



**SPECIAL MEETING OF THE MAYORAL  
COMMITTEE**

**SPESIALE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO EKHETHEKILEYO YEKOMITI  
KASODOLOPHU**

**A G E N D A**

**I-AJENDA**

**DATE / DATUM / UMHLA : 25 JULY / JULIE / JULAYI 2018**

**VENUE / PLEK / INDAWO : BANQUETING HALL /  
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU  
HERMANUS**

**TIME / TYD / IXESHA : 10:00**

# **MUNICIPALITEIT OVERSTRAND MUNICIPALITY**

Office of the Municipal  
Manager  
Municipal Offices  
HERMANUS

**20 July / Julie / Julayi 2018**

## **NOTICE TO ALL ALDERMEN AND COUNCILLORS**

**NOTICE IS HEREBY GIVEN** that a **SPECIAL MEETING** of the **MAYORAL COMMITTEE** will be held in the **Banqueting Hall, Civic Centre, HERMANUS**, on **WEDNESDAY, 25 JULY 2018** at **10:00** to consider the items set out in the attached agenda.

**C GROENEWALD**  
**MUNICIPAL MANAGER**

---

## **KENNISGEWING AAN ALLE RAADSHERE EN RAADSLEDE**

**KENNIS WORD HIERMEE GEGEE** dat 'n **SPESIALE VERGADERING** van die **BURGEMEESTERSKOMITEE** gehou sal word in die **Banketsaal, Burgersentrum, HERMANUS**, op **WOENSDAG, 25 JULIE 2018** om **10:00** vir oorweging van die items op die meegaande agenda.

**C GROENEWALD**  
**MUNISIPALE BESTUURDER**

---

## **ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA**

**OKU KUKWAZISA** ukuba **INTLANGANISO EKHETHEKILEYO YEKOMITI KASODOLOPHU** iza kuba se **Banqueting Hall, kwiZiko LoLUNTU, eHERMANUS** ngo**LWESITHATHU, Umhla we 25 JULAYI 2018** ngeye-**10:00** ukuqwalasela imicimbi ekule agenda iqhotyoshelwe apha.

**C GROENEWALD**  
**LOMPHATHI KAMASIPALA**

**AGENDA/...**

**1. OPENING**

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

**3. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR**

**4. MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM) POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JUNE 2018**

**8/2/2**

**C Le Roux  
4 July 2018**

**(028) 313 8107**

**Corporate Head Office**

---

**1. Executive Summary**

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for June 2018.

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Directorate: Finance  
Department: Supply Chain Management

**3. Compliance with Strategic Priorities**

Provision of democratic, accountable and ethical governance  
Provision and maintenance of municipal services

**4. Delegated Authority**

None

**5. Legal Requirements**

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)  
Local Government: Municipal Systems Act 2000, (Act 32 of 2000)  
Overstrand Municipality Supply Chain Management Policy dated 25 May 2008, as amended.

**6. Background/Discussion/Evaluation/Conclusion**

**Background**

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of Paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of Paragraph 36(1) of the policy and report same to council.

**Discussion****A. Deviations - Paragraph 36(1)(a)**

Paragraph 36(1)(a) of Council's Supply Chain Management (SCM) Policy allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Paragraph 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council.

Deviations approved in terms of clause 36(1)(a) for June 2018 is attached as **Annexure A**.

**B. Awards in terms of Paragraph 16(1)(b) and 17(1)(c)**

In terms of Paragraph 16(1)(b) and 17(1)(c) of the SCM Policy, where the Written or Formal Written Price Quotation process has been followed for procurement and it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Chief Financial Officer (CFO) or an official designated by the CFO.

In terms of Paragraph 16(1)(b) and 17(2) of the said policy, the designated official must report all such approvals made by the official in terms of their sub-delegation to the Chief Financial Officer.

A schedule of all such approvals for June 2018 is attached as per **Annexure B**.

**7. Financial Implications**

None

**8. Staff Implications**

None

**9. Comments from other Departments, Divisions and Administrations**

None

**10. Annexures**

Annexure A: Schedule of deviations from the procurement processes approved in terms of sub-delegations

Annexure B: Schedule of approvals in terms of Paragraph 16(1)(b) and 17(1)(c)

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for June 2018, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for June 2018, **be noted**.

**RESPONSIBLE OFFICIAL :****C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

## SCHEDULE OF DEVIATIONS IN TERMS OF CLAUSE 36(1)(a) OF THE SCM POLICY - OVERSTRAND MUNICIPALITY - JUNE 2018

#	Request	Supplier	Date	Deviation in terms of Clause 36(1)(a)	Amount Operational	Amount Capital	VAT @ 15%	Value of the Deviation	Comments / Line description
1	SCD3070/2018	ABB SOUTH AFRICA (PTY) LTD	20180619	Clause 36(1)(a)(i)	20 889,65	-	3 133,45	24 023,10	SERVICE AND REPAIR 2 X HD4 / LMT 11000 VOLT CIRCUIT BREAKERS.
2	SCD3074/2018	ALAN BAILEY CIVIL ENGINEERING AND CONSTR	20180629	Clause 36(1)(a)(ii)	-	493 341,74	74 001,26	567 343,00	INSTALLATION OF CIVIL SERVICES AT THE MARKANA INFORMAL AREA IN ZWELIHLIE
3	SCD3053/2018	ZOETE (NVAL TRAVELLERS LODGE	20180614	Clause 36(1)(a)(i)	614,04	-	85,96	700,00	ACCOMMODATION FOR COUNCILLORS AFFECTED BY THE CIVIL UNREST IN ZWELIHLIE ON 26 & 27 MARCH 2018
4	SCD3053A/2018	WHALE COAST LODGE	20180614	Clause 36(1)(a)(i)	12 350,00	-	-	12 350,00	ACCOMMODATION FOR COUNCILLORS AFFECTED BY THE CIVIL UNREST IN ZWELIHLIE ON 16 & 18 MAY 2018
5	SCD3014B/2017	EARLYWORX 282 (PTY) LTD (PPSA)	20180621	Clause 36(1)(a)(v)	34 782,61	-	5 217,39	40 000,00	POSTAGE/STAMPS , SAPO LICENCE FEE, SERVICE FEE & TELESET FEE FOR FRANKING MACHINE
6	SCD3068/2018	FLO-RITE IRRIGATION	20180612	Clause 36(1)(a)(v)	1 782,61	-	267,39	2 050,00	REPAIR OF FOUNTAIN PUMP
7	SCD3069/2018	HANEKOM SE	20180604	Clause 36(1)(a)(v)	4 235,00	-	-	4 235,00	MEDICAL FOLLOW UP EXAMINATIONS
8	SCD3072/2018	TRAFFIC MANAGEMENT TECHNOLOGY	20180626	Clause 36(1)(a)(v)	4 188,76	-	628,31	4 817,07	DOWNLOAD OF PROGRAM OF FAULTY HARBOUR ROAD TRAFFIC LIGHT
9	SCD3073/2018	FIRST TECHNOLOGY WESTERN CAPE	20180627	Clause 36(1)(a)(v)	30 144,09	49 149,55	7 372,42	56 521,97	PROCUREMENT OF ADDITIONAL MICROSOFT SQL LICENSES
10	87993	FAIRBRIDGES WERTHEIM BECKER AT	20180604	Clause 36(1)(a)(v)(c)	20 188,00	-	4 521,62	34 665,71	OV44/0031 PARADISE PARK
11	87994	FAIRBRIDGES WERTHEIM BECKER AT	20180604	Clause 36(1)(a)(v)(c)	800,00	-	3 028,20	23 216,20	OV44/0053 BABOON CONTROL
12	87999	FAIRBRIDGES WERTHEIM BECKER AT	20180604	Clause 36(1)(a)(v)(c)	800,00	-	120,00	920,00	OV44/0073 ERF 1163 PRINGLE BAAI
13	88003	FAIRBRIDGES WERTHEIM BECKER AT	20180604	Clause 36(1)(a)(v)(c)	6 686,00	-	1 002,90	7 688,90	OV44/0085 WHALE COVE MEMO
14	88005	FAIRBRIDGES WERTHEIM BECKER AT	20180604	Clause 36(1)(a)(v)(c)	76,00	-	11,40	87,40	OV44/0091 HERMANUS BEACH CLUB
15	88007	FAIRBRIDGES WERTHEIM BECKER AT	20180604	Clause 36(1)(a)(v)(c)	80,00	-	12,00	92,00	OV44/0092 MARKET SQUARE
16	88008	FAIRBRIDGES WERTHEIM BECKER AT	20180604	Clause 36(1)(a)(v)(c)	6 349,84	-	952,47	7 302,31	OV44/0093 WATER & SANITATION SERVICES
17	88014	FAIRBRIDGES WERTHEIM BECKER (O	20180604	Clause 36(1)(a)(v)(c)	1 680,00	-	252,00	1 932,00	OV44/0110 MR AT GROENWALD EVICTION
18	88015	FAIRBRIDGES WERTHEIM BECKER (O	20180604	Clause 36(1)(a)(v)(c)	10 535,63	-	1 580,34	12 115,97	OV44/0111 A & D JAARS
19	88016	FAIRBRIDGES WERTHEIM BECKER (O	20180604	Clause 36(1)(a)(v)(c)	540,00	-	96,00	736,00	OV44/0120 ELEPHANT VENTURES AFRICA
20	88019	FAIRBRIDGES WERTHEIM BECKER (O	20180604	Clause 36(1)(a)(v)(c)	820,00	-	123,00	943,00	OV44/0124 FIRE AT MORAVIAN CHURCH
21	88019	FAIRBRIDGES WERTHEIM BECKER (O	20180604	Clause 36(1)(a)(v)(c)	820,00	-	123,00	943,00	OV44/0125 FIRE AT DEPARTMENT OF TRANSPORT
22	88020	FAIRBRIDGES WERTHEIM BECKER (O	20180604	Clause 36(1)(a)(v)(c)	1 280,00	-	192,00	1 472,00	OV44/0126 KIDBROOKE ESTATE FOUL SEWER PUMPSTATION
23	88030	FAIRBRIDGES WERTHEIM BECKER (O	20180604	Clause 36(1)(a)(v)(c)	6 524,00	-	978,60	7 502,60	OV44/0127 BONNVBRAE FIRE SERVICES
24	88031	FAIRBRIDGES WERTHEIM BECKER (O	20180604	Clause 36(1)(a)(v)(c)	1 368,00	-	205,20	1 573,20	OV44/0131 URGENT INTERDICT HERMANUS
25	88033	FAIRBRIDGES WERTHEIM BECKER (O	20180605	Clause 36(1)(a)(v)(c)	240,00	-	36,00	276,00	OV44/0132 URGENT INTERDICT ERF 210 GANSBAAI
26	88034	FAIRBRIDGES WERTHEIM BECKER (O	20180605	Clause 36(1)(a)(v)(c)	23 012,94	-	2 498,54	25 511,48	OV44/0133 ERF 6752 & 5462 KLEINMOND
27	88036	FAIRBRIDGES WERTHEIM BECKER (O	20180605	Clause 36(1)(a)(v)(c)	6,00	-	0,90	6,90	OV44/0134 URGENT INTERDICT - PORTION 25 OF FRAR 644 STANFORD
28	88036	FAIRBRIDGES WERTHEIM BECKER (O	20180605	Clause 36(1)(a)(v)(c)	30 127,37	-	4 292,23	34 419,60	OV44/0135 FLOODING IN PROTEA ROAD
29	88037	FAIRBRIDGES WERTHEIM BECKER (O	20180605	Clause 36(1)(a)(v)(c)	42 350,00	-	6 352,50	48 702,50	OV44/0136 REMOVAL OF RESTRICTIVE CONDITIONS ON TITLE DEED
30	88043	FAIRBRIDGES WERTHEIM BECKER (O	20180605	Clause 36(1)(a)(v)(c)	6 358,33	-	951,50	7 309,83	OV44/0137 ERF 5027 ONRUISRIJVER PIPELINE SERVITUDE CHANTECLAIR
31	88044	FAIRBRIDGES WERTHEIM BECKER (O	20180605	Clause 36(1)(a)(v)(c)	600,00	-	90,00	690,00	OV44/0138 ERF 939 AMANA RESORT
32	86979	BURGER A DIVISION OF MEDIA 24	20180410	Clause 36(1)(a)(v)(d)	3 795,65	-	569,35	4 365,00	FINAL IDP NOTICE
33	86884	THEMBEKA PROPERTIES (PTY) LTD	20180410	Clause 36(1)(a)(v)(d)	2 355,34	-	353,30	2 708,64	FINAL IDP NOTICE
34	88046	INDEPENDENT NEWS PAPERS (PTY) L	20180606	Clause 36(1)(a)(v)(d)	2 457,40	-	368,61	2 826,01	ADVERT SC 1885/2018 CHEMICAL CONTROL
35	88048	BURGER A DIVISION OF MEDIA 24	20180606	Clause 36(1)(a)(v)(d)	4 083,12	-	612,47	4 695,59	ADVERT SC 1885/2018 CHEMICAL CONTROL OF WEEDS
36	88049	THEMBEKA PROPERTIES (PTY) LTD	20180606	Clause 36(1)(a)(v)(d)	2 640,00	-	396,00	3 036,00	ADVERT SC 1885/2018 CHEMICAL CONTROL OF WEEDS
37	88052	BURGER A DIVISION OF MEDIA 24	20180606	Clause 36(1)(a)(v)(d)	3 711,90	-	556,70	4 268,60	PLAAS ADVERTENSIE OP 07/06/2018:KENNINGSGEWING 74/2018-BEGRO & TARIWE 2018/2019 FIN JAAR-AFR/ENG/AHOS
38	88053	THEMBEKA PROPERTIES (PTY) LTD	20180606	Clause 36(1)(a)(v)(d)	2 112,00	-	316,80	2 428,80	PLAAS ADVERTENSIE OP 12/06/2018:KENNINGSGEWING 74/2018-BEGRO & TARIWE 2018/2019 FIN JAAR-AFR/ENG/AHOS
39	88066	AYANDA MBANGA COMMUNICATIONS (	20180608	Clause 36(1)(a)(v)(d)	4 853,78	-	728,07	5 581,85	PLASING VAN ADV. IN DIE HERMANUS TİMİS VAN DO 14/06/2018 AFR EN ENG CAM133997
40	88085	THEMBEKA PROPERTIES (PTY) LTD	20180612	Clause 36(1)(a)(v)(d)	2 160,00	-	324,00	2 484,00	PLAAS NOTICE NR 77/2018 ERF 504 HFH 1X IN UITGAWE VAN VILLAGE NEWS AFR ENG XHOSA
41	88118	AYANDA MBANGA COMMUNICATIONS (	20180618	Clause 36(1)(a)(v)(d)	5 627,44	-	844,12	6 471,56	PLASING VAN GROEFADEVERTENSIE IN DIE HERMANUS TİMİS VAN 21/06/2018 ENG EN AFR. CAM134093
42	88119	AYANDA MBANGA COMMUNICATIONS (	20180618	Clause 36(1)(a)(v)(d)	5 627,44	-	844,12	6 471,56	PLASING VAN GROEFADEVERTENSIE IN DIE HERMANUS TİMİS VAN 21/06/2018 ENG EN AFR CAM134095





**Schedule of approvals in terms of Clause 17(2) of the SCM Policy - Overstrand Municipality - June 2018**

		10		Received only one quote by closing time and date of submission of quotation				
		11		Received only two quotes at closing time and date of submission of quotation				
#	Request	Supplier	Date	Value (VAT Excl)	VAT	Value (VAT incl)	Reason Code	Comments / Line description
1	SC1888/2018	HS METALWORKS	20180524	79 580,60	11 937,08	91 517,68	10	SUPPLY AND DELIVERY OF PAVILIONS FOR COACHES AND RESERVE PLAYERS ZWELIHLI SPORTS GROUNDS
2	230701	LENVALCO READYMIX (PTY) LTD	20180531	25 791,31	3 868,69	29 660,00	10	20 CUBES 15PMA CONCRETE
3	230824	GLASSMEN HERMANUS (PTY) LTD	20180619	3 029,57	454,43	3 484,00	10	4MM CLEAR VUE CTS 0,465 X 1,070
4	SC1846/2018	RISKA Solutio Risk Solutions (PTY) LTD	20180601	98 500,00	14 775,00	113 275,00	10	DEVELOPMENT OF A PUBLIC SAFETY MASTER PLAN FOR THE OVERSTRAND MUNICIPALITY
5	230690	PRIMWOOD PRODUCTS	20180413	9 042,18	1 356,33	10 398,51	11	SINGLE REFUSE BIN X 7 UNITS
6	230563	EAGLE EYE BIRD CONTROL TRUST	20180223	18 760,80	2 814,12	21 574,92	11	INSTALLATION OF BIRD CONTROL MEASURES AT TRAFFIC DEPARTMENT
7	230697	PREMISES	20180322	14 192,98	2 128,95	16 321,93	11	SUPPLY AND DELIVER OF UNIFORM CLOTHING
8	230773	SA FOREST ADVENTURES (PTY) LTD	20180323	11 040,00	-	11 040,00	11	2X TIPPMANN T1PX 68 CALIBER SEMI AUTOMATIC PAINTBALL GUN (AS PER SPECS PROVIDED)
9	230777	EYONA KHOZA TRADING (PTY) LTD	20180405	5 500,00	-	5 500,00	11	TWO TROLLEYS & DELIVERY
10	230771	JOHANN BERGH ELECTRONICS BK	20180409	2 785,00	417,75	3 202,75	11	PC47 USB CABLES FOR HYTERA MD785
11	230586	HS METALWORKS	20180411	6 269,57	940,43	7 210,00	11	MANUFACTURE DOUBLE SECURITY GATES FOR GANSBAAI OUTSIDE DOORS
12	230714	GLASSMEN HERMANUS (PTY) LTD	20180411	2 737,43	410,87	3 148,00	11	SAFETYGLASS 6,38 PVB 735 X 1830 X2
13	230584	AMOROC DOORS	20180412	7 391,30	1 108,70	8 500,00	11	SUPPLY AND DELIVERY OF A PUSH-UP ROLLER SHUTTER DOOR FOR KLEIMOND MUN. SPEC. 2430W*2,010H
14	230735	ROSSOUW C	20180412	18 777,26	-	18 777,26	11	INSPECTION AND REPAIR OF ELECTRICAL WIRING AS INSTALLATION OF LIGHTS
15	230591	LUCAS LE	20180412	17 980,00	-	17 980,00	11	CONSTRUCTION OF 11M WOODEN BOARDWALK AT FNR PIET SE BOS FROM 11TH AVE VOELKLIP
16	230596	HERMANUS EXTINGUISHER SERVICES	20180413	1 750,00	262,50	2 012,50	11	SUPPLY 2,5 KG DCP FIRE EXTINGUISHERS X 7
17	230696	MALVON EQUIPMENT CAPE CC	20180413	10 995,00	1 649,25	12 644,25	11	GENERATOR 6KVA HONDA GX390
<b>TOTAL</b>				<b>17 R 334 122,70</b>	<b>R 42 124,10</b>	<b>R 376 246,80</b>		