

**7. MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(B) AND 17(1)(C), FOR JUNE 2015**

**8/2/2**

**CEM La Cock**

**(028) 313 8080**

**Corporate Head Office**

**09 July 2015**

---

**1. Executive Summary**

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of 16(1)(b) and 17(1)(c) for June 2015.

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Directorate: Finance  
Department: Supply Chain Management

**3. Compliance with Strategic Priorities**

Provision of democratic, accountable and ethical governance  
Provision and maintenance of municipal services

**4. Delegated Authority**

None

**5. Legal Requirements**

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)  
Local Government: Municipal Systems Act 2000, (Act 32 of 2000)  
Overstrand Municipality Supply Chain Management Policy dated 25 May 2008, as amended.

**6. Background/Discussion**

**Background**

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of Paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of Paragraph 36(1) of the policy and report same to council.

**Discussion****A. Deviations- Paragraph 36(1)(a)**

Paragraph 36(1)(a) of Council's Supply Chain Management (SCM) Policy allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Paragraph 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council.

A schedule of all Deviations approved for June 2015 is attached as per Annexure A.

**B. Awards in terms of Paragraph 16(1)(b) and 17(1)(c)**

In terms of Paragraph 16(1)(b) and 17(1)(c) of the SCM Policy, where the Written or Formal Written Price Quotation process has been followed for procurement below R 30,000.00 (Incl. VAT) and it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer (CFO) or an official designated by the CFO.

In terms of Paragraph 16(1)(b) and 17(2) of the said policy, the designated official must report all such approvals made by the official in terms of their sub-delegation to the Chief Financial Officer.

A schedule of all such approvals for June 2015 is attached as per Annexure B.

**7. Financial Implications**

None

**8. Staff Implications**

None

**9. Comments from other Departments, Divisions and Administrations**

None

**10. Annexures**

Annexure A: Schedule of deviations from the procurement processes approved in terms of sub-delegations

Annexure B: Schedule of approvals in terms of Paragraph 16(1)(b) and 17(1)(c)

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for June 2015, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for June 2015, **be noted**.

**RESPONSIBLE OFFICIAL :****R LA COCK****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**



## ANNEXURE A 1/2

**SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 5(3) OF THE SCM POLICY  
DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE MONTH- JUNE 2015**

#	Deviation #	Date Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
1	SCD2813	2015/06/04	Clause 36(1)(a)(v)	Reconfiguration of all electrical metering due to the new tariff structure announced by Eskom as from 1 July 2015 and the auditing of all meters.	Senior Manager: Electrical Services, Du Plessis, JH	PJ Technologies - Cape CC	R: 23 532.00		R: 3 294.48	R: 26 826.48
2	SCD2814	2015/06/09	Clause 36(1)(a)(i)	The grading of Kleinmond Beach for Blue Flag status, by the sole authorised organisation	Senior Manager, Kleinmond, Lailey D	WESSA	R: 20 000.00		R: 2 800.00	R: 22 800.00
3	SCD2815	2015/06/09	Clause 36(1)(a)(v)	Repair of the robot in Voelklip, to insure the safety of the road users and pedestrians	Chief, Traffic Services, Fraser R	Traffic Management Technologies	R: 56 474.50		R: 8 186.43	R: 64 660.93
4	SCD2816	2015/06/03	Clause 36(1)(a)(v)	Repair of CEM 10226, that was damaged during the fire season and the servicing of the pump	Chief Fire Officer, Smith L	Fire Raiders (Pty) Ltd	R: 141 920.51		R: 19 868.87	R: 161 789.38
5	SCD2817	2015/06/09	Clause 36(1)(a)(v)	SCOA technology upgrade and routine maintenance	Senior Manager: Systems Development, Johnson C	Payday Software Systems	R: 20 158.85		R: 2 822.24	R: 22 981.09
6	SCD2818	2015/06/09	Clause 36(1)(a)(i)	The evaluation and grading of Grotto and Hawston Beach in terms of the Blue Flag status programme, by the sole organisation authorised by the international Foundation for Environmental Education (FEE) to implement FEE programmes in South Africa.	Acting Area Manager, Flemmanus, Burger P	WESSA	R: 40 000.00		R: 5 600.00	R: 45 600.00
7	SCD2819	2015/06/09	Clause 36(1)(a)(ii)	Replacement of 16 memcor ultra filtration membranes at the water treatment plant in Peaty Beach by the sole distributor of memcor membranes Quality Filtration Systems, CC	Manager: Operational, De Villiers J	Quality Filtration System CC	R: 399 318.24		R: 55 904.55	R: 455 222.79
8	SCD2820	2015/06/22	Clause 36(1)(a)(v)	Provision of a workshop on Preferential Procurement, by a specialist in Supply Chain Management and Local Economic Development.	Director: LED, Mankane S Ltd	Brasika Consulting (Pty) Ltd	R: 4 844.74		R: 678.26	R: 5 523.00



**SUPPLY CHAIN MANAGEMENT REPORT IN TERMS OF CLAUSE 5(3) OF THE SCM POLICY  
DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE MONTH- JUNE 2015**

#	Deviation #	Date Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
9	SCD2821	2015/05/25	Clause 36(1)(a)(v)	The annual review of the municipality's long term financial plan for a contract period ending 30 June 2018, by the original developer of the financial plan.	Deputy Director: Finance, Ir Roux C	NCA Portfolio Managers (Pty) Ltd	R 191 016.00		R 26 742.24	R 217 758.24
10	SCD2822	2015/05/30	Clause 36(1)(e)(i)(vii)(A)(f)	Working on fire ground teams in Kleinmond (17/02/2015) and Standford (22/02/2015)	Chief Fire Officer, Smith L	FFA Operations (PTY) LTD	R 8 458.74		R 1 184.22	R 9 642.96
11	SCD2823	2015/05/30	Clause 36(1)(e)(i)(vii)(i)	Locating of a fault on the M/V electrical cable by Caltest CC	Senior Manager: Electro-Technical Services, Du Plessis JH	Caltest CC t/a Protection Testing	R 6 001.50		R 840.21	R 6 841.71
12	SCD2824	2015/05/30	Clause 36(1)(e)(i)(vii)(A)(f)	Hiring of a Helicopter to fight fires in Kleinmond on 08/02/2015.	Chief Fire Officer, Smith L	FFA Aviation (PTY) LTD	R 27 492.38		R 3 846.93	R 31 341.29
							<b>R 841 217.44</b>	<b>R -</b>	<b>R 1 311 776.43</b>	<b>R 1 072 987.87</b>

## ANNEXURE B

Annexure B: Schedule of approvals in terms of Paragraph 17(1) of the SCM Policy - Overstrand Municipality - May 2015				
10		11		
Received only one quote by closing time and date of submission of quotation		Received only two quotes at closing time and date of submission of quotation		
Note: Please be advised that some of the descriptions below are only of the first line item on the requisitions lodged				
#	Supplier	Amount	Reason Code	Description
1	BEKA SCHREDER (PTY) LTD	R 12 260.00	11	3.5 METER GRP BEKA MID BRUNS GREEN STREETLIGHT POLE
2	BELCO ELECTRICAL	R 5 306.00	11	DEAD ENDS - COPPER - NOT ALUMINIUM
3	BLUE SKIES SERVICES (PTY) LTD	R 24 000.00	10	REPAIR LEAKING ROOFS AS PER SITE MEETING
4	BOTRIVIER BOEREMARK	R 3 189.30	11	DOOR HARDWOOD JOI PLYBACK
5	BOTRIVIER BOEREMARK	R 4 842.00	11	100 X 65/40 KA PADLOCKS - MAKE: ABYS
6	BOTRIVIER BOEREMARK	R 1 849.86	10	190MM CEMENT BLOCKS
7	CAPE TOWN SPORTS WEAR	R 7 324.56	10	SET OF SWIMMING POOL LANES FOR OLYMPIC SIZE POOL 50M X 25M (7 LANES)
8	CEM CUPBOARDS CC	R 3 070.18	11	REMOVAL OF EXISTING CUPBOARDS AND REPLACING THEM WITH NEW ONES. NEW TOURISM OFFICE.
9	CEM CUPBOARDS CC	R 20 971.93	11	DISPLAY CUPBOARD
10	COASTLINE FLOORING SPECIALISTS	R 2 265.79	10	SUPPLY AND INSTALLATION OF INDUSTRIAL VINYL FLOORING: ENTRANCE HALL. HARMONY HOUSE
11	COLOURPIX GRAPHIC DESIGNS CC	R 6 160.00	11	ARTWORK AND DESIGN OF WATER AND SEWER NETWORK BROCHURE
12	CJPCING HERIMANUS (PTY) LTD CUPB	R 5 019.66	11	WOOD FOR CUPBOARDS IN WORK SHOP AREA
13	ECOGUARD BIOSCIENCES (PTY) LTD	R 8 771.20	11	MAMBA (GLYPHOSATE 360) (25L)
14	FIRST TECHNOLOGY WESTERN CAPE	R 12 921.42	11	NITRO PRO V10 - ENGLISH
15	GILBERTS CATERING (K2011/12488)	R 6 560.00	11	REFRESHMENTS FOR WOMENS ENTREPRENEURIAL COCKTAIL EVENT 17 APRIL 2015
16	GILBERTS CATERING (K2011/12488)	R 2 500.00	11	SAMRAS USER GROUP MEETING - 19/06/15 -
17	INN AFRIKA	R 3 873.20	10	SAMRAS USER GROUP MEETING - 18/06/15 40 PEOPLE
18	LUCAS LE	R 7 000.00	11	HERSTEL VAN LOODGIETERSWERK BY KLEEDKAMERS BY STANFORD RUGBY KLUBHUIS.
19	NEO TECHNOLOGIES (PTY) LTD	R 19 883.00	11	SUPPLY #50 BATTERY APC - RBD 17
20	OVERBERG AGRI BEDRYWE (PTY) LT	R 5 157.82	11	HTH GRANULAR DRUMS 25KG
21	RIGTECH SERVICES	R 21 000.00	10	SUPPLY AND DELIVERY OF 6 X 2.4 M X 2.2M USED STORAGE CONTAINER
22	SALES A	R 3 420.00	11	CLASSROOM AND MEALS FOR LGAC TRAINING
23	SIKHATI CONSTRUCTION (PTY) LTD	R 27 000.00	11	REMOVAL OF EXISTING CARPETING & FLOORING. RETILING THE NEW TOURISM OFFICE.
24	STARTUNE (PTY) LTD	R 25 662.00	11	RAIN SUITS: 2-XL - NAVY WITH REFLECTIVE TAPE
25	VAN RHYN M	R 6 400.00	10	WORK EVALUATION OF BRIAN OLIVIER.
26	WILDCAT MARINE	R 5 200.00	11	PVC COVERS FOR MATTRESS.