



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 26 MAY / MEI / MEYI 2021
VENUE / PLEK / INDAWO : VIRTUAL
TIME / TYD / IXESHA : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF AN ORDINARY MEETING OF THE MAYORAL COMMITTEE HELD BY MEANS OF A VIRTUAL PLATFORM ON 26 MAY 2021, AT 10:00

PRESENT: Councillors were present as per attached attendance register.

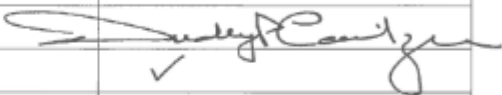
OFFICIALS PRESENT: Mr D O'Neill, Municipal Manager
Ms D Arrison, Director : Management Services
Ms S Reyneke-Naudé, Director : Finance
Mr R Williams, Director : Community Services
Mr N Michaels, Director : Protection Services
Mr S Madikane, Director : Economic Development & Tourism
Mr S Müller, Director : Infrastructure & Planning
Mr C le Roux, Deputy Director : Finance & SCM
Mr H Blignaut, Deputy Director : Engineering Services
Mr Z Kosi, Manager : LED
Mr F Myburgh, Senior Manager : Gansbaai Administration
Mr D Lakey, Senior Manager : Kleinmond Administration
Ms B Plaatjies, Manager : Hermanus Administration
Ms R Louw, Senior Manager : Strategic Services
Ms F Lloyd, Manager : Tourism
Ms A Le Roux, Manager : Property Administration
Ms H van Tonder, Manager : Council Support Services
Mr B King, Senior Manager : Financial Services
Mr R Fraser, Chief : Traffic/Licences
Ms N Zweni, Manager : Communication
Mr R Fraser, Chief: Traffic/Licences
Mr R Kuchar, Senior Manager : Town & Spatial Planning
Mr G Smit, Manager : Social Development
Mr A Olivier, Legal Advisor
Ms G Erasmus, Clerk : Auditorium
Ms S Swart: Administrative Officer : Council Support Services

ALSO PRESENT: Mr J Swarts from the Office of the Auditor-General

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING
26 MAY 2021

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, F	✓
BOTHA, D	
BRICE, KD	✓
COETSEE, A	
COETZEE, DP	
COHEN, G	✓
DE CONING, CA	✓
GILLION, E	✓
KALOLO, SV	
KOMANI, AS	✓
KRIGE, F	
NQINATA, NNT	
MAY, C	
MHANA, M	
MOLEFE, B	
MORGAN, H	
MSWELI, X	
NTSABO, L	
NUTT, R	
ORBAN, J	
PUNGUPUNGU, V	
RESANDT, C	
SAPEPA, NM	
TAFU-NWONKWO, CC	
TEBELE, S	

1. OPENING

The Municipal Manager, Mr D O'Neill, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 28 April 2021 at 10:00**

RESOLVED:

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 28 April 2021 at 10:00, be confirmed.**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR

None

5.

A PORTION OF ERF 4831 AND ERF 5327 HERMANUS (DE MOND): WRITE BACK AND WRITE OFF OF AMOUNTS RAISED AND WAIVER OF RENTAL – “POHL BUSINESS TRUST (T/A POHL PROPERTY DEVELOPMENT GROUP) TRADING AS THE CROWN GRANT (PTY) LTD”

7/2/3/2

A Le Roux	Manager: Property Administration	(028) 316-5623
E Hooneberg	Senior Manager: Revenue	(028) 313-8149
L Wallace	Senior Manager: Legal Services	(028) 313-5031

17 March 2021

EXECUTIVE SUMMARY

The purpose of the report is to request Council to approve the:

- (a) waiver of the Municipality’s claim against the Pohl Group for payment of the amount of R1,056,032.98 (ONE MILLION AND FIFTY-SIX THOUSAND AND THIRTY-TWO RAND AND NINETY-EIGHT CENTS) representing determinable rental received by them from sub-tenants on the property;
- (b) writing back of the amount of R85,854.03 (EIGHTY-FIVE THOUSAND EIGHT HUNDRED AND FIFTY-FOUR RAND AND THREE CENTS) representing basic and infrastructure charges (electricity, water, sewerage and refuse) on municipal account number 900000522815 for the period 1 July 2018 to 30 September 2019;
- (c) writing off of the amount of R49,074.45 (FORTY-NINE THOUSAND AND SEVENTY-FOUR RAND AND FORTY-FIVE CENTS) representing consumption charges (electricity, water and sewerage) levied on municipal account number 900000522815 for the period 1 July 2018 to 30 September 2019;
- (d) writing off of the amount of R1,779.54 (ONE THOUSAND SEVEN HUNDRED AND SEVENTY NINE RAND AND FIFTY FOUR CENTS) representing the balance of the services charges due on municipal account number 900000522815 for the period 1 October 2019 to 31 May 2021, representing the time period the Klein River Lagoon Park Association and De Vette Mossel made payments of services charges directly to the Municipality;
- (e) writing off of a total amount of R15,245.99 (FIFTEEN THOUSAND TWO HUNDRED AND FORTY-FIVE RAND AND NINETY-NINE CENTS) representing sundry charges (collection costs, etc.) and interest levied on the municipal account number 900000522815 for the period 1 July 2018 to 30 April 2021;

- (f) re-allocation of an amount of R146,872.68 (ONE HUNDRED AND FORTY SIX THOUSAND EIGHT HUNDRED AND SEVENTY TWO RAND AND SIXTY EIGHT CENTS) representing payments (including services deposits) made by the Pohl Group on account number 900000522815 for the period 1 July 2018 to 31 October 2019 to partially settle the legal services costs in the amount of R302,105.25 (THREE HUNDRED AND TWO THOUSAND ONE HUNDRED AND FIVE RAND AND TWENTY FIVE CENTS) incurred in the arbitration for which payment the Pohl Group is liable for (levied on the account);
- (g) writing back of the amount of R107,731.45 (ONE HUNDRED AND SEVEN THOUSAND SEVEN HUNDRED AND THIRTY-ONE RAND AND FORTY-FIVE CENTS) representing the balance basic and infrastructure charges for electricity on municipal account number 770004831004 for the period 1 July 2018 to 30 April 2021;
- (h) writing off of the amount of R110,822.94 (ONE HUNDRED AND TEN THOUSAND EIGHT HUNDRED AND TWENTY-TWO RAND AND NINETY-FOUR CENTS) representing the balance consumption charges for electricity on municipal account number 770004831004 for the period 1 July 2018 to 30 April 2021;
- (i) writing off of a total amount of R8,487.02 (EIGHT THOUSAND FOUR HUNDRED AND EIGHTY-SEVEN RAND AND TWO CENTS) representing sundry charges (collection costs, etc.) and interest levied on the municipal account number 770004831004 for the period 1 July 2018 to 30 April 2021; and
- (j) re-allocation of an amount of R155,232.57 (ONE HUNDRED AND FIFTY-FIVE THOUSAND TWO HUNDRED AND THIRTY TWO RAND AND FIFTY SEVEN CENTS) representing the balance payments (including services deposits) made by the Pohl Group on account number 770004831004 for the period 1 July 2018 to 31 July 2020 to partially settle the legal services costs in the amount of R302,105.25 (THREE HUNDRED AND TWO THOUSAND ONE HUNDRED AND FIVE RAND AND TWENTY FIVE CENTS) incurred in the arbitration for which payment the Pohl Group is liable for (levied on the account)

in relation to a portion of Erf 4831 Hermanus and Erf 5327 Hermanus (herein referred to as “the property”), which property belongs to the Overstrand Municipality, but was leased to the Pohl Business Trust (t/a Pohl Property Development Group) t/a The Crown Grant (Pty) Ltd (herein referred to as “the Pohl Group”).

RESOLVED:

that the item **be referred back** and resubmitted during the June 2021 cycle.

RESPONSIBLE OFFICIALS :

**A LE ROUX
E HOONENBERG
L WALLACE**

TARGET DATE FOR IMPLEMENTATION :

18 JUNE 2021

TARGET DATE TO INFORM APPLICANT :

N/A

TARGET DATE TO INFORM OBJECTOR :

N/A

**6.
APPOINTMENT OF VALUATION APPEAL BOARD**

5/2/3/1

SG Reyneke-Naudé

Director: Finance

04 May 2021

(028) 313 8040

EXECUTIVE SUMMARY

The purpose of this report is to obtain permission from Council to appoint the Valuation Appeal Board of Theewaterskloof Municipality to serve at Overstrand Municipality in the same capacity, as recommended by the Minister of Local Government, Environmental Affairs and Development Planning, Western Cape.

RECOMMENDATION TO THE COUNCIL:

that Council accept and approve the recommendation of the Directorate Municipal Support and Capacity Building, Department of Local Government, Western Cape to enter into a joint venture where the Valuation Appeal Board of Theewaterskloof Municipality will also serve as the Valuation Appeal Board of Overstrand Municipality for a term of four years.

RESPONSIBLE OFFICIAL :

EM HOONEBERG

TARGET DATE FOR IMPLEMENTATION :

10 JUNE 2021

**7.
PROPOSED REALIGNMENT OF THE HERMANUS REGIONAL ROUTE
CONNECTOR (R43)**

15/1/3/3/2/4 & 16/3/R

S Müller

Director : Infrastructure & Planning

12 May 2021

(028) 313 8019

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of the status quo on the bypass road.

RECOMMENDATION TO THE COUNCIL:

1. that dealing with traffic passing through Hermanus should only be considered once the traffic congestion into and out of Hermanus has been resolved;
2. that, once the external traffic congestion has been resolved, all possibilities for dealing with traffic through Hermanus should have been considered, including the possibility of introducing public transport; and
3. that, should the preferred option require a biodiversity offset, the maintenance of this offset will also need to be addressed.

RESPONSIBLE OFFICIAL :

S MULLER

TARGET DATE FOR IMPLEMENTATION :

1 JUNE 2021

**8.
MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) AND PARAGRAPH 6(7)(4)(F)
OF THE DIRECTIONS OF THE DISASTER MANAGEMENT ACT, APRIL 2021**

8/2/2

**C Le Roux
10 May 2021**

Deputy Director: Finance & SCM

(028) 313 8107

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for April 2021. To inform Council of all procurement undertaken during the national state of disaster as per paragraph 6.7.4(f) Amendment of the Directions issued, in terms of section 27(2) of the Disaster Management Act, 2002, dated 02 July 2020.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for April 2021, **be noted**;
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for April 2021, **be noted**; and
3. that the awards made through the Bid Committee system, and formal written price quotations in excess of R30 000 and all price quotations below R30 000 for April 2021, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**9.
FINAL INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW FOR 2021/22**

2/12/1

RG Louw

Senior Manager: Strategic Services

12 May 2021

(028) 313 8071

EXECUTIVE SUMMARY

The purpose of this report is to present the final reviewed IDP for the 2021/22 financial year. This will be the 4th and final reviewed document for the 2017/2021 IDP cycle.

RECOMMENDATION TO THE COUNCIL:

that the final IDP review for 2021/22 **be approved.**

RESPONSIBLE OFFICIAL :

RG LOUW

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2021

**10.
WATER SERVICES DEVELOPMENT PLAN FOR 2021/22**

2/12/3

H Blignaut

10 May 2021

Deputy Director : Engineering Services

(028) 313 5047

EXECUTIVE SUMMARY

The purpose of this report is to table the Water Services Development Plan (WSDP), also referred to as the IDP Water Services Sector Input Report, for the 2021/22 financial year for approval by Council.

RECOMMENDATION TO THE COUNCIL:

that the Water Services Development Plan for 2021/22 **be approved.**

RESPONSIBLE OFFICIAL :

H BLIGNAUT

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2021

TARGET DATE TO INFORM APPLICANT :

NOT APPLICABLE

TARGET DATE TO INFORM OBJECTOR :

NOT APPLICABLE

11.
REVISION OF ALL BUDGET RELATED POLICIES OF THE OVERSTRAND MUNICIPALITY

5/B

S Reyneke-Naude
16 May 2021

Director : Finance

(028) 313 8040

EXECUTIVE SUMMARY

The purpose of the report is to present council with the amended budget related policies for approval and implementation with effect from 1 July 2021.

RECOMMENDATION TO THE COUNCIL:

that the budget related policies amended as indicated in the report, **be approved** and implemented with effect from 1 July 2021.

RESPONSIBLE OFFICIAL :

S REYNEKE-NAUDE

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2021

12.

FINAL BUDGET FOR OVERSTRAND MUNICIPALITY : 2021/2022 MTREF

5/1/1/23-2021/2022

BA King

Senior Manager: Financial Services

20 May 2021

(028) 313 8154

EXECUTIVE SUMMARY

This report presents the proposed budget of Overstrand Municipality for the 2021/2022 to 2023/2024 MTREF (Medium Term Revenue and Expenditure Framework) period.

RECOMMENDATION TO THE COUNCIL:

1. that, in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003), the annual budget of the Municipality for the 2021/2022 to 2023/2024 MTREF (Medium Term Revenue and Expenditure Framework) period **be approved** as set out in the following schedules:

- Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)
- Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)
- Schedule 3:** Budgeted multi- and single year capital appropriations by standard classification (vote) and funding by source
- Schedule 4:** Budgeted financial position
- Schedule 5:** Budgeted cash flow
- Schedule 6:** Cash backed reserves and acc. surplus reconciliation
- Schedule 7:** Asset management
- Schedule 8:** Basic service delivery measurement

2. that the property rates **be imposed** for the budget year 2021/2022;
3. that tariffs and charges **be approved** for the budget year 2021/2022;
4. that the Municipal Manager be authorised to sign all the necessary agreements and documents to give effect to the 1st draw down of the proposed three-year borrowing programme for external loans amounting to R50 million per year;
5. that the following schedules be noted:

- Schedule 9:** Budgeted financial performance (revenue & expenditure by standard classification)
- Schedule 10:** Budgeted capital appropriations by municipal vote

6. that **cognisance be taken** of the letters of comment received from the community and the SIME: LG MTEC Assessment Report by Provincial Treasury and the Provincial Department of Local Government; and
7. that **cognisance be taken** of the 2021/2022 Budget Report.

RESPONSIBLE OFFICIALS:

**S REYNEKE-NAUDE
BA KING**

TARGET DATE FOR IMPLEMENTATION:

1 JULY 2021

**13.
REPORT ON THE PROPOSED 4TH ADJUSTMENTS BUDGET FOR 2020/2021**

5/1/1/22 – 2020/2021

**BA King Senior Manager: Financial Services
19 May 2021 (028) 313 8154**

EXECUTIVE SUMMARY

Report prepared in terms of Section 29 of the Local Government: Municipal Finance Management Act, 2003 (MFMA) for the 4th Adjustments Budget proposals emanating from the approval of unforeseen and unavoidable expenditure by the Executive Mayor on 18 May 2021, which must be approved by Council in terms of legislation.

RECOMMENDATION TO THE COUNCIL:

1. that, in terms of section 29 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the 4th Adjustments Budget for 2020/2021 **be approved** as set out in the following schedules:

- Schedule 1:** Budgeted financial performance (revenue & expenditure by municipal vote)
- Schedule 2:** Budgeted financial performance (revenue by source & expenditure by type)
- Schedule 3:** Budgeted multi-year capital appropriations by standard classification (vote) and associated funding by source
- Schedule 4:** Budgeted financial position
- Schedule 5:** Budgeted cash flow
- Schedule 6:** Cash backed reserves and acc. surplus reconciliation
- Schedule 7:** Asset management
- Schedule 8:** Basic service delivery measurement

2. that the following schedules be noted:

- Schedule 9:** Budgeted financial performance (revenue & expenditure by standard classification)
- Schedule 10:** Budgeted capital appropriations by municipal vote

RESPONSIBLE OFFICIAL :

BA KING

TARGET DATE FOR IMPLEMENTATION :

1 JUNE 2021

**14.
REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
FOR 2020/21**

9/1/2/5

RG Louw

14 May 2021

Senior Manager: Strategic Services

(028) 313 8071

EXECUTIVE SUMMARY

The purpose of this report is to submit a revised Service Delivery and Budget Implementation Plan (SDBIP) for 2020/21 to Council for approval.

RECOMMENDATION TO THE COUNCIL:

1. that the revised SDBIP for 2020/21 **be approved;**
2. that the revised SDBIP for 2020/21 **be made public.**

RESPONSIBLE OFFICIAL :

RG LOUW

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

15.

CONSIDERATION OF THE 2019/20 ANNUAL REPORT AND ADOPTION OF AN OVERSIGHT REPORT

5/15/1/1

R Louw

12 May 2021

Senior Manager: Strategic Services

(028) 313 8071

EXECUTIVE SUMMARY

The purpose of this report is to consider the 2019/20 Annual Report and to adopt an Oversight Report. **FOR PURPOSES OF CONSIDERING THIS ITEM, COUNCILLORS ARE REQUESTED TO ALSO REFER TO THE ANNUAL REPORT, WHICH WAS TABLED ON 31 MARCH 2021.**

RECOMMENDATION TO THE COUNCIL:

that, in terms of Section 129 of the Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA) and having duly considered the 2019/20 Annual Report of the Overstrand Municipality and the content of this item, the said report **be approved** without reservation.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****NOT APPLICABLE**

PORTFOLIO COMMITTEE :

FINANCE

Chairperson :

Ald R de Coning

Committee Members :

**Cllrs L Ntsabo, R Nutt,
S Tebele, X Msweli and B Molefe**

PORTEFEULJEKOMITEE :

FINANSIES

Voorsitter :

Rdh R de Coning

Komiteelede :

**Rdle L Ntsabo, R Nutt,
S Tebele, X Msweli and B Molefe**

1.
WRITING OFF OF IRRECOVERABLE DEBT

5/17/1

SG Reyneke-Naudé
 19 April 2021

Director: Finance

(028) 313 8040

EXECUTIVE SUMMARY

The purpose of the report is to request Council to approve the writing off of debt that has become irrecoverable.

RECOMMENDATION TO THE COUNCIL:

that the irrecoverable debt to the value of R515 785.32 as listed below, be written off as bad debt:

A	First time write off – Indigent Households	R 57 864.40
B	Indigent water leakages irrecoverable	R 430 456.20
C	Final accounts equal or less than R1 500.00	R 3 070.24
D	Other Write offs	R 24 394.48
	TOTAL	<u>R 515 785.32</u>

RESPONSIBLE OFFICIAL :

EM HOONEBERG

TARGET DATE FOR IMPLEMENTATION :

31 MAY 2021

**PORTFOLIO COMMITTEE :
MANAGEMENT SERVICES**

Chairperson :

Cllr A Komani

Committee Members :

**Ald M Sapepa, Cllrs R Nutt,
H Morgan & N Nqinata**

**PORTEFEULJEKOMITEE :
BESTUURSDIENSTE**

Voorsitter :

Rdl A Komani

Komiteelede :

**Rdh M Sapepa, Rdle R Nutt,
H Morgan & N Nqinata**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

PROTECTION SERVICES

Chairperson :

Cllr F Africa

Committee Members :

**Cllrs C Resandt, F Krige,
M Mhana & C Tafo-Nwonkwo**

PORTEFEULJEKOMITEE :

BESKERMINGSDIENSTE

Voorsitter :

Rdl F Africa

Komiteelede :

**Rdle C Resandt, F Krige,
M Mhana & C Tafo-Nwonkwo**

1.
**QUARTERLY MONITORING REPORT FOR THE PERIOD JANUARY TO MARCH
2021: DIRECTORATE: PROTECTION SERVICES**

5/20

NJ Micheals
20 April 2021

Director: Protection Services

(028) 313 8054

EXECUTIVE SUMMARY

To report on the functioning and activities of the Directorate: Protection Services for the period January to March 2021.

RESOLVED:

that the Quarterly Monitoring Report of the functioning and activities of the Directorate: Protection Services for the period January to March 2021, **be noted**.

RESPONSIBLE OFFICIAL :

NJ MICHAELS

TARGET DATE FOR IMPLEMENTATION :

01 JUNE 2021

PORTFOLIO COMMITTEE :
ECONOMIC DEVELOPMENT & TOURISM

Chairperson :

Ald K Brice

Committee Members :

**Cllrs C Resandt, C May,
X Msweli & S Kalolo**

PORTEFEULJEKOMITEE :
EKONOMIESE ONTWIKKELING & TOERISME

Voorsitter :

Rdh K Brice

Komiteelede :

**Rdle C Resandt, C May,
X Msweli & S Kalolo**

1.
**ECONOMIC, SOCIAL DEVELOPMENT AND TOURISM QUARTERLY REPORT:
JANUARY – MARCH 2021**

9/1/2/2

S Madikane
23 April 2021

Director: Economic Development and Tourism

(028) 313 8066

EXECUTIVE SUMMARY

The purpose of this report is to provide, and outline activities and initiatives of the Directorate to address socio economic challenges and promote economic and social development. The report covers the activities done during January – March in line with the Economic Recovery Strategy as approved by the Executive Mayor.

RESOLVED:

that the Quarterly report (January – March 2021) of the Directorate: Economic, Social Development and Tourism **be noted**.

RESPONSIBLE OFFICIALS :

**X KOSI
F LLOYD
G SMIT**

TARGET DATE FOR IMPLEMENTATION :

IMMEDIATELY

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr G Cohen

Committee Members :

**Cllrs J Orban, C May,
V Pungupungu & S Kalolo**

PORTEFEULJEKOMITEE :

GEMEENSKAPSDIENSTE

Voorsitter :

Rdl G Cohen

Komiteelede :

**Rdle J Orban, C May,
V Pungupungu & S Kalolo**

1.
**POTENTIAL BENEFICIARIES: 544 ERVEN BREAKING NEW GROUND (BNG)
HOUSING PROJECT: BLOMPARK, GANSBAAI**

17/5/4/1

FW Frans

19 April 2021

Manager : Housing Administration

(028) 313 8148

EXECUTIVE SUMMARY

This report is to inform the Executive Mayor of the revised list of potential beneficiaries for the Blompark Breaking New Ground (BNG) housing project and for approval of the procedure to finalise subsidy applications for potential beneficiaries.

RESOLVED:

1. that the selection criteria (including Provincial Circular 10/2015 for potential beneficiaries) that applied in 2018, remain applicable for the revised lists of potential beneficiaries for the 544 erven BNG Housing project, Blompark, Gansbaai;
2. that the revised lists of beneficiaries for the housing project in Blompark **be noted**;
3. that the following procedure for potential beneficiaries to finalise subsidy applications, **be approved**:
 - (a) that potential beneficiaries be given 30 days' written notice to complete their subsidy application documentation; and
 - (b) that potential beneficiaries that do not respond to the first notice (30 days) be given a final written notice of 7 days.
4. that, in the event of any applicants not responding within the mentioned period of 7 days, the available housing opportunities be given to identified additional beneficiaries (replacements).

RESPONSIBLE OFFICIAL:

FW FRANS

TARGET DATE FOR IMPLEMENTATION:

N/A

**PORTFOLIO COMMITTEE :
INFRASTRUCTURE & PLANNING**

Chairperson :

Cllr E Gillion

Committee Members :

**Cllrs D Botha, J Orban,
S Tebele & V Pungupungu**

**PORTEFEULJEKOMITEE :
INFRASTRUKTUUR & BEPLANNING**

Voorsitter :

Rdl E Gillion

Komiteelede :

**Rdle D Botha, J Orban,
S Tebele & V Pungupungu**

1.
A PORTION OF PORTION 45 OF THE FARM HANGKLIP NO 559 (SITUATED ON THE CORNER OF HANGKLIP- AND BUFFELS ROAD, PRINGLE BAY): RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO THE PRINGLE BAY RATEPAYERS ASSOCIATION

7/2/3/1

A Le Roux

Manager: Property Administration

13 April 2021

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with the Pringle Bay Ratepayers Association (hereinafter referred to as "Ratepayers Association") in respect of municipal property, being a portion of portion 45 of the Farm Hangklip No 559 ($\pm 27\text{m}^2$ in extent) situated on the corner of Hangklip and Buffels Road, Pringle Bay (hereinafter referred to as "the Property"), for a period of 9 (NINE) years and 11 (ELEVEN) months for purpose of a small building to accommodate security guards and CCTV camera systems to improve the safety and security in the area.

RESOLVED:

1. that the lease of municipal property, being a portion of portion 45 of the Farm Hangklip No 559 ($\pm 27\text{m}^2$ in extent), to the Pringle Bay Ratepayers Association, for the purpose of a small building to accommodate security guards and CCTV camera systems to improve the safety and security in the area at a rental amount of R154.78 (ONE HUNDRED AND FIFTY-FOUR RAND AND SEVENTY-EIGHT CENTS) (VAT excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months from 1 May 2021 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the tariffs stipulated in the Annual Budget as approved by Council.

RESPONSIBLE OFFICIAL:

R OCTOBER

TARGET DATE FOR IMPLEMENTATION:

30 JUNE 2021

TARGET DATE TO INFORM APPLICANT:

16 JUNE 2021

2.

ERVEN 7695 AND 7442 KLEINMOND (SITUATED AT 51 NEMESIA AVENUE, OVERHILLS): RENEWAL OF LEASE OF TWO MUNICIPAL PROPERTIES TO CHILD WELFARE SOUTH AFRICA - KLEINMOND

7/2/3/1

A Le Roux

Manager: Property Administration

12 April 2021

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Child Welfare South Africa - Kleinmond (hereinafter referred to as "Siyabulela") for a period of 9 (NINE) years and 11 (ELEVEN) months in respect of two municipal properties, being Erf 7695 Kleinmond (2,523m² in extent) situated at 51 Nemesia Avenue, Kleinmond and the adjoining Erf 7442 Kleinmond (820m² in extent) situated at 7 GM Siyoni Street, Kleinmond (hereinafter referred to as "the Properties"), for the management of the Siyabulela Crèche and Pre-primary and related purposes.

RESOLVED:

1. that the lease of municipal properties, being Erf 7695 Kleinmond (2,523m² in extent) and Erf 7442 Kleinmond (820m² in extent), to Child Welfare South Africa - Kleinmond, for the purpose of operating the Siyabulela Crèche and Pre-primary at a rental amount equivalent to an amount as will be stipulated in the 2021/2022 financial year for a period of 9 (NINE) years and 11 (ELEVEN) months as from 1 July 2021 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council.

RESPONSIBLE OFFICIAL:

R OCTOBER

TARGET DATE FOR IMPLEMENTATION:

30 JUNE 2021

TARGET DATE TO INFORM APPLICANT:

16 JUNE 2021

TARGET DATE TO INFORM OBJECTOR:

N/A

3.

**ERF 9212 HERMANUS (SITUATED AT 26 SIYAYA STREET, ZWELIHLE):
RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO SIYAKHA COMMUNITY
EDUCARE CENTRE AND ENRICHMENT PROJECT**

7/2/3/1

A Le Roux

Manager: Property Administration

13 April 2021

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Siyakha Educare Centre and Enrichment Project (hereinafter referred to as "Siyakha") in respect of municipal property, being Erf 9212 Hermanus (681m² in extent) situated at 26 Siyaya Street, Zwelihle (hereinafter referred to as "the Property"), for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of managing an Early Childhood Development Centre and related purposes.

RESOLVED:

1. that the lease of municipal property, being Erf 9212 Hermanus (681m² in extent), to Siyakha Community Educare Centre and Enrichment Project, for managing an Early Childhood Development Centre at a rental amount R154.78 (ONE HUNDRED AND FIFTY-FOUR RAND AND SEVENTY-EIGHT CENTS) (VAT excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months from 1 May 2021 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the tariffs stipulated in the Annual Budget as approved by Council.

RESPONSIBLE OFFICIAL:

R OCTOBER

TARGET DATE FOR IMPLEMENTATION:

30 JUNE 2021

TARGET DATE TO INFORM APPLICANT:

16 JUNE 2021

TARGET DATE TO INFORM OBJECTOR:

N/A

4.

A PORTION OF ERF 2022 GANSBAAI (SITUATED AT 11 THANDABUNTHU STREET, MASAKHANE): RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO GOOD HOPE EARLY CHILDHOOD DEVELOPMENT CENTRE

7/2/3/1

A Le Roux

Manager: Property Administration

13 April 2021

(028) 316 - 5623

EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Good Hope Early Childhood Development Centre (hereinafter referred to as "Good Hope") in respect of municipal property, being a portion of Erf 2022 Gansbaai ($\pm 101\text{m}^2$ in extent) situated at 11 Thandabuthu Street, Masakhane (hereinafter referred to as "the Property"), for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of managing an Early Childhood Development Centre and related purposes.

RESOLVED:

1. that the lease of municipal property, being a portion of Erf 2022 Gansbaai ($\pm 101\text{m}^2$ in extent), to Good Hope Early Childhood Development Centre, for managing an Early Childhood Development Centre at a rental amount R154.78 (ONE HUNDRED AND FIFTY-FOUR RAND AND SEVENTY-EIGHT CENTS) (VAT excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months from 1 April 2021 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate annually on 1 July in accordance with the tariffs stipulated in the Annual Budget as approved by Council.

RESPONSIBLE OFFICIAL:

R OCTOBER

TARGET DATE FOR IMPLEMENTATION:

30 JUNE 2021

TARGET DATE TO INFORM APPLICANT:

16 JUNE 2021

TARGET DATE TO INFORM OBJECTOR:

N/A

**5.
TOWN & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS
CONSIDERED IN TERMS OF DELEGATED AUTHORITY: MARCH 2021 – APRIL
2021**

15/3/11

R Kuchar

Senior Manager : Town & Spatial Planning

23 April 2021

(028) 313 8900

EXECUTIVE SUMMARY

To report on applications disposed of by the Authorised Official and Municipal Planning Tribunal in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 24 March 2021 – 23 April 2021.

RESOLVED:

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 24 March 2021 – 23 April 2021:

- | | | |
|-----|---|---------------|
| 1. | Erf 425, Mfundo Street, Zwelihle | 29 March 2021 |
| 2. | Erf 2969, 16 Disa Street, Onrustrivier | 29 March 2021 |
| 3. | Erf 3416, 34 Erica Street, Onrustrivier | 29 March 2021 |
| 4. | Erf 398, 10 Smuts Avenue, Westcliff, Hermanus | 29 March 2021 |
| 5. | Portion 94 of Farm Hemel-en-Aarde No 587 | 29 March 2021 |
| 6. | Erf 1309, 5 Perlemoen Close, Vermont | 7 April 2021 |
| 7. | Farm 905 Hemel-en-Aarde Valley | 7 April 2021 |
| 8. | Portion 6 of the farm Afdakrivier No 575 | 9 April 2021 |
| 9. | Portion 121 of the farm Baardscheerdersbos No 213 | 15 April 2021 |
| 10. | Remainder Erf 215, Zwelihle | 21 April 2021 |
| 11. | Erf 243, Meerenbosch | 22 April 2021 |
| 12. | Erf 1142, Wilsby Street, Hawston | 22 April 2021 |
| 13. | Erven 942 and 943, Abner Street, Stanford | 22 April 2021 |

that cognisance be taken of the town planning applications disposed of by the Municipal Planning Tribunal in terms of SPLUMA that took place on 1 April 2021:

- | | | |
|----|--|--------------|
| 1. | Erf 4177, 2 Lagoon Drive, Onrustrivier | 1 April 2021 |
| 2. | Erf 4468, 4 Chanteclair Close, Onrustrivier | 1 April 2021 |
| 3. | Erf 195, 28 Canterbury Street, Westcliff, Hermanus | 1 April 2021 |
| 4. | Erf 3941, 266 Eighth Street, Voëlklip, Hermanus | 1 April 2021 |

RESPONSIBLE OFFICIAL :

R VAN ANTWERP

TARGET DATE FOR IMPLEMENTATION :

10 JUNE 2021

**6.
TRANSFER OF MUNICIPAL OWNED ERVEN 3661 AND 3662 BETTY'S BAY
(SITUATED IN MYRICA ROAD, BETTY'S BAY) TO JC KANNEMEYER IN
EXCHANGE FOR ERF 4013 BETTY'S BAY (SITUATED IN DISA CIRCLE, BETTY'S
BAY)**

7/2/3/2

R Kuchar

Senior Manager: Town & Spatial Planning

23 April 2021

(028) 313 - 8087

EXECUTIVE SUMMARY

To obtain approval for the transfer of municipal owned Erven 3661 and 3662 Betty's Bay (situated in Myrica Road, Betty's Bay) to JC Kannemeyer in exchange for Erf 4013 Betty's Bay (situated in Disa Circle, Betty's Bay).

RECOMMENDATION TO THE COUNCIL:

1. that the transfer of Erven 3661 and 3662, Betty's Bay (respectively 840m² and 1044m² in extent), situated in Myrica Road, Betty's Bay, to Mr James Charles Kannemeyer in exchange for the transfer of Erf 4013 Betty's Bay (17772m² in extent), situated in Disa Circle, Betty's Bay from Mr James Charles Kannemeyer to Overstrand Municipality, **be approved**;
2. that the estimated costs related to the transaction in the amount of R78 292.50 (SEVENTY EIGHT THOUSAND TWO HUNDRED AND NINETY TWO RAND FIFTY CENTS) be borne by the Municipality;
3. that it be noted that the requested deviation and direct alienation are only considered as the proposal is to exchange properties of similar value in order not to affect the cash flow of the Municipality in budgeting for the purchase price for Erf 4013 Betty's Bay, which amount is higher than the combined value for Erven 3661 and 3662 Betty's Bay;
4. that Erven 3661 and 3662 Betty's Bay may only be used for Single Residential purposes as defined by the relevant legislation, which condition must be registered against the title deed of these two properties;
5. that Council be informed should the comments of National and Provincial Treasury not be in support of the transaction; and
6. that it be noted that the municipal properties herewith envisaged to be transferred are not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

RESPONSIBLE OFFICIAL: R KUCHAR
TARGET DATE FOR IMPLEMENTATION: 9 JUNE 2021
TARGET DATE TO INFORM APPLICANT: 9 JUNE 2021
TARGET DATE TO INFORM OBJECTOR: N/A

The meeting adjourned at 10:30

DATE

D COETZEE – EXECUTIVE MAYOR