

10.

CONTRACT NO.: SC1870/2018: PROPOSED AWARD BEYOND THE THREE YEARS COVERED IN THE FINANCIAL YEAR FOR PROVISION OF MULTI-FUNCTIONAL OFFICE MACHINES FOR A CONTRACT PERIOD ENDING 30 JUNE 2021

8/2/2 SC1870/2018

J van Asperen

18 September 2018

(028) 313 8959

Corporate Head Office

1. Executive Summary

The purpose of this report is to provide the necessary information and motivation with regard to the proposed intention to award Contract No. SC1870/2018 for Provision of multi-functional office machines for a contract period ending 30 June 2021 to end 30 September 2021, to enable Council to make an informed decision whether to consent to the proposed amendment of the contract.

The award of the contract poses financial obligations on the Municipality beyond 3 financial years and the Municipality must comply with Sections 33 (1) of the Local Government: Municipal Finance Management Act No.56 of 2003.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Management Services

Department: ICT

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance

Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act (MFMA), 2003 (Act 56 of 2003)

Overstrand Municipality Supply Chain Management Policy, as amended

Overstrand Municipality Contract Management Policy, as amended

MFMA Circular No. 73 issued by National Treasury

6. Background/Evaluation

Background

Tender SC1870/2018 was awarded on 24 July 2018. Contract SC1870/2018 is requested to be amended to end 30 September 2021 to ensure that the contractor/s can provide the services for a maximum period of 3 months after the end of the contract period (30 June 2021) to enable the new service provider to have the new machines installed and to ensure there is no impact on service delivery.

Evaluation

Section 33 of the MFMA provide as follows:

(a) Section 33:

33. (1) A municipality may enter into a contract which will impose financial obligations on the municipality beyond a financial year, but if the contract will impose financial obligations on the municipality beyond the three years covered in the annual budget for that financial year, it may do so only if—

- (a) the municipal manager, at least 60 days before the meeting of the municipal council at which the contract is to be approved—
 - (i) has, in accordance with section 21A of the Municipal Systems Act—
 - (aa) made public the draft contract and an information statement summarising the municipality's obligations in terms of the proposed contract; and
 - (bb) invited the local community and other interested persons to submit to the municipality comments or representations in respect of the proposed contract; and
 - (ii) has solicited the views and recommendations of—
 - (aa) the National Treasury and the relevant provincial treasury;
 - (bb) the national department responsible for local government; and
 - (cc) if the contract involves the provision of water, sanitation, electricity, or any other service as may be prescribed, the responsible national department;
- (b) the municipal council has taken into account—
 - (i) the municipality's projected financial obligations in terms of the proposed contract for each financial year covered by the contract;
 - (ii) the impact of those financial obligations on the municipality's future municipal tariffs and revenue;
 - (iii) any comments or representations on the proposed contract received from the local community and other interested persons; and

- (iv) any written views and recommendations on the proposed contract by the National Treasury, the relevant provincial treasury, the national department responsible for local government and any national department referred to in paragraph (a)(ii)(cc); and
- (c) the municipal council has adopted a resolution in which—
 - (i) it determines that the municipality will secure a significant capital investment or will derive a significant financial economic or financial benefit from the contract;
 - (ii) it approves the entire contract exactly as it is to be executed; and
 - (iii) it authorises the municipal manager to sign the contract on behalf of the municipality.
- (2) The process set out in subsection (1) does not apply to—
 - (a) contracts for long-term debt regulated in terms of section 46(3);
 - (b) employment contracts; or
 - (c) contracts—
 - (i) for categories of goods as may be prescribed; or
 - (ii) in terms of which the financial obligation on the municipality is below—
 - (aa) a prescribed value; or
 - (bb) a prescribed percentage of the municipality's approved budget for the year in which the contract is concluded.
- (3) (a) All contracts referred to in subsection (1) and all other contracts that impose a financial obligation on a municipality—
 - (i) must be made available in their entirety to the municipal council; and
 - (ii) may not be withheld from public scrutiny except as provided for in terms of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000).
- (b) Paragraph (a)(i) does not apply to contracts in respect of which the financial obligation on the municipality is below a prescribed value.
- (4) This section may not be read as exempting the municipality from the provisions of Chapter 11 to the extent that those provisions are applicable in a particular case.

In terms of Sections 33 of the MFMA, due process has been followed, making provision for the contract having future budgetary implications.

This report to Council concludes the Section 33 process, and includes the projected financial obligation for the 3 months.

The following activities were completed, in accordance with Section 33 of the MFMA:

- An advertisement, inviting comments from the local community and other interested persons was placed on 10 August 2018 (i.e. 60 days before the Council meeting). No comment, input or inquiry was received before the closing date of 10 September 2018.
- An Information Statement indicating the proposed amendment to the contract was made available to the public from 07 August 2018.
- The views and recommendations of the following stakeholders have been solicited from 14 August 2018: National Treasury, Provincial Treasury and Co-operative Governance and Traditional Affairs (GOGTA). No comment or input was received from any of these stakeholders by the closing date of 10 September 2018.

7. Financial Implications

Source of Funding: Operating Budget Provisions

Unique Key	:	20180705060631
Cost Account	:	10660221200000
Item Description	:	OperLease:Computer Equipment
Budget Provision 2021/2022	:	Future budget after Medium Term Revenue and Expenditure Framework (MTREF) period
Spent to Date/Committed	:	N/a
Balance Available	:	Future budget after Medium Term Revenue and Expenditure Framework (MTREF) period
Funds Required *This report)	:	R 196 534.92 (excluding VAT)

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

Contract Management Office

It is confirmed that due process was followed in terms of Section 33 of the MFMA. No recommendations or representations were received from any relevant stakeholders.

10. Annexures

- Annexure A: BAC Minutes of 24 July 2018
- Annexure B: MFMA Section 33 Information Statement
- Annexure C: MFMA Section 33 Advertisement
- Annexure D: Letter to Government Departments

RECOMMENDATION TO THE COUNCIL:

1. that **cognisance be taken of the reasons** to award Contract No. SC1870/2018 for Provision of multi-functional office machines for a contract period ending 30 June 2021 to end 30 September 2021, in terms of enabling provisions of Section 33 of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003), and that the **award be consented to**; and
2. that **cognisance be** taken that no recommendations or representations were received from the local community or other stakeholders by the closing date of 10 September 2018.

RESPONSIBLE OFFICIAL :**J VAN ASPEREN****TARGET DATE FOR IMPLEMENTATION :****1 NOVEMBER 2018**




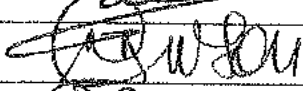
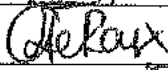
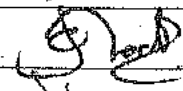

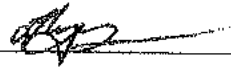
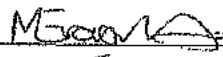
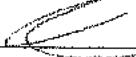
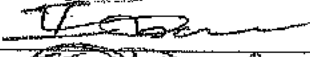

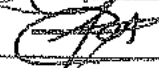
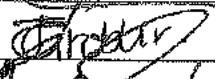
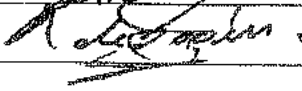
MUNISIPALITEIT  MUNICIPALITY
**Special
BID ADJUDICATION COMMITTEE MEETING**

ATTENDANCE REGISTER & UNDERTAKING OF CONFIDENTIALITY AND IMPARTIALITY

Date: 2018.07.24

I, the undersigned, hereby declare:

- that all information, documentation and decisions regarding any matter before the committee are confidential and undertake not to make known anything in this regard
- that I will treat all providers and potential providers equitably and will not purposefully favour or prejudice anybody
- that I will make known details of any private or business interest which I, or any close family member, partner or associate may have in any proposed procurement or disposal process of, or in any award or contract and that I will immediately withdraw from participating in any manner whatsoever

NAME	DEPARTMENT / SECTION MUNICIPALITY	SIGNATURE
S Reyneke-Naudé	Finance	
R. Williams	Comm Serv	
R. Fessen	Partel Serv	
DBARRISON	Man Serv	
A Le Roux	Prop Admin / Infrastr.	
C ROETS	SCM: CONTRACTS	
P Ferreira	Stanford Admin	
F Myburg	Area Admin: Services / Stamford	
M ELSMUS	Property Admin	
J van Asperen	Sci Bus Analysis	
Ivin Wilrooi	SCM	
S. Nodkane	Econ Dev.	
C. Le Roux	SCM	
J. Grobler	SCM	
R. DE JAGER	SCM	

MEMORANDUM

KANTOOR VAN DIE DIREKTEUR: BESKERMINGSDIENSTE
OFFICE OF THE DIRECTOR: PROTECTION SERVICES

Email: gmichaels@overstrand.gov.za Tel: 028 313 8054 Fax: 028 313 8128

20 July 2018

The Executive Mayor

APPOINTMENT OF ACTING DIRECTOR: PROTECTION SERVICES

Section 56(1)(a)(ii) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), as amended by section 3 of the Local Government: Municipal Systems Amendment Act, 2011 (Act 7 of 2011) with effect from 6 July 2011, provides as follows:

"A municipal council, after consultation with the municipal manager, must appoint-

- (i)
- (ii) *an acting manager directly accountable to the municipal manager under circumstances and for a period as described."*

Council resolved on 1 June 2011 *inter alia* as follows:

"Item 7: DELEGATED POWERS TO EXECUTIVE MAYOR

RESOLVED (UNANIMOUSLY)

1. *that the Principles And Conditions of Delegation, pages 30 – 36 to item 7 which served before Council on 1 June 2011, be re-confirmed; and*
2. *that all powers not reserved by law for full council, be delegated to the executive mayor."*

The Director : Protection Services will be on annual leave from 20 July 2018 until 25 July 2018.

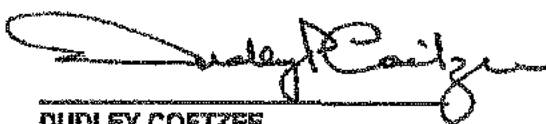
It is thus recommended that Senior Manager Rudi Fraser: Traffic, Law Enforcement & Special Task Team be appointed as the Acting Director: Protection Services for the period 20 July 2018 to 25 July 2018 as per your Delegated Powers referred to above.

Recommended / ~~Not recommended~~


COENIE GROENEWALD
MUNICIPAL MANAGER

20-07-2018
DATE

Approved / ~~Not Approved~~


DUDLEY COETZEE
EXECUTIVE MAYOR

20-07-2018
DATE

cup

Office of the
Director: Infrastructure &
Planning

MEMORANDUM

Kantoor van die
Direkteur: Infrastruktuur &
Beplanning

e-mail: infra@overstrand.gov.za

Tel: 028 - 313 8104

Fax: 028 - 313 8128

DATE: 23 July 2018

The Executive Mayor

APPOINTMENT OF ACTING DIRECTOR: INFRASTRUCTURE AND PLANNING

Section 56(1)(a)(ii) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) as amended by section 3 of the Local Government: Municipal Systems Amendment Act, 2011 (Act 7 of 2011) with effect from 5 July 2011, provides as follows:

"A municipal council, after consultation with the municipal manager, must appoint-

- (i)
- (ii) an acting manager directly accountable to the municipal manager under circumstances and for a period as prescribed."

Council resolved on 1 June 2011 *inter alia* as follows:

"Item 7: DELEGATED POWERS TO EXECUTIVE MAYOR RESOLVED (UNANIMOUSLY)

1. that the Principles and Conditions of Delegation, pages 30-36 to Item 7 which served before Council on 1 June 2011, be re-confirmed; and
2. that all powers not reserved by law for full council, be delegated to the executive mayor."

The Director: Infrastructure and Planning will be out of the office on 24 July 2018

It is recommended that you appoint Ms. Anja Le Roux, Manager: Prop. Admin. as Acting Director: Infrastructure and Planning for this period, in terms of your Delegated Powers referred to above.



STEPHEN MULLER - DIRECTOR: INFRASTRUCTURE AND PLANNING

Recommendation supported / ~~not supported~~ / ~~supported with the following amendments:~~


COENIE GROENEWALD - MUNICIPAL MANAGER

23/7/2018
Date

Recommendation approved / ~~not approved~~ / ~~approved with the following amendments:~~


ALD DUDLEY COETZEE - EXECUTIVE MAYOR

23/7/2018
Date

PO Box 20
HERMANUS
7200

Posbus 20
HERMANUS
7200

al

Minutes of the Proceedings of a special meeting of the Bid Adjudication Committee held in the SCM Committee Room, Hermanus, on Tuesday, 24 July 2018 at 11:00.

6. ADJUDICATION OF TENDERS:

6.2 TENDER NO. SC 1870/2018:

PROVISION OF MULTI-FUNCTIONAL MACHINES
FOR A CONTRACT PERIOD ENDING 30 JUNE
2021

The Director: Management Services, Ms. D Arrison vacated her chair as committee member of the Bid Adjudication Committee for the duration of the adjudication of this item.

Upon a proposal by the Director: Community Services, Mr. R Willians duly seconded by the Director: Local Economic Development, Mr. S Madikane, it was

RESOLVED:

- 1.1 that items be awarded to bidder A, who scored the highest points per item and that in the instance of non-performance of bidder A, bidder B, who scored the second highest points per item in terms of Council's Preferential Procurement Policy, preference point system for **Tender No. SC1870/2018: PROVISION OF MULTI-FUNCTIONAL OFFICE MACHINES TO OVERSTRAND MUNICIPALITY FOR A PERIOD ENDING 30 JUNE 2021** be awarded to:

Service provider / supplier:	Corporate Business Automation (Pty) Ltd.		SCM supplier #	4515	
	Evolution Technology Group (Pty) Ltd.			3722	
	Bidvest Office (Pty) Ltd. /a Konica Minolta South Africa			2130	
	Molswako Office Solutions (Pty) Ltd.			4514	
Service / goods provided:		Multi-functional office machines			
Vote:	Item description	OperLease Computer Equipment			
	Cost account	1066022/200000	Business key	20170525078454	
Amount (Excl. VAT):	Rates as per schedule below	Contingency:	N/A		
Escalation percentage:	i) To a maximum of CPI		Escalation date:	1 July of each year	
	ii) Bidvest Office (Pty) Ltd. /a Konica Minolta South Africa – No Escalation				
Contract owner:	D Arrison	Contract champion:	J van Asperen		
CONTRACT PERIOD:					
Implementation date:	Date of signing of contracts, subject to Council approval of the Contracts in its final form	End date	2021/06/30	Period	36 months or part thereof

- 1.2 The contractor must continue to provide the services for a maximum period of 3 months after the end of the contract period (30 June 2021) to enable the new service provider to have the new machines installed.
- 1.3 That a condition be embodied in the contract to be entered into with **bidder (B) scoring the second highest points** to the effect that no rights will accrue to the supplier until such time as the **proof of non-performance of the first and highest bidder (A)**, has been verified and communicated by the SCM Unit to the second highest scoring bidder.
- 1.4 That in the event that for whatever reason, a contract cannot be successfully concluded with Bidders A as a result of declining the award or as a result of non-performance, the contract be awarded to Bidders B .
- 1.5 That the contracts only be signed after Council approval of the final contract.

Minutes of the Proceedings of a special meeting of the Bid Adjudication Committee held in the SCM Committee Room, Hermanus, on Tuesday, 24 July 2018 at 11:00.

1.5

SCHEDULE OF RATES					
SC1870/2018: PROVISION OF MULTI-FUNCTIONAL OFFICE MACHINES TO OVERSTRAND MUNICIPALITY FOR A PERIOD ENDING 30 JUNE 2021					
Ref	Colour	Successful bidder	A Bidder	Rate / copy (Excl. VAT)	Rate / copy (Incl. VAT)
			B Bidder		
A	Black & White	Evolution Technology Group (Pty) Ltd	A Bidder	R0.1422	R0.1635
		Bidvest Office (Pty) Ltd. t/a Konica Minolta South Africa	B Bidder	R0.1400	R0.1610
B	Black & White	Bidvest Office (Pty) Ltd. t/a Konica Minolta South Africa	A Bidder	R0.0850	R0.0978
		Altron TMT (Pty) Ltd. t/a Bytes document Solutions a Division of Altron TMT	B Bidder	R0.3000	R0.3500
C	Black & White Colour	Corporate Business Automation (Pty) Ltd	A Bidder	R0.0900	R0.1060
		Corporate Business Automation (Pty) Ltd	A Bidder	R0.4500	R0.5100
		Evolution Technology Group (Pty) Ltd	B Bidder	R0.1127	R0.1296
		Evolution Technology Group (Pty) Ltd	B Bidder	R0.5194	R0.7123
D	Black & White Colour	Bidvest Office (Pty) Ltd. t/a Konica Minolta South Africa	A Bidder	R0.1000	R0.1150
		Bidvest Office (Pty) Ltd. t/a Konica Minolta South Africa	A Bidder	R0.6900	R0.6900
		Corporate Business Automation (Pty) Ltd	B Bidder	R0.1640	R0.1900
		Corporate Business Automation (Pty) Ltd	B Bidder	R0.5200	R0.6000
E	Black & White	Bidvest Office (Pty) Ltd. t/a Konica Minolta South Africa	A Bidder	R0.0750	R0.0863
		Altron TMT (Pty) Ltd. t/a Bytes document Solutions a Division of Altron TMT	B Bidder	R0.1600	R0.1800
F	Black & White	Evolution Technology Group (Pty) Ltd	A Bidder	R0.2594	R0.2883
		Corporate Business Automation (Pty) Ltd	B Bidder	R0.2700	R0.3100
G	Black & White	Bidvest Office (Pty) Ltd. t/a Konica Minolta South Africa	A Bidder	R0.1500	R0.1725
		Corporate Business Automation (Pty) Ltd	B Bidder	R0.2700	R0.3100
H	Black & White	Motswako Office Solutions (Pty) Ltd	A Bidder	R29,38	R33,79
	Colour	Motswako Office Solutions (Pty) Ltd		R30,20	R34,74

Certified as correct by:



Mr. C. Le Roux
Deputy Director: Finance & SCM

30 July 2018

Date



Ms. SG Reyneke-Naude
Director: Finance (Chairperson)

13/8/2018

Date



**CONTRACT NO.: SC 1870/2018: PROPOSED AWARD BEYOND THE THREE YEARS
COVERED IN THE FINANCIAL YEAR
PROVISION OF MULTI-FUNCTIONAL OFFICE MACHINES FOR A
CONTRACT PERIOD ENDING 30 JUNE 2021
MFMA INFORMATION STATEMENT CONTEMPLATED IN SECTION 33 (1)(a)(ii)(aa) OF THE
LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003**

1. OBJECTIVE

Overstrand Municipality is making made public its intention to award Contract No: SC1870/2018 for Provision of multi-functional office machines for a contract period ending 30 June 2021 Terminate on 30 September 2021.

Because the proposed award of the contract poses financial obligations on the Municipality beyond the current financial year, the Municipality must comply with Section 33 (1) of the Local Government: Municipal Finance Management Act No. 56 of 2003.

The objective of this Information Statement is to inform the community and other interested parties of the proposed award of this long term contract.

2. INVITATION

The local community and other interested parties are hereby invited to submit to the Municipality comments or representations in respect of the proposed amendment to the existing long term contract.

3. PROCEDURE FOR GIVING COMMENTS

Members of the local community and other interested persons are invited to submit to the Municipality their comments or representations in respect of the proposed award of the existing long term agreement before 12:00, Monday 10 September 2018 in a sealed envelope clearly endorsed "SC1870/2018: Long term Contract Provision of multi-functional office machines for a contract period ending 30 June 2021" and addressed to: Municipal Manager, Overstrand Municipality, Magnolia Avenue, Hermanus, 7200 and to be deposited in Tender box no.7.

Written enquiries for clarification can be directed to Ms Johnet van Asperen e-mail: jvanasperen@overstrand.gov.za.

Any person who wishes to submit comments or representations in respect of the proposed amendment to the existing long term agreement and who cannot write will be assisted by Ms Johnet van Asperen or a person designated by her at Overstrand Municipal offices, Hermanus up to Friday 7 September 2018.

4. PROJECT BACKGROUND

Tender No. SC 1870/2018 was awarded in July 2018. The additional 3 months on contract SC 1870/2018 is required to ensure that the contractor can continue to provide the services for a maximum period of 3 months after the end of the contract period (30 June 2021) to enable the new service provider to have the new machines installed.

5. NEXT STEPS

Members of the local community and other interested persons are invited to submit to the Municipality their comments or representations in respect of the proposed amendment of the existing long term agreement as set out above.

The Municipality will solicit and receive the views and recommendations of stakeholders, including National and Provincial Treasuries and the National Department responsible for local government.

The proposed amendment to the existing long term agreement and all comments and views received pertaining to the proposed amendment will be presented to Council on 31 October 2018 for a final decision as to whether to amend the existing long term agreement.



NOTICE/KENNISGEWING/ISAZISO

<p>Proposed long term contract SC1870/2018 for the provision of multi-functional office machines for a contract period ending 30 June 2021 with various service providers, giving effect to the Local Government: Municipal Finance Management Act, Act No. 56 of 2003: Section 33.</p>	<p>Voorgeenome langtermyn kontrak SC1870/2018 vir die verskaffing van multi-funksionele kantoorrekenaars vir 'n kontrakperiode wat op 30 Junie 2021 eindig met verskeie diensverskaffers, in ooreenstemming met die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Wet Nr. 56 van 2003: Artikel 33.</p>	<p>Iziphakamiso esisivumelwano sexesha elide SC1870/2018 sokunikeza omatshini beofisi abasebenza ngeendlela ezahlukeneyo ezininzi nabemikhi nkonzo abohlukeneyo sexesha elide esiyophela nge30 Juni 2021, ngokwemimiselo kaMasisipala weNgingqi: Umthetho wokalaLawula ezehleli kaMasisipala onguNombolo 56 ka2003: ICandelo.</p>
<p>Duly authorised by resolution of Council, the Overstrand Local Municipality, in terms of the provisions of Section 33 of the Local Government: Municipal Finance Management Act, No. 56 of 2003, hereby makes it public that Overstrand Municipality intends to enter into a long term contract for the provision of multi-functional office machines, for a contract period ending 30 June 2021.</p>	<p>Soos goedgekeur deur die Raad, ooreenkomstig die bepalinge van artikel 33 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Nr. 56 van 2003, gee Overstrand Munisipaliteit hiermee kennis van hul voorneme om 'n langtermynkontrak vir die voorsiening van multi-funksionele kantoorrekenaars te sluit, vir 'n kontrakperiode eindigend 30 Junie 2021.</p>	<p>Isiqibko esisixhweni esigunyaziswe liphunga ikalasisipala wase-Overstrand, ngemimiselo yemibandela yeCandelo 33 kaMasisipala weNgingqi: Umthetho wokulawula ezehleli kaMasisipala onguNombolo 56 ka2003, ipapasha ukuba ukasisipala wase-Overstrand ucebha ukungena kwisivumelwano sexesha elide sokunikeza omatshini beofisi abasebenza ngeendlela ezahlukeneyo ezininzi esiyophela nge30 Juni 2021.</p>
<p>The proposed contract and an information statement summarising the Municipality's obligations in terms of the proposed contract can be inspected at the Municipality's head and satellite offices and libraries during the official office hours or accessed on the Municipality's official web-site www.overstrand.gov.za from 7 August 2018. The proposed contract will be considered by the Municipal Council of the Overstrand Local Municipality at its Council meeting to be held on 31 October 2018 at the Municipal Offices in Hermanus.</p>	<p>Die voorgename kontrak en die inligtingstuk wat die Munisipaliteit se verpliginge ten opsigte van die voorgename kontrak vervat kan by die Munisipaliteit se hoof-en satellietkantore en biblioteke gedurende amptelike kantoorure geïnspekteer word of die kontrak en inligtingstuk is ook verkrygbaar op die amptelike webblad van die Munisipaliteit by www.overstrand.gov.za vanaf 7 Augustus 2018. Die voorgename kontrak sal vir oorweging voor die Munisipale Raad van die Overstrand Plaaslike Munisipaliteit dien tydens die Raadsvergadering geskeduleer vir 31 Oktober 2018 by die Munisipale Kantore in Hermanus.</p>	<p>Esi sivumelwano siphakanyiswayo kunye nenkokukacha ezishwankethela ezibophelelo zikaMasisipala ngokwesi sivumelwano esiphakanyiswayo singabhekwa kwi-ofisi eyintloko kaMasisipala nakwi tofisi ezingamasetyena kwakunye namathala eercwadi ngeeyure zokusebenza zazi ofisi nala mathala eanowadi. Esi sivumelwano siphakanyiswayo kunye nenkokukacha siyafumaneka kwi website esemthethweni yakwa Masisipala ngu- www.overstrand.gov.za ukususela nge 7 ka-Agasti 2018 kofuna ukusiqwatselela. Esi sivumelwano siphakanyiswayo siya kucwatalasela iibhunga likaMasisipala elikuhlasipala weNgingqi iOverstrand ngeexesha lenlanganiso yeBhunga eys kube ibanjelwe eHermanus nge31 Okthobha 2018 kwiOfisi zikaMasisipala eHermanus.</p>
<p>Notice is hereby further given in terms of Section 21 and 21A of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) that the local community and affected parties are invited to submit comments or representations on the proposed long term contract for the provision of multi-functional office machines. Such comments or representations must be submitted by not later than Monday, 10 September 2018 at 12:00.</p>	<p>Kennis geskied verder itgevolg artikel 21 en 21A van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet 32 van 2000), dat die plaaslike gemeenskap en geïntereerde partye genooi word om kommentaar of vertoë oor die voorgename langtermyn kontrak vir die verskaffing van multi-funksionele kantoorrekenaars, hierdie kommentaar of vertoë moet teen nie later nie as Maandag 10 September 2018 om 12:00 ingedien word.</p>	<p>Isaziso sinkwa ngokwemimiselo ye Candelo 21 no 21A kaMasisipala weNgingqi: Umthetho wokuziphatha kaMasisipala, 2000 (umthetho 32 ka2000) ukuba abantu abasuka ekuhlaleni nabanye abantu abacaphazekilekileyo bayamnywa ukuba bathumete izimvo zabo okanye izinto abazibhalileyo kuMasisipala mayelana nesivumelwano sexesha elide esiphakanyiswayo sokunikeza omatshini beofisi abasebenza ngeendlela ezahlukeneyo ezininzi. Izimvo okanye izinto ezibhalileyo mazingeniswe engadulanga ukhululo, 10 Septemba 2018 ngo 12:00.</p>
<p>Comments or representations must be submitted in a sealed envelope clearly endorsed "SC1870/2018: Long term contract for multi-functional office machines" and be deposited in tender box no.7.</p>	<p>Kommentare of vertoë moet ingedien word in 'n versëelde koevert, duidelik gemerk "SC1870/2018: Langtermyn kontrak vir multi-funksionele kantoorrekenaars" en geplaas word in tenderbus nr. 7.</p>	<p>Izimvo ezibhalileyo mazifakwe kwimvulophu ebhalwe ngokucacileyo, ethwini- wayo kubhalwe "SC1870/2018: Isivumelwano sexesha elide sokunikeza omatshini beofisi abasebenza ngeendlela ezahlukeneyo ezininzi" zifakwe kwi Bhokisi ye Zihlki-maxabiso no.7.</p>
<p>All submissions must be addressed to: The Municipal Manager Tender box no. 7 Overstrand Municipality Magnolia Avenue Hermanus 7200</p>	<p>Alle voortegings moet geadresseer word aan: Die Munisipale Bestuurder Tenderbus nr 7 Overstrand Munisipaliteit Magnoliaaan Hermanus 7200</p>	<p>Zonke iziphakamiso mazithunyelwe ku: Umphathi kaMasisipala Bhokisi yeZihlki-maxabiso no. 7 Ukasisipala weNgingqi yase-Overstrand Magnolia Avenue Hermanus 7200</p>
<p>Enquiries can be directed to Ms. J van Asperen, Tel: 028 313 8959 and e-mail: jvanasperen@overstrand.gov.za.</p>	<p>Mavrae kan gerig word aan Me. J van Asperen, Tel: 028 313 8959 en e-pos: jvanasperen@overstrand.gov.za</p>	<p>Imibuzo ingathunyelwa ku Mnu. Nizn. J van Asperen, Umxeba: 028 313 8959 ne-imeyili: jvanasperen@overstrand.gov.za</p>
<p>Persons who are physically disabled or who cannot read or write but wish to participate in the process, may come during office hours to the Municipal Offices, Magnolia Avenue, Hermanus where that person will be assisted by the Director: Management Services or a person designated by her to transcribe that person's comments or representations.</p> <p>C.Groenewald Municipal Manager</p>	<p>Persone wat liggaamlik gestremd is of nie kan lees of skryf nie, maar aan die proses wil deelneem, kan gedurende kantoorure na die Munisipale Kantore, Magnoliaaan, Hermanus kom, waar die Direkteur: Bestuursdiensite of 'n persoon soos deur haar aangewys daardie persoon sal help om die kommentaar of vertoë neer te skryf.</p> <p>C.Groenewald Munisipale Bestuurder</p>	<p>Nawuphi na umntu onqwenela ukuthumela izimvo zakhe okanye izinto abazibhalileyo, abangakwaziyo ukubhala baya kuncedwa nguMfawuli wezoLawulo okanye ngumntu omiselwe nguya kwi-ofisi zikaMasisipala eMagnolia Avenue, eHermanus.</p> <p>C.Groenewald Umthetho wokulawula ezehleli kaMasisipala</p>

Navrae:
Enquiries: J van Asperen

Tel. No: 028 313 8000

Verwysing:
Reference: SC 1870/2018



Datum:
Date: 14 August 2018

KANTOOR VAN DIE MUNISIPALE BESTUURDER
OFFICE OF THE MUNICIPAL MANAGER

To: National Treasury- Messrs. TV Pillay & W McComans
Provincial Treasury Western Cape- Mr Z Hoosain
Co-operative Governance and Traditional Affairs (COGTA) – Mr T Lebohlang

CONTRACT NO. SC1870/2018: PROVISION OF MULTI-FUNCTIONAL OFFICE MACHINES FOR A CONTRACT PERIOD ENDING 30 JUNE 2021: NOTICE IN TERMS OF SECTION 33 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003

In order to give effect to the provision of Section 33 of the Local Government: Municipal Financial Management Act, No. 56 of 2003 (MFMA), your solicited views and recommendations are hereby requested with regard to the above.

In order for you to express your views and recommendation(s) as required in terms of section 33(1) (b) (iv) please find attached the following:

1. Annexure A: Information Statement
2. Annexure B: Draft Contract
3. Annexure C: Advertisement inviting the local community and interested stakeholders to submit representations or comments on the amendment of the existing contract for a period beyond three years.

Cognisance must be taken that a contract for a period beyond three budget years will be proposed, giving effect to Section 33 of the MFMA.

In terms of Section 33 (1)(a) you are hereby notified of the Overstrand Municipality's intent to enter into a contract which will impose a financial obligation beyond the three years covered in the annual budget for the 2018/2019, 2019/2020, 2020/2021 and & 2021/2022 financial year. The proposed contract will terminate on 30 September 2021.

Please express your views and recommendation(s) to the undersigned on or before 10 September 2018, in order for the local council to take all representations into account for decision making, giving effect to Section 33(1) (b) (i-iv) of the MFMA.

Yours sincerely

**R WILLIAMS
ACTING MUNICIPAL MANAGER**