

**6. MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JANUARY 2016**

**8/2/2**

**C Le Roux  
12 February 2016**

**(028) 313 8080**

**Corporate Head Office**

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**1. Executive Summary**

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of 16(1)(b) and 17(1)(c) for January 2016.

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Directorate: Finance  
Department: Supply Chain Management

**3. Compliance with Strategic Priorities**

Provision of democratic, accountable and ethical governance  
Provision and maintenance of municipal services

**4. Delegated Authority**

None

**5. Legal Requirements**

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)  
Local Government: Municipal Systems Act 2000, (Act 32 of 2000)  
Overstrand Municipality Supply Chain Management Policy dated 25 May 2008, as amended.

**6. Background/Discussion/Evaluation/Conclusion**

**Background**

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of Paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of Paragraph 36(1) of the policy and report same to council.

**Discussion****A. Deviations - Paragraph 36(1)(a)**

Paragraph 36(1)(a) of Council's Supply Chain Management (SCM) Policy allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Paragraph 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council.

A schedule of all Deviations approved for January 2016 is attached as per Annexure A.

**B. Awards in terms of Paragraph 16(1)(b) and 17(1)(c)**

In terms of Paragraph 16(1)(b) and 17(1)(c) of the SCM Policy, where the Written or Formal Written Price Quotation process has been followed for procurement below R 30,000.00 (Incl. VAT) and it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer (CFO) or an official designated by the CFO.

In terms of Paragraph 16(1)(b) and 17(2) of the said policy, the designated official must report all such approvals made by the official in terms of their sub-delegation to the Chief Financial Officer.

A schedule of all such approvals for January 2016 is attached as per Annexure B.

**7. Financial Implications**

None

**8. Staff Implications**

None

**9. Comments from other Departments, Divisions and Administrations**

None

**10. Annexures**

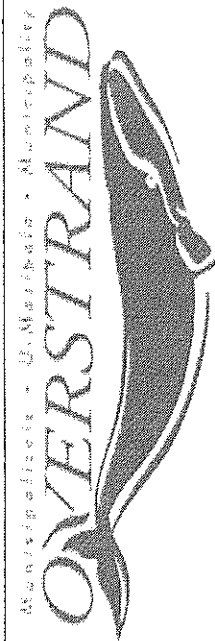
Annexure A: Schedule of deviations from the procurement processes approved in terms of sub-delegations

Annexure B: Schedule of approvals in terms of Paragraph 16(1)(b) and 17(1)(c)

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for January 2016, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for January 2016, **be noted**.

**RESPONSIBLE OFFICIAL :****C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**



**SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 5(3) OF THE SCM POLICY**

**DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE MONTH- JANUARY 2016**

#	Deviation #	Date Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
1	SCD2866/2016	2016/01/07	Clause 36(1)(a)(ii)	Procurement of Spare Parts for JCB Digger Loader, CEM 8154, and Vibromax Pedestrian Roller from Sole Supplier.	Manager: Housing, Frans F	Kenach Equipment (Pty) Ltd	R 9 702.71	R -	R 1 358.38	R 11 061.09
2	SCD2868/2016	2016/01/12	Clause 36(1)(a)(v)	PAYE legislative update symposium and practical workshop - 12 & 13 April 2016 - Payday Software Systems (Pty) Ltd.	Acting Senior Manager: HR, Floors, N	Payday Software Systems (Pty) Ltd.	R 8 788.42	R -	R 1 227.58	R 9 996.00
3	SCD2869/2016	2016/01/12	Clause 36(1)(a)(v)	Repair of Alarm System Panel Box by current service provider at Stanford Municipal Offices as it would be impractical to obtain quotations from other service providers	Deputy Director : Operational Services , Bartman M	Bopawena Security CC t/a Safe Security Systems Stanford	R 5 585.79	R -	R -	R 5 585.79
4	SCD2870/2016	2016/01/14	Clause 36(1)(a)(i)	Investigation of reasons for RF Network failure and repairs to the Radio Frequency Sector problem at the Ollifantsberg high site in Hermanus.	Manager: Systems Development, C Johnson	Gijima Holdings (Pty) Ltd	R 3 846.00	R -	R 538.44	R 4 384.44
5	SCD2872/2016	2016/01/27	Clause 36(1)(a)(i)	Locating MV cable fault between Morkel and Eastcliff minisub	Snr. Manager: Electro-Technical Services, JH du Plessis	Calltest CC t/a Protection Testing	R 6 060.00	R -	R 848.40	R 6 908.40
6	SCD2873/2016	2016/01/27	Clause 36(1)(a)(v)	Attending Sport Facilities Indaba in Cape Town	Director: LED, S Madikane	Taranisco Advisory	R 3 026.32	R -	R 423.68	R 3 450.00
							R 36 989.24	R -	R 4 396.48	R 41 385.72

Annexure B: Schedule of approvals in terms of Paragraph 17(1) of the SCM Policy - Overstrand Municipality - January 2016				
10	Received only one quote by closing time and date of submission of quotation	11 Received only two quotes at closing time and date of submission of quotation		
Note: Please be advised that some of the descriptions below are only of the first line item on the requisitions lodged				
#	Supplier	Amount	Reason Code	Description
1	AFRILANDSCAPES	R 14 215.00	10	INSTALLATION OF IRRIGATION CONTROLLERS FOR THE RELIEF ROAD IRRIGATION
2	TRAFFIC MANAGEMENT TECHNOLOGY	R 2 222.00	10	INSPECTION OF AND MAKE RECOMMENDATION REGARDING TROUBLESONE TRAFFIC SIGNAL INTERSECTIONS
3	HENRY GAFFLEY BOUERS CC	R 2 796.54	10	REPLACE BROKEN TILES AND REPAIR SHOWER DOORS AT NEW ALUTION
4	BIDVEST WALTONS	R 26 433.62	10	PRIMELINE POLY PROPYLENE CARRY FOLDER WITH PRESS STUD
5	DERELIZE PRINTING	R 3 300.00	10	OORLAAI STASIE PERMIT BOEKIES A5. VOORBEELD BESIKKBAAR
6	GANSBAAI AIRCON AND REFRIGERAT	R 6 469.00	10	NEW 12000 BTU ALLIANCE AIRCON INCLUDING INSTALLATION
7	JADEZWENI MW	R 15 000.00	10	TRANSLATION ENG - XHO/XHO - ENGI/AFR AS PER SPES: MARCH 2016 - AUG 2016
8	OVERBERG DRIVING SCHOOL	R 18 200.00	10	DRIVING LESSONS CODE 14 AND HIRING OF TRUCK ON TESTDAY
9	MG ELECTRICAL	R 4 000.00	10	REPLACE 4 X 60 AMP EARTH LEAKAGE ON SITES AT ONRUS CARAVAN PARK
10	CABLE'S CABLING CC	R 3 531.60	10	LED LIGHT BULBS
11	TRAFFIC MANAGEMENT TECHNOLOGY	R 2 372.00	10	SUPPLY AND INSTALL FAULTY AMBER LED LENS AT GATEWAY INTERSECTION AND TRAVEL COST
12	YSTERPLAAT MEDICAL SUPPLIES CC	R 18 125.00	11	SPINE BOARD
13	OVERBERG AGRI BEDRYWE (PTY) LT	R 14 641.21	11	DRAAD MOTTO 1.6MM X845M 35KG
14	LAWN MOWER & CHAINSAW CLINIC HE	R 2 289.48	11	SPARK PLUG: CJ8 FOR BRUSHCUTTER
15	OVERBERG AGRI BEDRYWE (PTY) LT	R 2 855.00	11	LAYFLAT IRRIGATION HOSE 100M X 50MM DIAMETER
16	GROENEWALD D	R 15 000.00	11	TRANSLATION, EDITING, PROOFREADING ENG-AFR/AFR-ENG ACCORDING TO SPECS ATTACHED
17	JENNI CORY GRAPHIC DESIGN CO	R 12 000.00	11	AS PER ATTACHED SCOPE: (MARCH-AUG 2016)
18	GLASSMEN HERMANUS (PTY) LTD	R 10 190.00	11	PATIO DOOR + SL + TL 2875 X 2440 AND INSTALLATION
19	OVERBERG AGRI BEDRYWE (PTY) LT	R 4 736.82	11	ORBIT SPRUITPYP 4-POORT
20	CARBONCOR SOUTH AFRICA (PTY) L	R 20 325.00	11	CARBONATE BASE TEER SAKKIES X 25KG
21	BIDVEST WALTONS	R 2 266.86	11	ROTRING RULER SCLAE TRIANGULAR 30C ARCHITECTS AND BUILDERS R802-020
22	OVERBERG AGRI BEDRYWE (PTY) LT	R 4 909.87	11	SEAL WAX RING PAN NORMAL
23	OVERBERG AGRI BEDRYWE (PTY) LT	R 3 292.15	11	PAN WHITE LL GIE