

8. QUARTERLY BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET FOR THE QUARTER ENDED SEPTEMBER 2018**5/18/R****BA King****22 October 2018****(028) 313 8154****Corporate Head Office**

1. Executive Summary

Report prepared as part of the financial reporting obligations arising from section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate Finance
Financial Services

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act, No. 56 of 2003

6. Background/Discussion/Evaluation/Conclusion**Background**

On a quarterly basis a consolidated report of all withdrawals made in terms of section 11(1) (b)-(j) of the MFMA must be compiled and submitted to Council, the relevant Provincial Treasury and the Auditor General.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Consolidated report for the quarter ended September 2018

RECOMMENDATION TO THE COUNCIL:

that the consolidated quarterly report, as per Annexure A, in respect of Bank Account Withdrawals not in terms of an Approved Budget for the quarter ended September 2018, **be noted**.

RESPONSIBLE OFFICIAL :**BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

WC032 - OVERSTRAND MUNICIPALITY
BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET
Municipal Finance Management Act, section 11(4)



Consolidated Quarterly Report for period 01/07/2018 - 30/09/2018



Date	Payee	Amount in R'000	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
30/09/2018	Various charities	R 500.00	Section 11(d) - Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4);	Municipal Manager
30/09/2018	SARS	R 413 881.89	Section 11(e) - Payments to a person or organ of state of money	Financial Managers
30/09/2018	Provincial Government (Licence Fees)	R 5 446 014.41	received by the municipality on behalf of that person or organ	Financial Managers
30/09/2018	Overberg District Municipality (Building plan fees)	R 5 749.13	of state.	Financial Managers
30/09/2018	Various consumers	R 2 009 368.78	Section 11(g) - Refund guarantees, sureties and security deposits	Financial Managers
30/09/2018	Various investments	R 221 245 000.00	Section 11(h) - Payments for cash management and investment purposes in accordance with section 13	Municipal Manager

Instructions for completing this report:

The Accounting Officer must include information motivating the non-budgetted withdrawals, action taken to rectify the breach and identify how funding will be sourced through an Adjustments Budget. This motivation can be an additional report to council or incorporated into the table above by inserting additional space. This report must be tabled in Council within 30 days after the end of each quarter where a withdrawal occurs.

Withdrawals that must be reported each quarter:

1. Section 11(b) - Expenditure authorised by the MEC for finance in terms of section 26 (4) when a municipality has failed to approve a budget by 30 June;
2. Section 11(c) - Unforeseeable and unavoidable expenditure authorised by the mayor in terms of section 29 (1);
3. Section 11(d) - Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4);
4. Section 11(e) - Payments to a person or organ of state of money received by the municipality on behalf of that person or organ of state, including (i) money collected by the municipality on behalf of that person or organ of state by agreement; or (ii) any insurance or other payments received by the municipality for that person or organ of state;
5. Section 11(f) - Refund money incorrectly paid into a bank account;
6. Section 11(g) - Refund guarantees, sureties and security deposits;
7. Section 11(h) - Payments for cash management and investment purposes in accordance with section 13;
8. Section 11(i) - To defray increased expenditure on a multi-year capital project in terms of section 31;
9. Section 11(j) - Payments for such other purposes as may be prescribed from time-to-time.

Distribution:

1. Table this report in a full council meeting, including additional motivation on action taken to rectify, within 30 days after the end of each quarter (section 11(4))
2. Submit a copy to the relevant National Treasury, provincial treasury and the Auditor-General