

5. MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c), FOR DECEMBER 2017

8/2/2

C Le Roux

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Corporate Head Office

05 January 2018

1. Executive Summary

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for December 2017.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Finance

Department: Supply Chain Management

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance

Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)

Local Government: Municipal Systems Act 2000, (Act 32 of 2000)

Overstrand Municipality Supply Chain Management Policy dated 25 May 2008, as amended.

6. Background/Discussion/Evaluation/Conclusion**Background**

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of Paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of Paragraph 36(1) of the policy and report same to council.

Discussion**A. Deviations - Paragraph 36(1)(a)**

Paragraph 36(1)(a) of Council's Supply Chain Management (SCM) Policy allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Paragraph 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council.

Deviations approved in terms of clause 36(1)(a) for December 2017 is attached as **Annexure A**.

B. Awards in terms of Paragraph 16(1)(b) and 17(1)(c)

In terms of Paragraph 16(1)(b) and 17(1)(c) of the SCM Policy, where the Written or Formal Written Price Quotation process has been followed for procurement and it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer (CFO) or an official designated by the CFO.

In terms of Paragraph 16(1)(b) and 17(2) of the said policy, the designated official must report all such approvals made by the official in terms of their sub-delegation to the Chief Financial Officer.

A schedule of all such approvals for December 2017 is attached as per **Annexure B**.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Schedule of deviations from the procurement processes approved in terms of sub-delegations

Annexure B: Schedule of approvals in terms of Paragraph 16(1)(b) and 17(1)(c)

AGENDA OF A SPECIAL MAYORAL COMMITTEE MEETING 24 JANUARY 2018**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for December 2017, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for December 2017, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

SCHEDULE OF DEVIATIONS IN TERMS OF CLAUSE 36(1)(a) OF THE SCM POLICY - OVERSTRAND MUNICIPALITY - DECEMBER 2017

#	Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	Comments / Line description
1	SCD3038/2017	RED ANT SECURITY RELOCATION & Eviction Services (Pty) Ltd	20171222	Clause 36(1)(a)(i)	154 656.00		21 651.84	176 307.84	GUARDING SERVICES AT KLEINMOND WASTE TRANSFER STATION
2	SCD3042/2017	OVERSTRAND COMMUNITY LIFE GUARDS CC	20171215	Clause 36(1)(a)(i)	44 160.00		-	44 160.00	PROVISION OF LIFESAVING SERVICES AT SCHULPHOEK FROM 15 DECEMBER 2017 - 15 JANUARY 2018
3	SCD3043/2017	INCIDENT WORKING GROUP AFRICA (PTY) LTD	20171228	Clause 36(1)(a)(i)	34 327.00		-	34 327.00	WHALE CARCUS REMOVAL
4	SCD3041/2017	AKURA MANUFACTURING ENGINEERING Co. (PTY) LTD	20171215	Clause 36(1)(a)(ii)	5 209.41		729.31	5 938.72	REPAIRS TO BALER AT GANSBAAI LANDFILL SITE
5	SCD3039/2017	PSA AFRICA (PTY) LTD	20171212	Clause 36(1)(a)(v)	29 449.33		3 616.58	29 449.33	SERVICE AND REPAIR OF BACK PLATES
6	SCD3040/2017	DE PAUW DREDGING SERVICES (PTY) LTD	20171215	Clause 36(1)(a)(v)	39 000.03		-	39 000.03	REPLACEMENT OF BUTTERFLY VALVES AT HAWSTON SWIMMING POOL
7	SCD3044/2017	WHARF-SIDE DEVELOPMENT (PTY) LTD	20171222	Clause 36(1)(a)(v)	2 122.81		297.19	2 420.00	PROVISION OF ELECTRICITY POINT AT KLEINMOND SLIPWAY
8	SCD3045/2017	DE PAUW DREDGING SERVICES (PTY) LTD	20171222	Clause 36(1)(a)(v)	65 428.09		-	65 428.09	REFURBISHMENT OF POOL PUMPS AT HERMANUS SWIMMING POOL
9	82861	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	402.00		56.28	458.28	OVE4/0005 HAWSTON SEA FARMS FOUNDATION
10	82862	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	112 445.00		15 742.30	128 187.30	OVE4/0031 PARADISE PARK
11	82865	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	3 250.00		455.00	3 705.00	OVE4/0053 BABOON CONTROL
12	82866	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	1 052.00		147.28	1 199.28	OVE4/0077 BERGHOF
13	82869	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	9 687.06		1 356.19	11 043.25	OVE4/0086 WHALECOVE MEMO
14	82871	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	6 273.13		878.23	7 151.36	OVE4/0091 HERMANUS BEACH CLUB HOMEOWNERS ASSOCIATION
15	82873	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	6 219.18		870.68	7 089.86	OVE4/0092 MARKET SQUARE EVICTION
16	82877	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	26 736.00		3 743.04	30 479.04	OVE4/0100 KARWYDERSKRAAL CONTRACTUAL DISPUTE
17	82877	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	35 526.00		4 973.64	40 499.64	OVE4/0106 FIRE SERVICES
18	82878	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	23 080.20		3 231.22	26 311.42	OVE4/0113 MUNICIPAL MANAGERS REGULATION
19	82880	FAIRBRIDGES WERTHEIM BECKER AT	20171206	Clause 36(1)(a)(v)(e)	25 349.00		3 548.86	28 897.86	OVE4/0117 INVESTIGATE COUNCILLORS
20	82711	OVERSTRAND HERALD	20171201	Clause 36(1)(a)(v)(d)	3 157.90		442.10	3 600.00	PLACEMENT OF WATER QUALITY/WASTE WATER TABLE AD IN OVERSTRAND HERALD OF 7 DECEMBER 17
21	82715	THEMBEKA PROPERTIES (PTY) LTD	20171201	Clause 36(1)(a)(v)(d)	10 032.00		1 404.48	11 436.48	PLACEMENT OF WATER/WASTE QUALITY AD IN VILLAGE NEWS OF 5 DECEMBER 2017
22	82716	GANSBAAI COURANT BK	20171201	Clause 36(1)(a)(v)(d)	2 385.97		334.03	2 720.00	PLACEMENT OF WATER QUALITY/WASTE WATER AD IN GANSBAAI COURANT OF 7 DECEMBER 2017
23	82739	BURGER A DIVISION OF MEDIA 24	20171204	Clause 36(1)(a)(v)(d)	8 526.32		1 193.68	9 720.00	PLACEMENT OF 2 WATER ADS IN HERMANUS TIMES OF 7 DECEMBER 2017
24	82830	BURGER A DIVISION OF MEDIA 24	20171206	Clause 36(1)(a)(v)(d)	3 947.37		552.63	4 500.00	KENNISGEWING 159/2017-AANSUIWERINGSBEGROTING 2017/2018 (AFR/ENG/XHOS), PLASING 07/12/2017
25	82832	THEMBEKA PROPERTIES (PTY) LTD	20171206	Clause 36(1)(a)(v)(d)	2 110.00		295.40	2 405.40	KENNISGEWING 159/2017-AANSUIWERINGSBEGROTING 2017/2018 (AFR/ENG/XHOS), PLASING 12/12/2017
26	82875	ASSOCIATION OF MUNICIPAL ELEC	20171206	Clause 36(1)(a)(v)(f)	2 280.70		319.30	2 600.00	AMEU MEMBERSHIP 2018
27	82883	SOUTHERN AFRICA REVENUE PROTEC	20171206	Clause 36(1)(a)(v)(f)	5 620.00		-	5 620.00	SARPA MEMBERSHIP FEES
28	83048	SHERIFF HERMANUS - JE BOLTNEY	20171212	Clause 36(1)(a)(v)(i)	24 789.50		-	24 789.50	YEARORDER - SHERIFF HERMANUS
TOTAL					R 683 605.42	R 0.00	R 65 839.26	R 749 444.68	

Annexure A

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Schedule of approvals in terms of Clause 17(2) of the SCM Policy - Overstrand Municipality - December 2017

Request	Supplier	Date	Value (VAT Excl)	VAT	Value (VAT incl)	Reason Code	Comments / Line description
			Received only one quote by closing time and date of submission of quotation				
			Received only two quotes at closing time and date of submission of quotation				
10							
11							
81612	ELITE INVESTHOLD (PTY) LTD	20171103	23 389.00	3 274.46	26 663.46	10	JOINTFIX 50MM
81660	BRUNING DA (AIBRU ELECTRICAL)	20171106	4 542.00	-	4 542.00	10	INSTALLATION OF LIGHTNING DIVERTER AT CAMP SUPERVISORS HOUSE
81827	HS METALWORKS	20171108	2 877.20	402.80	3 280.00	10	800 X 200 GALVANIZED KICK PLATES
82161	OLD STATION CAR WASH	20171116	3 600.00	-	3 600.00	10	VALET CEM5110
82270	BOLAND TOILET SERVICES (PTY) L	20171120	8 105.27	1 134.73	9 240.00	10	HIRE OF CHEMICAL FLUSH TOILETS
82411	BOLAND TOILET SERVICES (PTY) L	20171123	7 642.11	1 069.89	8 712.00	10	VERHUUR VAN 8 KONSTRUKSIE TOILETTE - INGESL 1 DIENS/AW ASOOK AFLEWERING EN AFHAAL
82438	BOLAND TOILET SERVICES (PTY) L	20171124	4 070.18	569.82	4 640.00	10	POLYJOHN TOILETS FOR SANDBAAL WEST BEACH
82464	JUNO CORP (PTY) LTD.(PREV JETV	20171124	8 000.00	1 120.00	9 120.00	10	CAMERA OF 200MI STORMWATER PIPES IN VOELKLIP AREA DIAMETER OF PIPES 300-450MM
82619	GLASSMEN HERMANUS (PTY) LTD	20171129	3 810.57	533.49	4 344.06	10	4MM IMAGES SILVER MIRROR PAR
82626	MAIZEY'S	20171129	1 948.80	272.83	2 221.63	10	PVC U TUBE 50MM
82845	ADECO CONSTRUCTION (PTY) LTD	20171206	23 809.60	3 333.34	27 142.94	10	3 CR 12 STEEL KIOSK 6 WAY UNPOPULATED
83081	SOUND WORKS HERMANUS (PTY) LTD	20171213	15 100.00	-	15 100.00	10	SAMSON XPS101 EXPEDITION PA SYSTEM COMPLETE
83157	SUPER PLANTS HERMANUS	20171214	9 565.13	1 339.02	10 904.15	10	ECHEVERIA DICK'S PINK RED FRILLE 23CM
83236	BOLAND TOILET SERVICES (PTY) L	20171220	5 419.41	758.71	6 178.12	10	MOBILE FLUSH TOILETS INCL WEEKLY SERVICE FOR 1 MONTH
83173	S AND R TRADING (PTY) LTD	20171215	86 850.00	12 159.00	99 009.00	10	SUPPLY & DELIVERY OF SPORTFIELD AND GARDEN IRRIGATORS FOR GANSBAAI
83280	OVERSTRAND COMMUNITY LIFE GUARD	20171221	23 270.00	-	23 270.00	10	LIFEGUARDS AT BOTVLEI FROM 22/12/2017 TO 31/1/2018 TO DELIVER LIFE SAVING SERVICE
80871	CS TRAFFIC ENGINEERING AND CON	20171017	25 987.50	3 638.25	29 625.75	11	GLASS FIBRE(GRP) TRAFFIC SIGN POLES
81006	BOTRIVIER BOEREMARK	20171019	12 810.78	1 793.50	14 604.28	11	SUPPLY OF 300MM X 300MM GREY NON SLIP TILES AND TILE PASTE 100M2
81315	MARCE PROJECTS	20171027	22 500.00	3 150.00	25 650.00	11	125MM WHITE CANVAS HOSE
81529	IOABANE ART GALLERY CC	20171102	28 900.00	-	28 900.00	11	SERVICES FOR RESEARCH AT TRAFFIC BACK OFFICE AND SYSTEMS, FINES IN HERMANUS
81566	HANSEN PY	20171103	3 500.00	-	3 500.00	11	CUT VEGETATION BACK 5M FROM BOUNDARY WALL AT PLOT 277 MARINE DRIVE HAWSTON
81667	FLO-RITE IRRIGATION	20171106	2 092.10	292.89	2 384.99	11	LABOUR FOR THE REPAIRS TO THE KLEINMOND RUGBY FIELD IRRIGATION SYSTEM
81760	KAAP AGRARI AGRIMARK LIQUORMARK	20171107	6 794.00	945.56	7 699.56	11	PVC SWIMMING POOL DUCTING SUCTION PIPE 50MM X 100 METER
81853	GWE SAFETY SOLUTIONS (PTY) LTD	20171108	23 000.00	-	23 000.00	11	COMMUNITY-DISASTER RISK PREPAREDNESS AND AWARENESS TRAINING
81868	JOHANN BERTH ELECTRONICS BK	20171108	3 960.00	554.40	4 514.40	11	HUAWEI P9 LITE GLASS SCREEN PROTECTORS
81882	BOTRIVIER BOEREMARK	20171109	22 659.93	3 172.39	25 832.32	11	20 TON TROLLEY JACK (INDUSTRIAL TYPE)
81929	CABLE'S CABLING CC	20171110	4 310.00	603.40	4 913.40	11	POWER CABLE IEC320-C14 TO CEE 7/4 - 23CM - UPS TO OUTLET
81979	ZUKI GARDEN AND FORESTRY SERVI	20171113	28 550.00	-	28 550.00	11	1ST STREET TO C/O 4TH STREET & 3RD AVENUE FIREBREAK, CLEARANCE OF A 10M FIREBREAK
81980	AC ALIEN PLANT CONTROL	20171113	25 200.00	2 940.00	28 140.00	11	CONTROL WEEDS WITH CHEMICALS USING HAND HELD EQUIPMENT UNIT STANDARD 117966
81995	HENCHEM	20171113	21 000.00	2 940.00	23 940.00	11	REPLACE ELECTRICAL BOXES WITH SIMILAR BOXES
82035	GANSBAAI BUILD IT (PTY) LTD	20171114	3 263.16	456.84	3 720.00	11	STONE RED 19MM CUB METER G/BAAI D/KELDERS/FKRAAL - X6
82138	MG ELECTRICAL	20171116	12 000.00	-	12 000.00	11	CAMLOCK 3 MALE / FEMALE"
82193	OVERBERG AGRIBEDRYWE (PTY) LT	20171117	5 484.00	767.76	6 251.76	11	1.3L GLASS WATER JUGS THICK GLASS
82365	CAPE IMPORTERS	20171122	1 955.70	273.80	2 229.50	11	SERVICE & REFILL 2KG FIRE EXTINGUISHERS AT THE MAIN BUILDING
82517	HERMANUS EXTINGUISHER SERVICES	20171127	3 230.00	452.20	3 682.20	11	SP65 KIT
82625	EAGLE SECURITY SYSTEMS GUARDIN	20171129	6 444.31	902.21	7 346.52	11	SERVICE AIR CONDITIONERS & TECTYL TREAT OUTSIDE UNITS AGAINST CORROSION: WALL UNITS
82649	GANSBAAI AIRCON AND REFRIGERAT	20171129	3 000.00	420.00	3 420.00	11	DETTOIL WATERLESS HANDY SANITISER 250ML
82728	RC SUPPLIERS	20171204	2 483.28	347.66	2 830.94	11	SCREWS TIMBER CORROSHILED 65MM (50)
82747	HERMANUS BUILD IT (PTY) LTD	20171204	2 131.99	298.41	2 430.40	11	1X OROLEX LAYFLAT HOSE 50MM X 100M
83048	KAAP AGRARI AGRIMARK LIQUORMARK	20171212	1 895.00	265.30	2 160.30	11	DURAM FLEXIWALL WHITE 20L - X5
83097	GANSBAAI BUILD IT (PTY) LTD	20171213	4 131.23	578.33	4 709.56	11	NAIL IN ANCHOR 8MM X 120MM
83119	HERMANUS BUILD IT (PTY) LTD	20171214	8 402.91	1 176.39	9 579.30	11	SUREBUILD CEMENT 42.5 50KG YARD
83185	HERMANUS BUILD IT (PTY) LTD	20171218	6 885.97	964.03	7 850.00	11	SUPPLY & DELIVERY OF BLOWER MOWER & BRUSH CUTTER FOR GANSBAAI
83169	MAGNACORP 174 CC T/A TURMASTER BELLV	20171215	49 795.00	6 971.30	56 766.30	11	SUPPLY AND DELIVERY OF SWIMMING POOL CHEMICALS FOR OVERSTRAND MUNICIPALITY
	CARBON SENSE CC		100 270.00	-	100 270.00		
SC1839 /2017	HERMANUS HARDWARE	20171220	12 982.45	1 817.54	14 800.00	11	
			R 687 578.58	R 58 750.25	R 746 328.83		