

**6. SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2016/2017:
2nd QUARTER: 01 OCTOBER TO 31 DECEMBER 2016**

8/2/2

C Le Roux

(028) 313 8107

Hermanus Administration

09 January 2017

1. Executive Summary

In terms of Clause 6(3) of Overstrand Municipality's Supply Chain Management Policy, the Municipal Manager must, within 6 business days of each quarter, submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Finance

Department: Supply Chain Management

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance

Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act, No. 56 of 2003

Overstrand Municipality's Supply Chain Management Policy dated 25 May 2008, as amended.

6. Background/Discussion/Evaluation/Conclusion

Background

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy, specifically regarding the following:

- a) awards made through the bid committee system for the 2nd Quarter of the 2016/2017 financial year, 01 October to 31 December 2016;
- b) deviations in terms of Clause 36 of the Supply Chain Management Policy;
- c) minor breaches approved by the Accounting Officer in terms of Clause 36(2) of the Supply Chain Management Policy;
- d) the status of objections, complaints and appeals lodged; and

- e) progress made with incidences of non-compliance and irregular expenditure identified and currently undergoing investigation.

Discussion

a) Bid Awards

Bids are awarded in terms of Overstrand Municipality's Supply Chain Management Policy and the preferential points system prescribed in the Preferential Procurement Policy.

All awards above R30 000 were approved through the bid committee system.

Procurement transactions have been processed through the bid committee system within the following timeframes:

Procurement Function	2016/2017 2 nd Quarter	2016/2017 to date	2015/2016 to date
Bids Processed	20	41	103
Bids Processed- Average per Quarter	20	21	26
Average days from final evaluation to Bid Adjudication Committee	7	7	6
Average days from initiation to Bid Specification Committee	13	15	13
Estimated Value of Awards (R)	56 918 136	1 173 764 829	1 155 263 133

A schedule of these awards for the 2nd Quarter of 2016/2017 is attached as **Annexure A**.

Value of all Awards

The total value of tenders awarded by the Supply Chain Management Unit for the 2nd Quarter of 2016/2017:

	Operational Amount (Excluding VAT, where applicable)	Capital Amount (Excluding VAT, where applicable)	VAT @ 14%	Value of Awards (Including VAT, where applicable) for Q2
Bid Awards (20)	R6 151 454.30	R44 324 440.66	R6 442 241.61	R56 918 136.58

b) Deviations – Clause 36(1)(a)

Clause 36(1)(a) of Overstrand Municipality's Supply Chain Management Policy allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Clause 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council.

Deviations approved by the Accounting Officer or by the delegated officials were motivated in terms of the following categories for applications approved for the 2016/2017 year to date is compared to the 2015/2016 financial year as per the following schedule:

SCM Policy	Description	2016/2017 2 nd Quarter	2016/2017 to date	2015/2016
Clause 36(1)(a)(i)	Emergency	6	6	8
Clause 36(1)(a)(ii)	Sole Provider	9	18	14
Clause 36(1)(a)(iii)	Special works of Art	0	0	2
Clause 36(1)(a)(iv)	Animals for zoos	0	0	0
Clause 36(1)(a)(v)	Impractical Impossible	2	12	53
Clause 36(1)(a)(v)(a)	Ad-hoc repairs/ Strip & Quote	18	23	6
Clause 36(1)(a)(v)(b)	Unskilled Labour (LLPP)	0	0	0
Clause 36(1)(a)(v)(c)	Acquisition of legal services	30	60	170
Clause 36(1)(a)(v)(d)	Advertisements	51	124	310
Clause 36(1)(a)(v)(e)	Accommodation & travel	16	44	86
Clause 36(1)(a)(v)(f)	Membership & subscription	2	6	8
Clause 36(1)(a)(v)(g)	Conferences & workshops	5	13	8
Clause 36(1)(a)(v)(h)	Use of couriers	0	4	n/a
Clause 36(1)(a)(v)(i)	Sheriffs of the court	2	31	n/a
		141	341	665

Deviations approved in terms of Clauses 36(1)(a) is attached as **Annexure B**.

Value of all Deviations awarded

The total value of deviations processed via the Supply Chain Management Unit for the 2nd Quarter of 2016/2017, are as follows:

	Operational Amount (Excluding VAT, where applicable)	Capital Amount (Excluding VAT, where applicable)	VAT @ 14%	Value of Awards (Including VAT, where applicable) for Q2
Deviations (141)	R 1 935 344.52	R 4 600.00	R 219 874.08	R 2 159 818.60

c) Minor Breaches

The Supply Chain Management Policy states in Clause 36(1)(b) that the Accounting Officer may consider ratifying any minor breach of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

The Accounting Officer approved zero (0) minor breaches of the Supply Chain Management Policy in the 2nd Quarter of the 2016/2017 financial year:

SCMMB #	Date approved	Description
#	DD/MM/YY	Not applicable for the period

d) Objections, Complaints and Appeals

In terms of Clause 49 of the SCM Policy, persons aggrieved by decisions or actions taken in the implementation of the supply chain management system, may lodge a written objection against the decision or action within 10 business days of the decision or action.

These objections must be dealt with and resolved in terms of Clause 50(1) of the SCM Policy. In terms of this, the Accounting Officer has appointed an 'appeals authority' which must strive to resolve all objections within 46 business days of receipt and report to the Accounting Officer on a monthly basis on the objections received, attended to and resolved in terms of Clause 50(3) of the Policy.

In terms of Section 62 of the Local Government: Municipal Systems Act, No. 32 of 2000, a person whose rights are affected by a decision taken by a staff member of a municipality, may appeal against that decision by giving written notice of the appeal and reasons to the municipal manager within 21 days of the date of the notification of the decision.

A schedule of all disputes, objections, queries and complaints received or dealt with during the 2nd Quarter of 2016/2017, is attached as **Annexure C**.

e) Incidences of Non-compliance and Irregular Expenditure

In terms of Section 32(4) of the Local Government: Municipal Finance Management, Act No. 56 of 2003, the Executive Mayor, inter alia, must be made aware of all possible irregular expenditure incurred by the municipality.

A register of all incidences of irregular expenditure identified and currently undergoing investigation is attached as **Annexure D**.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

- Annexure A: Schedule of Awards made through the Bid Committee system
- Annexure B: Schedule of Deviations from the procurement processes
- Annexure C: Schedule of disputes, objections, queries, complaints and appeals received
- Annexure D: Schedule of Irregular Expenditure

RECOMMENDATION TO THE COUNCIL:

that **cognisance be taken** of the activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 2nd Quarter of 2016/2017.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**



**SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 6(3) OF THE SCM POLICY
TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT
POLICY- 01 OCTOBER TO 31 DECEMBER 2016**

#	Tender #	Description	Adjudication	Awarded to	Bid Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Incl. VAT)
1	SC1720/2016	Rehabilitation of existing paved Roads, Zwelithe, Hermanus, Phase 2	2016/10/18	Glywilde Construction CC /va WB Civils	1	20 Weeks			R 6 184 964.50	R 665 895.03	R 7 050 859.53
2	SC1729/2016	Supply & Delivery of Common Base Pre-Paid Electricity Meters for a contract period ending 30 June 2017	2016/10/21	Reliance Industries (Pty) Ltd	1	2017/06/30	R377.16 R106.73	R 145 165.79		R 20 323.21	R 165 489.00
3	SC1719/2016	Supply & Installation of Mechanical and Electrical Sewage Pumping Equipment for Sewage Pump Station 3 & 4, Stanford	2016/10/21	Viking Pony Africa Pumps (Pty) Ltd /va Tricom Africa	5	16 Weeks			R 1 214 646.40	R 170 050.50	R 1 384 696.90
4	SC1323(iii)A/2013	Lease agreement MLC Trust , 96 Dirkie Uys Street Hermanus	2016/09/16	MLC Trust	n/a	2018/06/30		R 532 528.03		R 74 553.92	R 607 081.95
5	SC1651A/2015	Extension of the contract for the stanford sewer reticulation upgrade, phase 7 - ADDITIONAL FUNDS FOR 2016/17	2016/11/03	Burmar Civils (Pty) Ltd	Non-compliant Contributor	2017/06/30			R 655 000.00	R 91 700.00	R 746 700.00
6	SC1710/2016	Additions and Alterations to Municipal Buildings, in Swartdam Road, Swartdam Rooms in Zwelithe, Hermanus (Erf 8621)	2016/11/18	Cancelled due to insufficient funds	N/A						Cancelled due to insufficient funds
7	SC1714/2016	Lifesaving Services for the Overstrand Blue Flag Beaches for a Contract Period Ending 30 June 2019	2016/11/03	Nasionale See en Sand Instituut	Non-compliant Contributor	2019/06/30	Rates	R 2 592 638.44		R 0.00	R 2 592 638.44
8	SC1715/2016	Installation and Maintenance on ICT Network Cabling Infrastructure for the period ending 31 July 2019	2016/11/18	Overstrand Community Lifeguards CC	1	2019/06/30	Rates	R 1 867 245.00		R 0.00	R 1 867 245.00
9	SC1719/2016	Upgrading of Minisub, CCTV, SCADA and MLV in Gansbaai and Stanford	2016/11/03	ECH Intelligent Infrastructure (Pty) Ltd	2	2019/06/30		R 750 000.00		R 105 000.00	R 855 000.00
10	SC1731/2016	Training: Chlorine dosing process, Operate Pumps, Operate a sand filter and conduct sampling	2016/11/02	Cancelled- No bids received	N/A				5 737 036.00	803 185.04	6 540 221.04
11	SC1732/2016	Training: Asbestos Awareness	2016/11/02	Cancelled- No bids received	N/A						Cancelled- No bids received
12	SC1683/2016	Installation of New Sportfield Lighting at Zwelithe and Hawston Sportsfields	2016/12/09	Outdoor Illumination CC	1	2017/06/30			R 2 287 691.76	R 321 676.85	R 2 619 368.61
13	SC1722/2016	Sale of Unregistered Consolidated Three Erven which Constitute Erf 12199 Hermanus for Industrial Purposes	2016/12/05	Massbuild (Pty) Ltd /va Builders Express	N.A.	N.A.			R 20 000 000.00	R 2 860 000.00	R 22 860 000.00

SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 6(3) OF THE SCM POLICY
DEVIATIONS APPROVED IN TERMS OF CLAUSE 36(1)(a) OF THE SCM POLICY - OVERSTRAND MUNICIPALITY - 01 OCTOBER TO 31 DECEMBER 2016

Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)-(g)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line description
70312	AKURA MANUFACTURING ENGINEERIN	20161004	Clause 36(1)(a)(ii)	R 3 017.00		R 422.38	R 3 439.38	SERVICE OF BALER AT GANSBAAL LANDFILL
70538	POWERTECH SYSTEM INTEGRATORS (20161011	Clause 36(1)(a)(ii)	R 27 260.00		R 3 816.40	R 31 076.40	ZIGBEE INT DEV MNGR WITH GPRS.
68643	HIGH ANGLE RESCUE SYSTEMS	20160818	Clause 36(1)(a)(iii)	R 3 500.00		R 490.00	R 3 990.00	SERVICING OF HIGH ANGLE EQUIPMENT
67567	MITCHELL J YA SOUNDWORK HERMANUS	20160719	Clause 36(1)(a)(v)(a)	R 2 400.00		R 0.00	R 2 400.00	REPAIR FAULTY SOUND MIXER
68414	MG ELECTRICAL	20160812	Clause 36(1)(a)(v)(a)	R 2 800.00		R 0.00	R 2 800.00	Fault finding and repair power box on plot 32
69768	DRAGER SOUTH AFRICA (PTY) LTD	20160915	Clause 36(1)(a)(v)(a)	R 3 136.00		R 439.04	R 3 575.04	EXCESS FLOW FOR VALVE (EFV)
70507	AMOROC DOORS	20161010	Clause 36(1)(a)(v)(a)	R 3 333.34		R 466.66	R 3 800.00	TEMPORARY REPAIR TO OPEN/CLOSE GARAGE DOOR
67946	WATER AND SANITATION SERVICES	20160727	Clause 36(1)(a)(v)(a)	R 6 323.64		R 885.31	R 7 208.95	Repair and service of dolphin pool cleaner
70488	CABLE'S CABLING CC	20161010	Clause 36(1)(a)(v)(a)	R 9 110.60		R 1 275.48	R 10 386.08	ADDITIONAL WORK - OUIFANTSBERG HIGH SITE BUILDING
71109	HIDRO TECH SYSTEMS	20161027	Clause 36(1)(a)(v)(a)	R 12 652.40		R 1 771.33	R 14 423.73	HERSTEL POMP BY PALMIET
70233	WHALE COAST ELECTRICAL (PTY) L	20160929	Clause 36(1)(a)(v)(a)	R 13 077.36		R 1 830.82	R 14 908.18	REPAIR OF ELECTRICAL PLUGS, SECURITY LIGHTS AND ELECTRICAL WIRING
70505	BARLOWORLD EQUIPMENT	20161010	Clause 36(1)(a)(v)(a)	R 30 660.95		R 4 292.53	R 34 953.48	ATTEND TO HARD STEERING CEM31789
70352	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 4 924.50		R 689.43	R 5 613.93	OVE4/0097 MOUNT PLEASANT STAGE 2 HOUSING PROJECT
70354	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 5 838.78		R 817.43	R 6 656.21	OVE4/0077 BERGHOF
70357	FAIRBRIDGES WETHEIM BECKER ATT	20161005	Clause 36(1)(a)(v)(c)	R 8 587.04		R 1 202.19	R 9 789.23	OVE4/0091 HERMANUS BEACH CLUB HOMEOWNERS ASSOCIATION
70350	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 11 250.00		R 1 575.00	R 12 825.00	OVE4/0093 WATER AND SANITATION SERVICES SOUTH AFRICA
70355	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 16 425.06		R 2 299.50	R 18 724.56	OVE4/0086 WHALECOVE MEMO
70353	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 16 729.12		R 2 342.08	R 19 071.20	OVE4/0065 DAWID WILLOUGHBY ABBOTT
70351	FAIRBRIDGES WERTHEIM BECKER ATT	20161005	Clause 36(1)(a)(v)(c)	R 18 701.50		R 2 618.21	R 21 319.71	OVE4/0094 ERF 11456
70361	VORSTER & STEYN INC	20161005	Clause 36(1)(a)(v)(c)	R 22 913.18		R 2 228.73	R 25 141.91	VORSTER & STEYN
70716	FAIRBRIDGES WERTHEIM BECKER AT	20161017	Clause 36(1)(a)(v)(c)	R 29 060.89		R 4 068.53	R 33 129.42	OVE4/0031 PARADISE PARK
70349	FAIRBRIDGES WERTHEIM BECKER AT	20161005	Clause 36(1)(a)(v)(c)	R 43 719.80		R 6 116.86	R 49 836.66	OVE4/0092 MARKET SQUARE EVICTION
71005	BURGER A DIVISION OF MEDIA 24	20161025	Clause 36(1)(a)(v)(d)	R 2 681.06		R 375.34	R 3 056.40	ADVERT SC 1739/2016
70559	INDEPENDENT NEWSPAPERS (PTY) L	20161012	Clause 36(1)(a)(v)(d)	R 3 042.52		R 425.95	R 3 468.47	Advert SC 1685/2016: Amendment: Fick's Pool Tender
70558	BURGER A DIVISION OF MEDIA 24	20161012	Clause 36(1)(a)(v)(d)	R 3 642.85		R 509.99	R 4 152.84	DIE BURGER: Advert SC 1685/2016: Amendment: Fick's Pool Tender
71045	BURGER A DIVISION OF MEDIA 24	20161026	Clause 36(1)(a)(v)(d)	R 4 236.23		R 593.07	R 4 829.30	PLAAS NOTICE NR 149/2016 ERF 4548 HNC 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
70557	BURGER A DIVISION OF MEDIA 24	20161012	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	Advert SC 1685/2016: Amendment: Fick's Pool Tender
70625	BURGER A DIVISION OF MEDIA 24	20161013	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	PLAAS NOTICE NR 139/2016 ERF 7610 HVK 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
70630	BURGER A DIVISION OF MEDIA 24	20161013	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	PLAAS NOTICE NR 137/2016 ERF 4732 HNC 1X IN DIE UITGAWE VAN DIE TIMES AFR ENG XHOSA
70734	BURGER A DIVISION OF MEDIA 24	20161017	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	ADVERT SC 1735/2016 Garden maintenance Cliff top
70741	BURGER A DIVISION OF MEDIA 24	20161017	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	PLAAS NOTICE NR 138/2016 ERF 7680 HWC 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
71043	BURGER A DIVISION OF MEDIA 24	20161026	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	PLAAS NOTICE NR 148.2016 ERF 4540 HNC 1X IN UITGAWE VAN TIMES AFR ENG XHOSA
71042	BURGER A DIVISION OF MEDIA 24	20161026	Clause 36(1)(a)(v)(d)	R 4 292.37		R 600.93	R 4 893.30	PLAAS NOTICE NR 147/2016 ERF 4424 HNC 1X IN UITGAWE VAN TIMES AFR ENG XHOSA

Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)(v)(b)-(g)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line description
70315	BURGER A DIVISION OF MEDIA 24	20161004	Clause 36(1)(a)(v)(d)	R 5 511.06		R 771.54	R 6 282.60	NOTICE OF PUBLIC WARD MEETINGS FOR OCTOBER 2016 AND ELECTION IN W13
70755	SACCTN MARKETING CC	20161018	Clause 36(1)(a)(v)(d)	R 5 701.76		R 798.24	R 6 500.00	Advanced Entry in the Camp & Live Annual Guide (14th Edition)
71057	AYANDA MBANGA COMMUNICATIONS (20161026	Clause 36(1)(a)(v)(d)	R 8 246.11		R 1 154.45	R 9 400.56	Plasing van adv. in die Village Talk van 01/11/2016 - Afr & Eng CAM129057
70333	AYANDA MBANGA COMMUNICATIONS (20161004	Clause 36(1)(a)(v)(d)	R 16 793.34		R 2 351.05	R 19 144.39	Plasing van groep advertensie in Hermanus Times van Do. 06 Oktober 2016. Afr & Eng CAM128837
71055	FOUR PALMS GUESTHOUSE	20161026	Clause 36(1)(a)(v)(e)	R 1 833.33		R 256.67	R 2 090.00	Accommodation : 3 Officials - 9 Nov 2016. SDF Workshop for 9 & 10 November 2016.
70678	PINE LODGE RESORT	20161014	Clause 36(1)(a)(v)(e)	R 2 403.51		R 336.49	R 2 740.00	B&B ACCOMMODATION, L. BOTHMA, K. JEPHTA 16 - 18/10/2016
70771	FLIGHT SPECIALS	20161018	Clause 36(1)(a)(v)(e)	R 3 111.12		R 435.54	R 3 546.66	RETURN TICKET
70541	FLIGHT SPECIALS	20161011	Clause 36(1)(a)(v)(e)	R 3 188.08		R 398.38	R 3 586.46	FLIGHT COSTS TO ATTEND WASTECON SEMINAR IN JOHANNESBURG.
70928	WORCESTER LAKE CHALET & CONFE	20161021	Clause 36(1)(a)(v)(e)	R 3 824.57		R 535.43	R 4 360.00	ACCOMMODATION 14 - 18 NOVEMBER 2016 - INTERNS ATTENDING 2016 MFMP TRAINING SESSION
71149	GARDEN COURT SANDTON CITY	20161028	Clause 36(1)(a)(v)(e)	R 3 861.03		R 540.54	R 4 401.57	ACCOMMODATION FOR SALGA NATIONAL CONFERENCE 28 NOV TO 1 DEC 2016.
70555	PARLIAMENT HOTEL (PTY) LTD	20161012	Clause 36(1)(a)(v)(e)	R 6 500.00		R 0.00	R 6 500.00	ACCOMMODATION: E VAN DER MERWE: 6 - 11 NOV 2016: SINGLE ROOM B&B
70728	IMFO - JOHANNESBURG	20161017	Clause 36(1)(a)(v)(g)	R 7 894.74		R 1 105.26	R 9 000.00	mSCOA COSTING SEGMENT TRAINING FOR 10 PEOPLE
70389	INSTITUTE OF WASTE MANAGEMENT	20161005	Clause 36(1)(a)(v)(g)	R 4 824.57		R 675.43	R 5 500.00	JOHAN VAN TAAK WASTECON 2016, CONFERENCE & EXHIBITION TO BE HELD AT EMPERORS PALACE
70726	SHERIFF DURBAN NORTH - ALLAN M	20161017	Clause 36(1)(a)(v)(i)	R 2 000.00		R 0.00	R 2 000.00	JAARORDER - DURBAN NORTH
71462	FAIRBRIDGES WERTHEIM BECKER AT	20161107	Clause 36(1)(a)(v)(c)	R 32 260.88		R 4 516.52	R 36 777.40	OVE4/0092 MARKET SQUARE EVICTION
71463	FAIRBRIDGES WERTHEIM BECKER AT	20161107	Clause 36(1)(a)(v)(c)	R 17 866.68		R 2 501.33	R 20 368.01	OVE4/0093 WATER AND SANITATION SERVICES SOUTH AFRICA
71465	FAIRBRIDGES WERTHEIM BECKER AT	20161107	Clause 36(1)(a)(v)(c)	R 3 614.50		R 506.03	R 4 120.53	OVE4/0094 ERF 11456
71745	FAIRBRIDGES WERTHEIM BECKER AT	20161115	Clause 36(1)(a)(v)(c)	R 34 391.03		R 4 814.74	R 39 205.77	OVE4/00031 PARADISE PARK
72107	VORSTER & STEYN INC	20161129	Clause 36(1)(a)(v)(c)	R 33 335.22		R 4 666.93	R 38 002.15	VORSTER & STEYN OCTOBER 2016
71137	HOEDJESBAAI HOTEL	20161028	Clause 36(1)(a)(v)(e)	R 2 429.82		R 340.18	R 2 770.00	ACCOMMODATION FOR CARINA DIGNAS @ HOEDJESBAAI HOTEL 14-16 NOVEMBER 2016
71140	OCEANS HOTEL	20161028	Clause 36(1)(a)(v)(e)	R 1 909.48		R 267.32	R 2 176.80	ACCOMMODATION FOR TARRON DRY AND MARCO CORNELIUS TO ATTEND MARINE MAMMAL WORKSHOP 14-15NOV2016
71178	GARDEN COURT SANDTON CITY	20161031	Clause 36(1)(a)(v)(e)	R 3 861.03		R 540.54	R 4 401.57	ACCOMMODATION B&B FOR ALD R SMITH: 28/11/2016-01/12/2016
71370	FARM & FELLOW	20161104	Clause 36(1)(a)(v)(e)	R 2 400.00		R 0.00	R 2 400.00	ACCOMMODATION FOR 7 PERSONS - NIGHT OF 09-10/11/16 - SAMRAS USER GROUP MEETING AND WORKSHOPS
71685	FLIGHT SPECIALS	20161111	Clause 36(1)(a)(v)(e)	R 5 629.83		R 788.17	R 6 418.00	FLIGHT BA6426 ON 14 NOV 2016 FOR DIRECTOR MADIKANE ATTENDING EPWP SUMMIT
71694	FLIGHT SPECIALS	20161111	Clause 36(1)(a)(v)(e)	R 3 030.23		R 424.23	R 3 454.46	SAA FLIGHTS FOR MR GROENEWALD TO ATTEND SALGA NATIONAL CONFERENCE 2016 IN SANDTON
71722	TOWN LODGE JOHANNESBURG INTERN	20161114	Clause 36(1)(a)(v)(e)	R 5 623.75		R 0.00	R 5 623.75	BED & BREAKFAST FOR DIRECTOR MADIKANE FROM 14 NOV - 19 NOV 2016
71801	GARDEN COURT MOSSEL BAY	20161116	Clause 36(1)(a)(v)(e)	R 4 219.03		R 595.29	R 4 814.32	BED & BREAKFAST @ GARDEN COURT MOSSELBAY, 4 - 5 DECEMBER 2016

Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)(v)(b)-(g)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line description
71825	FLIGHT SPECIALS	20161117	Clause 36(1)(a)(v)(e)	R 3 030.23		R 424.23	R 3 454.46	FLIGHTS FOR MAYOR, ALD R SMITH TO ATTEND SALGA NATIONAL CONF 28-1 DEC 16
71223	INDEPENDENT NEWSPAPERS (PTY) L	20161101	Clause 36(1)(a)(v)(d)	R 2 340.41		R 327.65	R 2 668.06	ADVERT SC 1744/2016
71221	BURGER A DIVISION OF MEDIA 24	20161101	Clause 36(1)(a)(v)(d)	R 3 642.85		R 509.99	R 4 152.84	ADVERT SC 1744/2016
71386	INDEPENDENT NEWSPAPERS (PTY) L	20161104	Clause 36(1)(a)(v)(d)	R 4 446.77		R 622.54	R 5 069.31	ADVERT SC 1741+1742/2016
71388	BURGER A DIVISION OF MEDIA 24	20161104	Clause 36(1)(a)(v)(d)	R 5 362.11		R 750.69	R 6 112.80	ADVERT SC 1746+1747/2016
71387	BURGER A DIVISION OF MEDIA 24	20161104	Clause 36(1)(a)(v)(d)	R 8 043.16		R 1 126.04	R 9 169.20	ADVERT SC 1741+1742+1745/2016
71444	BURGER A DIVISION OF MEDIA 24	20161107	Clause 36(1)(a)(v)(d)	R 2 532.11		R 354.49	R 2 886.60	NOTICE NO: 145/2016 OMAF MEETING 22 NOVEMBER 2016
71405	BURGER A DIVISION OF MEDIA 24	20161107	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	ERF 1012, SANDBAALI: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS AND SUBDIVISION
71418	BURGER A DIVISION OF MEDIA 24	20161107	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	ERF 1548 SANDBAALI: PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS AND DEPARTURE
71421	BURGER A DIVISION OF MEDIA 24	20161107	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	PORTION 375 OF FARM 581 HEMEL & AARDE VALLEY: PROPOSED CONSENT USE
71530	AYANDA MBANGA COMMUNICATIONS (20161108	Clause 36(1)(a)(v)(d)	R 16 793.32		R 2 351.06	R 19 144.38	Plasing van groep adv. in Hermanus Times, Gansbaai Courant & Overstrand Herald 10/11/2016
71531	AYANDA MBANGA COMMUNICATIONS (20161108	Clause 36(1)(a)(v)(d)	R 22 250.26		R 3 115.03	R 25 365.29	Plaas adv. in Die Burger (Afr) van 12/11 en Cape Times (Eng) van 12/11/2016. Elektr.
71597	INDEPENDENT NEWSPAPERS (PTY) L	20161109	Clause 36(1)(a)(v)(d)	R 4 680.81		R 655.31	R 5 336.12	ADVERT SC 1746+1747/2016
71605	THEMBEKA PROPERTIES (PTY) LTD	20161109	Clause 36(1)(a)(v)(d)	R 4 756.00		R 0.00	R 4 756.00	1 x WASTE WATER
71602	BURGER A DIVISION OF MEDIA 24	20161109	Clause 36(1)(a)(v)(d)	R 5 660.10		R 792.40	R 6 452.50	1 x (19cm x 13cm) WASTE WATER
71596	BURGER A DIVISION OF MEDIA 24	20161109	Clause 36(1)(a)(v)(d)	R 14 571.37		R 2 039.99	R 16 611.36	ADVERT SC 1741+1742+1746+1747/2016 BURGER WATER QUALITY NOTICE
71699	GANSBAAI COURANT BK	20161111	Clause 36(1)(a)(v)(d)	R 2 164.92		R 303.08	R 2 468.00	WATER QUALITY NOTICE
71687	OVERSTRAND HERALD	20161111	Clause 36(1)(a)(v)(d)	R 3 200.00		R 0.00	R 3 200.00	PLACEMENT OF ADS FOR WATER IN 10 NOVEMBER EDITION
71729	OVERBERG PROMOTIONS AND PUBLIS	20161114	Clause 36(1)(a)(v)(d)	R 10 000.00		R 0.00	R 10 000.00	ADVERT - Overberg Wine Guide 2017
71760	BURGER A DIVISION OF MEDIA 24	20161115	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	ERF 1824 SANDBAALI: PROPOSED DEPARTURE, AMENDMENT OF CONDITIONS OF APPROVAL & AMENDMENT OF SDP
71904	BURGER A DIVISION OF MEDIA 24	20161121	Clause 36(1)(a)(v)(d)	R 2 681.06		R 375.34	R 3 056.40	ADVERT SC 1748/2016 HERMANUS TIMES
71907	BURGER A DIVISION OF MEDIA 24	20161121	Clause 36(1)(a)(v)(d)	R 3 642.85		R 509.99	R 4 152.84	ADVERT SC 1748/2016 DIE BURGER
71947	INDEPENDENT NEWSPAPERS (PTY) L	20161122	Clause 36(1)(a)(v)(d)	R 2 574.44		R 360.42	R 2 934.86	ADVERT SC 1748/2016 CAPE TIMES
71948	BURGER A DIVISION OF MEDIA 24	20161122	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	PLAAS NOTICE NR 156/2016 ERF 6144 HVK 1X IN UITGAWE VAN TIMES AFR ENG KHOSA
72112	BURGER A DIVISION OF MEDIA 24	20161129	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	INVITATION FOR COMMENTS WITH REGARDS TO REVISION OF THE BY-LAW AND THE ZONING SCHEME
71484	GAMCO SERVICES	20161107	Clause 36(1)(a)(i)	R 13 500.00		R 1 890.00	R 15 390.00	Emergency Repairwork on Jetty Beam (labour, crane hire, transport, consumables)
71523	GAMCO SERVICES	20161108	Clause 36(1)(a)(i)	R 43 929.90		R 6 150.19	R 50 080.09	Manufacture 316 stainless steel straps to hold beam to jetty - incl eyes for tying down boats - X3
69816	RUBBER STAMP & ENGRAVING CO (P	20160919	Clause 36(1)(a)(ii)	R 3 066.00		R 429.24	R 3 495.24	T-CUTTER 6.35/160 POINTED
70157	FIRE RAIDERS (PTY) LTD	20160928	Clause 36(1)(a)(ii)	R 45 639.58		R 6 389.52	R 52 029.10	POWER PACK - PVU 2035 S/N: 117242 - REMOVE & REPLACE SPARK PLUG
70749	FIRE RAIDERS (PTY) LTD	20161018	Clause 36(1)(a)(ii)	R 49 419.22		R 6 918.70	R 56 337.92	REPAIRS TO CEM2869
71117	HUMAN WILDLIFE SOLUTIONS CC	20161028	Clause 36(1)(a)(ii)	R 4 266.60	R 4 600.00	R 1 241.32	R 10 107.92	CATCHING, DARTING & COLLARING OF TWO WILD BABOONS
71263	PJ TECHNOLOGIES (CAPE) CC	20161102	Clause 36(1)(a)(ii)	R 8 025.30		R 1 123.54	R 9 148.84	PMAXX SOFTWARE - ANNUAL MAINTENANCE 1ST LICENSE NO 803207
71770	ISFPS (PTY) LTD	20161115	Clause 36(1)(a)(ii)	R 85 000.00		R 0.00	R 85 000.00	FIRE PREVENTION UNIT, ELECTRONIC BOX CONNECTED

Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)(v)(b)-(g)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line description
71245	IGNITE ADVISORY SERVICES	20161101	Clause 36(1)(a)(v)	R 2 000.00		R 280.00	R 2 280.00	TRAINING ON IGNITE ASSIST S BLOCK & S BALA
71582	BARLOWORLD EQUIPMENT	20161109	Clause 36(1)(a)(v)(a)	R 184 925.38		R 25 889.55	R 210 814.93	ATTENT TO TRANSMISSION PROBLEMS FOR A BACKHOE LOADER CEM24211
71949	DE KOCK AND CRONJE CC	20161122	Clause 36(1)(a)(v)(a)	R 14 848.00		R 2 078.72	R 16 926.72	REPAIR THAMBO SQUARE P/TRF OIL LEAK AS PER QUOTATION 8711.
71638	SALGA NATIONAL CONFERENCES	20161110	Clause 36(1)(a)(v)(g)	R 8 000.00		R 0.00	R 8 000.00	SLAGA NATIONAL CONFERENCE 2016 - 28 NOV - 1 DEC 2016 EXECUTIVE MAYOR, ALD RUDOLPH SMITH
71646	SALGA NATIONAL CONFERENCES	20161110	Clause 36(1)(a)(v)(g)	R 8 000.00		R 0.00	R 8 000.00	SALGA NATIONAL CONFERENCE 2016 - 28 NOV - 1 DEC 2016, MR CC
67189	SHERIFF HERMANUS - JE BOLTNEY	20160707	Clause 36(1)(a)(v)(f)	R 3 910.00		R 0.00	R 3 910.00	GROENEWALD - MUNICIPAL MANAGER
69674	HERMANUS ANIMAL WELFARE SOCIETY	20160913	Clause 36(1)(a)(f)	R 399.14		R 55.87	R 455.01	JAARORDER - SHERIFF HERMANUS
72702	ATLAS FIRE SECURITY (PTY) LTD	20161223	Clause 36(1)(a)(f)	R 18 315.00		R 2 564.10	R 20 879.10	IMPOUNDMENT OF STRAY CALF REFILL OF DISCHARGED HFC125 CYLINDER- KLEINMOND ICT SERVER ROOM
71142	MG ELECTRICAL	20161028	Clause 36(1)(a)(f)	R 7 000.00		R 0.00	R 7 000.00	ADDITIONAL WORK @ ZWELIHLI OLD CLINIC BUILDING REPLACE 28M OF FAULTY CABLE INCLUDING LABOUR
72653	OVERSTRAND COMMUNITY LIFEGUARD	20161220	Clause 36(1)(a)(f)	R 189 776.00		R 0.00	R 189 776.00	SCD2962/2016 LIFESAVING SERVICES FOR KLEINMOND AREA
72665	SPECTRUM COMMUNICATIONS (PTY)	20161220	Clause 36(1)(a)(v)	R 5 988.00		R 838.32	R 6 826.32	Renewal of sim cards for Scada communication
SCD2960/	EQUIPMENT SPARE PARTS AFRICA (PTY) L	20161228	Clause 36(1)(a)(v)(a)	R 210 000.00		R 29 400.00	R 239 400.00	OVERHAUL TRANSMISSION FOR GRADER CEM18328
72331	GANSBAAI AIRCON AND REFRIGERAT	20161206	Clause 36(1)(a)(v)(a)	R 13 055.72		R 1 827.80	R 14 883.52	SERVICING AND REPAIRING OF AIR CONDITIONERS AT TRAFFIC DEPARTMENT
72350	GANSBAAI AIRCON AND REFRIGERAT	20161207	Clause 36(1)(a)(v)(a)	R 4 804.00		R 672.56	R 5 476.56	Supply and Install new PC Board and labour
72459	WORCESTER GEARBOX CENTRE	20161212	Clause 36(1)(a)(v)(a)	R 9 407.52		R 1 317.05	R 10 724.57	REPAIR OF DIFFERENTIAL CEM 26286
72460	BARLOWORLD EQUIPMENT	20161212	Clause 36(1)(a)(v)(a)	R 11 855.03		R 1 659.70	R 13 514.73	ATTEND TO TRANSMISSION PROBLEMS FOR GRADER CAM16700
72530	GANSBAAI AIRCON AND REFRIGERAT	20161214	Clause 36(1)(a)(v)(a)	R 5 852.00		R 819.28	R 6 671.28	SCD 2955/2016. Strip and quote : Airconditioner at Kleinmond Municipal offices.
72703	GANSBAAI AIRCON AND REFRIGERAT	20161228	Clause 36(1)(a)(v)(a)	R 7 845.00		R 1 098.30	R 8 943.30	DEVIATION TO REPAIR AIRCONS SCD 2954/2016
72667	FAIRBRIDGES WERTHEIM BECKER ATT	20161220	Clause 36(1)(a)(v)(c)	R 4 162.50		R 582.75	R 4 745.25	OVE4/0101 CHARMAINE HENNING
72305	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 12 691.66		R 1 727.27	R 14 418.93	OVE4/0092 MARKET SQUARE EVICTION
72307	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 64 565.41		R 9 010.04	R 73 575.45	OVE4/0093 WATER AND SANITATION SERVICES SA
72310	FAIRBRIDGES WERTHEIM BECKER ATT	20161206	Clause 36(1)(a)(v)(c)	R 5 198.67		R 727.81	R 5 926.48	OVE4/0094 ERF 11456
72313	FAIRBRIDGES WERTHEIM BECKER ATT	20161206	Clause 36(1)(a)(v)(c)	R 5 005.50		R 700.77	R 5 706.27	OVE4/0101 CHARMAINE HENNING
72324	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 2 461.50		R 344.61	R 2 806.11	OVE4/0060 TRANSFER ERF2549 ONRUS
72326	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 2 132.33		R 298.53	R 2 430.86	OVE4/0065 DAWID WILLOUGHBY ABBOTT
72327	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 4 645.00		R 650.30	R 5 295.30	OVE4/0077 BERGHOF
72328	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 21 427.00		R 2 999.78	R 24 426.78	OVE4/0086 WHALECOVE MEMO
72329	FAIRBRIDGES WERTHEIM BECKER ATT	20161206	Clause 36(1)(a)(v)(c)	R 4 482.18		R 627.50	R 5 109.68	OVE4/0091 HERMANUS BEACH CLUB HOMEOWNERS ASSOCIATION
72330	FAIRBRIDGES WERTHEIM BECKER AT	20161206	Clause 36(1)(a)(v)(c)	R 29 353.66		R 4 109.50	R 33 463.16	OVE4/0031 PARADISE PARK
72383	FAIRBRIDGES WERTHEIM BECKER (O	20161207	Clause 36(1)(a)(v)(c)	R 10 717.86		R 1 500.49	R 12 218.35	OVE4/0102 LOBI DEVELOPMENT CC
72664	FAIRBRIDGES WERTHEIM BECKER AT	20161220	Clause 36(1)(a)(v)(c)	R 29 353.65		R 4 109.51	R 33 463.16	OVE4/0031 PARADISE PARK
72666	FAIRBRIDGES WERTHEIM BECKER (O	20161220	Clause 36(1)(a)(v)(c)	R 3 684.68		R 515.85	R 4 200.53	OVE4/0102 LOBI DEVELOPMENTS
72668	FAIRBRIDGES WERTHEIM BECKER AT	20161221	Clause 36(1)(a)(v)(c)	R 5 513.46		R 771.88	R 6 285.34	OVE4/0097 MOUNT PLEASANT STAGE 2 HOUSING PROJECT
72130	THEMBEKA PROPERTIES (PTY) LTD	20161129	Clause 36(1)(a)(v)(d)	R 4 080.00		R 0.00	R 4 080.00	INVITATION FOR COMMENTS WITH REGARDS TO REVISION OF THE BY LAW AND THE ZONING SCHEME

Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)(v)(b)-(g)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line description
72137	SECOND CHANCE MEDIA (PTY) LTD	20161129	Clause 36(1)(a)(v)(d)	R 5 000.00		R 0.00	R 5 000.00	Mzansi Travel 4th Edition - 1 x half page, horizontal, full colour advert.
72300	BURGER A DIVISION OF MEDIA 24	20161206	Clause 36(1)(a)(v)(d)	R 4 245.00		R 594.30	R 4 839.30	PUBLICATION OF BY - LAW
72312	BURGER A DIVISION OF MEDIA 24	20161206	Clause 36(1)(a)(v)(d)	R 2 681.06		R 375.34	R 3 056.40	ADVERT SC 1750.2016 S.BAAI MEENT H/TIMES
72315	BURGER A DIVISION OF MEDIA 24	20161206	Clause 36(1)(a)(v)(d)	R 7 650.00		R 1 071.00	R 8 721.00	RAPPORT- ADVERT SC 1750/2016 S.BAAI MEENT
72320	INDEPENDENT NEWSPAPERS (PTY) L	20161206	Clause 36(1)(a)(v)(d)	R 2 574.44		R 360.42	R 2 934.86	ADVERT SC 1750.2016 S.BAAI MEENT
72346	BURGER A DIVISION OF MEDIA 24	20161207	Clause 36(1)(a)(v)(d)	R 3 642.85		R 509.99	R 4 152.84	ADVERT SC 1750.2016 DIE BURGER S.BAAI MEENT
72389	THEMBEKA PROPERTIES (PTY) LTD	20161207	Clause 36(1)(a)(v)(d)	R 2 784.00		R 0.00	R 2 784.00	MAYORAL XMAS MESSAGE (THE VILLAGE NEWS 13 DEC ISSUE)
72474	THEMBEKA PROPERTIES (PTY) LTD	20161213	Clause 36(1)(a)(v)(d)	R 2 880.00		R 0.00	R 2 880.00	ADVERT: HNC 243 - JOSHGR0
72479	THEMBEKA PROPERTIES (PTY) LTD	20161213	Clause 36(1)(a)(v)(d)	R 2 640.00		R 0.00	R 2 640.00	Ref: HIND243-Nissan
72590	WHALE COAST FM	20161215	Clause 36(1)(a)(v)(d)	R 2 770.00		R 0.00	R 2 770.00	Whale Coast FM - airtime
72393	BURGER A DIVISION OF MEDIA 24	20161208	Clause 36(1)(a)(v)(d)	R 4 170.53		R 583.87	R 4 754.40	28 x4 Mayor's Xmas Message ADVERT. Issue of 15 Des2016.
72371	INSTITUTE OF ENVIRONMENT AND R	20161207	Clause 36(1)(a)(v)(f)	R 1 842.11		R 257.89	R 2 100.00	Membership fees 3485
72615	ASSOCIATION OF MUNICIPAL ELECT	20161219	Clause 36(1)(a)(v)(f)	R 2 149.12		R 300.88	R 2 450.00	AMEU MEMBERSHIP NO 470
72452	PAYDAY SOFTWARE SYSTEMS (PTY)	20161212	Clause 36(1)(a)(v)(g)	R 9 119.30		R 1 276.70	R 10 396.00	PAYE LEGISLATIVE UPDATE SYMPOSIUM 09 & 10 MARCH 2016 FOR RETHA RUST & CARL OPPELT
TOTAL				R 1 935 344.52	R 4 600.00	R 219 874.08	R 2 159 818.60	



SUPPLY CHAIN MANAGEMENT												
APPEALS / COMPLAINTS / DISPUTES / QUERIES REGISTER - Q2 - 2017												
#	TENDER NO	Date Advert closed	Evaluation Date	Adjudication Date	Description	Awarded to	Complainant	Appeal / Complaint / Dispute / Query	Date received	Where in process	Date of Outcome	Outcome
1	SC 1618/2015	2015/07/31	2016/08/11	2016/08/12	Request for registration for the lease of the De Mond Caravan Park and adjacent land to develop a public resort	The Crown Grant Joint Venture	Greystone Trading 945 (Pty) Ltd	Their rights have been affected by awarding the tender.	2016/08/29	Resolved	2016/11/03	Award upheld

Irregular Expenditure Incurred in terms of the Municipality's Supply Chain Management Policy															
Register 2016/2017															
SCMIE #	Date of Discovery	Date Reported to the Accounting Officer	Date of Memo	Received	Date approved for payment	*Report to Council	Nat Treas	Description	Type of Prohibited Expenditure	Awarded to	Responsible Directorate	Amount Capital	Amount Operational	VAT @ 14%	Total
i. Incidences identified and currently under investigation															
2015/008	2015/06/29	2015/06/30	2015/06/29	2015/06/29	2015/06/30	2015/10/28	2015/06/30	The supply and delivery of newspapers to the Hawston Library for the period September to December 2014, without following the official procurement process	SCM Clause 16	Beach Road Café	Community Services	R -	R 1 412.30	R 197.72	R 1 610.02
ii. Irregular expenditure approved by Council as irrecoverable and written off in terms of S32(2)(b) of the Local Government: Municipal Finance Management Act, Act 56 of 2003															
iii. Incidences of non-compliance with the Supply Chain Management Policy and condoned in terms of Clause 36(1)(c)															
2017/001	2016/09/26	2016/12/20	2016/12/14	2016/09/26	2016/12/20	2017/01/23		The repair and respray of a municipal vehicle CEM11076 by the incorrect service provider not identified through the official procurement process	SCM Clause 39(j)(i)	Auto Repairs	Community Services	R -	R 4 668.40	R -	R 4 668.40