00 | R 125 000.00 | R 50 154.18 | R 408 398.17 |

| Annexure B: Schedule of approvals in terms of Paragraph 17(1) of the SCM Policy - Overstrand Municipality - March 2015 | | | | | |
|--|---|------------|--|--|---|
| 10 | Received only one quote by closing time and date of submission of quotation | 11 | Received only two quotes at closing time and date of submission of quotation | Note: Please be advised that some of the descriptions below are only of the first line item on the requisitions lodged | |
| # | Supplier | Date | Amount | Reason Code | Description |
| 1 | CATIZA TRAINING AND SKILLS DEV | 2015/03/02 | 11610 | 10 | PARTICIPATORY APPRAISAL OF COMPETITIVE ADVANTAGE PROCESS IN HAWSTON |
| 2 | MG ELECTRICAL | 2015/03/02 | 9300 | 10 | 1X 400W BEAKER FLOODLIGHT WIDE BEAM |
| 3 | SEPTANK CC | 2015/03/03 | 21052.64 | 11 | 5500 LITRE PRECAST CONCRETE SEPTICTANK WITH DIVIDER WALL |
| 4 | GANSBAAI AIRCON AND REFRIGERAT | 2015/03/03 | 6831.16 | 10 | 12000 BTU ALLIANCE R410 NON ONVERTER MIDWALL SPLIT UNIT (HEATING & COOLING) |
| 5 | CABLE'S CABLING CC | 2015/03/04 | 3500 | 10 | GIGABYTE GV-R7250C-2G1DDR3 |
| 6 | ARB ELECTRICAL WHOLESALERS (PT) | 2015/03/04 | 26040 | 11 | 1BCE-9040 - 35MM CCS CAMO (1/0) (CABLE) |
| 7 | BUILDERS TRADE DEPOT, BUILDERS | 2015/03/05 | 10526.32 | 11 | 50KG CEMENT PPC SUREBUILD |
| 8 | DERELIZE PRINTING | 2015/03/05 | 3600 | 11 | SUPPLY, BRANDING AND DELIVERY OF 30 A4 FOLDERS |
| 9 | SHARP ELECTRONICS | 2015/03/05 | 2212.72 | 10 | SERVICE/REPAIR- SHARP MX - M200D: SERIAL NR. 13069146- HERMANUS & SERIAL NR. 13067010- STANFORD |
| 10 | PRECISION METERS (PTY) LTD | 2015/03/06 | 2000 | 11 | TESTING OF 100MM WATER METER |
| 11 | PENNYPINCHERS HERMANUS | 2015/03/09 | 1881.5 | 10 | LOCK GATE N302 D/THROW BBL BLISTER |
| 12 | DERELIZE PRINTING | 2015/03/09 | 7230 | 10 | 4X CHROMADECK SIGNS (100X80CM) WITH STRUTS, BOLTS & SPRING NUTS |
| 13 | OVERSTRAND BUILD IT (PTY) LTD | 2015/03/10 | 3463.62 | 11 | TILE ADHESIVE 20KG TYLON CM11 |
| 14 | COLOURPIX GRAPHIC DESIGNS CC | 2015/03/10 | 2145 | 11 | PROVIDE GRAPHIC DESIGN AND PRINTING OF CERTIFICATES AS PER ATTACHED SPECIFICATIONS |
| 15 | BREERIVIER TRAINING DEVELOPMEN | 2015/03/12 | 8640 | 10 | REFRESHER CHERRY PICKKER OPERATORS COURSE FOR 18 PEOPLE AT ELEC DEPARTMENT HERMANUS |
| 16 | GANSBAAI AIRCON AND REFRIGERAT | 2015/03/12 | 21915.01 | 11 | AIR CONDITIONERS: MUNICIPAL COURT 2X18 000BTU ALLI |
| 17 | SELECTECH (PTY) LTD | 2015/03/12 | 16220 | 11 | FERROVER IRON REAGENT PK/100 |
| 18 | D & J VERVOER | 2015/03/12 | 6754.41 | 11 | WEGRY VAN GRAVEL NA MUNISIPALE JAART |
| 19 | PRECISION METERS (PTY) LTD | 2015/03/13 | 3000 | 10 | TESTING OF 2 X 80MM WATERMETERS |
| 20 | SHOPRITE CHECKERS (PTY) LTD | 2015/03/13 | 2128.56 | 11 | 750 G RICOFFY |
| 21 | ECOGUARD DISTRIBUTORS (PTY) LT | 2015/03/16 | 16106.55 | 11 | ACTIPRON SUPER |
| 22 | MR CLEAN | 2015/03/17 | 4260 | 11 | CLEANING OF CARPETS IN THE ENTIRE LIBRARY BUILDING |
| 23 | WALTONS (PTY) LTD | 2015/03/18 | 5550 | 11 | ALPINE CHAIR 450MM HIGHT ADULT (BEIGE) |
| 24 | GILBERTS CATERING (K2011/12488 | 2015/03/20 | 2508 | 10 | MEALS FOR SAMRAS TRAINING 23 - 27 MARCH 2015 AT TOWN PLANNING BOARDROOM |