



**SPECIAL MEETING OF THE MAYORAL
COMMITTEE**

**SPESIALE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO EKHETHEKILEYO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE

IMIZUZU

**DATE / DATUM / UMHLA : 31 AUGUST / AUGUSTUS /
AGASTI 2016**

**VENUE / PLEK / INDAWO : BANQUETING HALL,
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**

TIME / TYD / IXESHA : 09:30

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF A SPECIAL MEETING OF THE MAYORAL COMMITTEE HELD IN THE BANQUETING HALL, CIVIC CENTRE, HERMANUS, ON 31 AUGUST 2016, AT 09:30

PRESENT: Councillors were present as per attached attendance register.

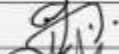



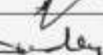
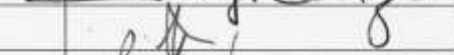

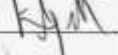


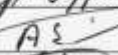



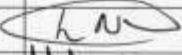
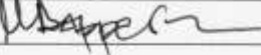
OFFICIALS PRESENT: Mr C Groenewald, Municipal Manager
Mr S Müller, Director : Infrastructure & Planning
Mr N Michaels, Director : Protection Services
Ms D Arrison, Director : Management Services
Mr S Madikane, Director : LED
Ms S Reyneke-Naude, Director : Finance
Mr R Williams, Director : Community Services
Mr C le Roux, Deputy Director : Finance
Mr B King, Senior Manager : Financial Services
Mr A Gcotyelwa, Translator
Mr R Fraser, Chief : Traffic/Licences
Ms R Louw, Senior Manager : Strategic Services
ICT
Mr D Lakey, Area Manager : Kleinmond Admin
Mr F Myburgh, Area Manager : Gansbaai Admin
Ms H van Tonder, Manager : Council Support
Services
Ms R Steenekamp, Media & Social Media
Co-ordinator
Ms S Swart, Administrative Officer : Council
Support Services
Ms D Laing, Relief Clerk: Grade 2

ALSO PRESENT: Members of the Public

MINUTES/....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

SPECIAL MAYORAL COMMITTEE MEETING
31 AUGUST 2016

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, A	
BOTHA, D	
BOTHA-GUTHRIE, N	
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
GILLION, E	
KALOLO, SV	
KLAAS, A	
KLOPPERS-LOURENS J	
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	
MOLEFE, B	
MSWELI, X	
NTSABO, L	
OPPERMAN, M	
PUNGUPUNGU, V	
SAPEPA, NM	
SMITH, RJ	
TAFU-NWONKWO, CC	
TEBELE, S	

1. OPENING

The meeting was opened with prayer by Cllr E Gillion.

The Municipal Manager, Mr C Groenewald, read the notice convening the meeting. The Executive Mayor, Ald R Smith, welcomed all Councillors to the first Mayoral Committee meeting of the new term.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None

3. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR/EXECUTIVE DEPUTY MAYOR

The Executive Mayor, Ald R Smith, congratulated Cllr A Klaas who was elected as Deputy Executive Mayor of the Overberg District Municipality. Cllr Klaas will therefore not serve on the Mayoral Committee anymore. The new Mayoral Committee was then announced by the Executive Mayor:

Finance	:	Ald D Coetzee
Management and Protection Services	:	Cllr R de Coning
Community Services	:	Cllr A Komani
Infrastructure & Planning	:	Cllr D Botha
LED & Tourism	:	Cllr E Gillion

**4.
IMPLEMENTATION OF THE COMMUNITY WORKS PROGRAMME (CWP)****9/1/2/2****Solomzi Madikane
11 August 2016****(028) 3138066****Corporate Head Office**

EXECUTIVE SUMMARY

The report is for Council to grant approval for the implementation of the Community Works Programme which is to be implemented in partnership with the Department of Co-operative Government and Traditional Affairs (COGTA), providing initially 500 job opportunities within identified wards.

RECOMMENDATION TO THE COUNCIL:

1. that Council approves the roll-out of the Community Works Programme of the Department of Co-operative Government and Traditional Affairs; and
2. that the Directorate: Local Economic Development develops a programme for ward presentations and identification of useful work for implementation.

RESPONSIBLE OFFICIAL :**X KOSI****TARGET DATE FOR IMPLEMENTATION :****01 SEPTEMBER 2016**

**5.
MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR JULY 2016**

8/2/2

**C Le Roux
07 July 2016**

(028) 313 8080

Corporate Head Office

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of 16(1)(b) and 17(1)(c) for July 2016.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for July 2016, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for July 2016, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**6.
SUBMISSION OF THE DRAFT UNAUDITED ANNUAL REPORT FOR THE
FINANCIAL YEAR 2015/16**

5/15/1/1

R Louw

(028) 313 8071

Corporate Head Office

18 August 2016

EXECUTIVE SUMMARY

The purpose of this report is to present the draft unaudited Annual Report, for the 2015/16 financial year to Council.

RECOMMENDATION TO THE COUNCIL:

that tabling of the 2015/16 **DRAFT** unaudited Annual Report, be noted.

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

NONE

7.
**REVISED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
FOURTH QUARTERLY REPORT: APRIL - JUNE 2016**

2/12/1/1

R Louw

18 August 2016

(028) 313 8071

Corporate Head Office

EXECUTIVE SUMMARY

The purpose of this report is to provide an executive summary of service delivery performance in terms of the revised top level SDBIP for the fourth quarter, 1 April 2016 to 30 June 2016.

RECOMMENDATION TO THE COUNCIL:

1. that the content of the revised report for the fourth quarter of the 2015/2016 financial year on the top level Service Delivery and Budget Implementation Plan **be noted**; and
2. that the amendments to the Departmental and Top Layer SDBIP for the fourth quarter of the 2015/2016 financial year **be approved**.

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

**8.
FINAL PROCESS PLAN FOR INTEGRATED DEVELOPMENT PLANNING AND
BUDGET PREPARATION FOR 2017/2022**

2/12/1

R Louw

(028) 313 8071

Corporate Head Office

22 August 2016

EXECUTIVE SUMMARY

The purpose of this report is for Council to approve the final Process Plan for Integrated Development Planning (IDP) and Budget preparation for 2017/2022.

RECOMMENDATION TO THE COUNCIL:

that the Final Process Plan for Integrated Development Planning and Budget preparation for 2017/2022 **be approved.**

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

8 SEPTEMBER 2016

**9.
AMENDMENTS TO THE 2016/2017 INDIGENT POLICY**

5/3/1/B

**S Reyneke-Naudé
2016/02/01**

(028) 313 8040

Corporate Head Office

EXECUTIVE SUMMARY

The purpose of this report is to recommend to Council that the Indigent Policy be amended through removing a restrictive condition in the policy.

RECOMMENDATION TO THE COUNCIL:

that the removal of the restrictive clause 3 m. in the amended Indigent Policy for 2016/2017 **be approved retrospectively from 1 July 2016.**

RESPONSIBLE OFFICIAL :

S REYNEKE-NAUDÉ

TARGET DATE FOR IMPLEMENTATION :

1 SEPTEMBER 2016

10.

WARD COMMITTEE SYSTEM : ESTABLISHMENT OF NEW GENERATION OF WARD COMMITTEES

3/R

**R Williams
19 August 2016****(028) 313 8029****Corporate Head Office**

EXECUTIVE SUMMARY

To inform the Council of the newly elected ward committee in the Overstrand Municipality.

RECOMMENDATION TO THE COUNCIL:

that the results of the ward committee elections for the term 2016/2021 **be noted.**

RESPONSIBLE OFFICIAL :**R WILLIAMS
D KEARNEY
B PLAATJIES
D LAKEY
F MYBURGH
P FERREIRA****TARGET DATE FOR IMPLEMENTATION :****19 AUGUST 2016**

The meeting adjourned at 10:10

DATE

R SMITH – EXECUTIVE MAYOR