



**ORDINARY MEETING OF THE MAYORAL  
COMMITTEE**

**GEWONE VERGADERING VAN DIE  
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI  
KASODOLOPHU**

**MINUTES / NOTULE /**

**IMIZUZU**

**DATE / DATUM / UMHLA : 30 OCTOBER / OKTOBER /  
OKTOBHA 2019**

**VENUE / PLEK / INDAWO : BANQUETING HALL /  
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU  
HERMANUS**

**TIME / TYD / IXESHA : 10:00**

# OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

## MINUTES OF AN ORDINARY MEETING OF THE MAYORAL COMMITTEE HELD IN THE BANQUETING HALL, CIVIC CENTRE, HERMANUS, ON 30 OCTOBER 2019, AT 10:00

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**PRESENT:** Councillors were present as per attached attendance register.





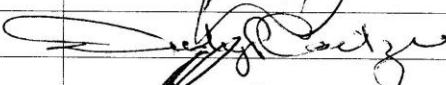
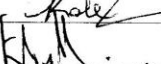
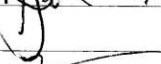

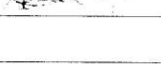

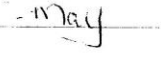
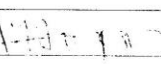




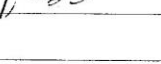

**OFFICIALS PRESENT:** Mr C Groenewald, Municipal Manager  
Ms S Reyneke-Naudé, Director : Finance  
Mr R Williams, Director : Community Services  
Mr S Madikane, Director : Economic Development  
Ms D Arrison, Director : Management Services  
Mr N Michaels, Director : Protection Services  
Mr S Müller, Director : Infrastructure & Planning  
Mr H Blignaut : Deputy Director : Engineering Services  
Ms A le Roux, Manager : Property Administration  
Ms R Louw, Senior Manager : Strategic Services  
Ms H van Tonder, Manager : Council Support Services  
Mr D Lakey, Senior Manager : Kleinmond Administration  
Mr B King, Senior Manager : Financial Services  
Mr R Fraser, Chief : Traffic/Licences  
Ms G Erasmus, Clerk : Auditorium  
Mr R Marinus, Chief Administrator : Contracts, Tenders & Projects  
Ms S Swart: Administrative Officer : Council Support Services  
ICT  
Ms M de Villiers : Mayoral Committee Secretary

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**MINUTES/.....**

OVERSTRAND MUNICIPALITY  
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING  
30 OCTOBER 2019

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, F	
BOTHA, D	
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
GILLION, E	
KALOLO, SV	
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	
MAY, C	
MOLEFE, B	
MORGAN, H	
MSWELI, X	
NTSABO, L	
NUTT, R	
ORBAN, J	
PUNGUPUNGU, V	
RESANDT, C	
SAPEPA, NM	
TAFU-NWONKWO, CC	
TEBELE, S	

**1. OPENING**

Cllr A Komani opened with prayer. The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

None

**3. CONFIRMATION OF MINUTES**

- 3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 25 September 2019 at 10:00**

**RESOLVED:**

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 25 September 2019 at 10:00, be confirmed.**

**4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR**

None

5.  
**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)  
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c) FOR SEPTEMBER 2019**

8/2/2

C Le Roux

Deputy Director: Finance & SCM

10 October 2019

(028) 313 8107

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**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for September 2019.

**RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for September 2019, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for September 2019, **be noted**.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**6.  
SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2019/2020:  
1<sup>st</sup> QUARTER: 01 JULY 2019 – 30 SEPTEMBER 2019**

**8/2/2**

**C Le Roux**

**Deputy Director: Finance & SCM**

**8 October 2019**

**(028) 313 8107**

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**EXECUTIVE SUMMARY**

In terms of Clause 6(3) of Overstrand Municipality’s Supply Chain Management Policy, the Municipal Manager must, within 6 business days of each quarter, submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor.

**RECOMMENDATION TO THE COUNCIL:**

that the activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality’s Supply Chain Management Policy for the 1<sup>st</sup> Quarter of 2019/2020 **be noted**.

**RESPONSIBLE OFFICIAL :**

**C LE ROUX**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

7.

**BUDGET REPORT FOR THE QUARTER ENDED SEPTEMBER 2019**

5/1/1/21-2019/2020

BA King

Senior Manager: Financial Services

23 October 2019

(028) 313 8154

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**EXECUTIVE SUMMARY**

Report prepared as part of the financial reporting obligations arising from section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

**RECOMMENDATION TO THE COUNCIL:**

that the budget report for the quarter ended September 2019, prepared as part of the financial reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**.

**RESPONSIBLE OFFICIAL :****BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

**8.  
QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF  
THE MFMA FOR THE QUARTER ENDED SEPTEMBER 2019**

**5/18/R**

**BA King**

**23 October 2019**

**Senior Manager: Financial Services**

**(028) 313 8154**

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**EXECUTIVE SUMMARY**

Report prepared as part of the financial reporting obligations arising from section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

**RECOMMENDATION TO THE COUNCIL:**

that the consolidated quarterly report, as per Annexure A to the item, in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended September 2019, **be noted**.

**RESPONSIBLE OFFICIAL :**

**BA KING**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**



9.

**APPLICATION FOR GRANT FUNDING FROM THE DEVELOPMENT BANK OF SOUTHERN AFRICA FOR REVIEW OF THE OVERSTRAND WATER AND SEWER MASTER PLANS**

5/6/1/12

H Blignaut

16 October 2019

Deputy Director: Engineering Planning

(028) 313 5047

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**EXECUTIVE SUMMARY**

The purpose of this report is to obtain in principle approval from Council for the municipality to submit an application for grant funding for the review of the Overstrand Water and Sewer Master Plans to the Development Bank of Southern Africa (DBSA).

**RECOMMENDATION TO THE COUNCIL:**

1. that an application for grant funding to the Development Bank of Southern Africa (DBSA) to support the review of Overstrand Municipality's water and sewer master plans be supported in principle;
2. that cognisance be taken of the fact that municipal co-funding is available on the municipality's 2019/20 budget to complete the project; and
3. that the Municipal Manager be authorised to sign the necessary Memorandum of Agreement with DBSA should the grant application be approved.

**RESPONSIBLE OFFICIAL:****H BLIGNAUT****TARGET DATE FOR IMPLEMENTATION :****1 NOVEMBER 2019**

**10.  
PROPOSED AMENDMENT OF LONG TERM CONTRACT NO. SC 1890/2018:  
WATER AND WASTE WATER BULK WORKS OPERATION AND MAINTENANCE:**

**8/3/1/SC1890/2018**

**H Blignaut**

**Deputy Director: Engineering Planning**

**11 October 2019**

**(028) 313 5047**

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**EXECUTIVE SUMMARY**

The purpose of this report is to provide the necessary information and motivation with regard to the proposed amendment of Contract SC1890/2018: Water and Waste Water Bulk Works Operations and Maintenance, in terms of the enabling provisions of sections 116(3) and 33 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA), to enable Council to make an informed decision whether to consent to the proposed amendment of the contract.

**RECOMMENDATION TO THE COUNCIL:**

1. that cognisance be taken of the reasons for the proposed amendment of Contract SC 1890/2018 between Overstrand Municipality and Veolia Water Solutions & Technologies South Africa (Pty) Ltd for the operation and maintenance of the bulk water and waste water infrastructure, in terms of the enabling provisions of Sections 33 and 116(3) of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003);
2. that cognisance be taken of the comments received from National Treasury in respect of the proposed amendment of long term Contract SC 1890/2018 between Overstrand Municipality and Veolia Water Solutions & Technologies South Africa (Pty) Ltd for the operation and maintenance of the bulk water and waste water infrastructure, in terms of the enabling provisions of Sections 33 and 116(3) of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003), as well as the Municipal Manager's response to National treasury; and
3. that the proposed amendment of Contract SC 1890/2018 between Overstrand Municipality and Veolia Water Solutions & Technologies South Africa (Pty) Ltd for the operation and maintenance of the bulk water and waste water infrastructure, be consented to.

**RESPONSIBLE OFFICIAL:**

**H BLIGNAUT**

**TARGET DATE FOR IMPLEMENTATION :**

**1 NOVEMBER 2019**

11.  
**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)  
FIRST QUARTERLY REPORT: JULY- SEPTEMBER 2019**

2/12/1/1

R Louw

15 October 2019

Senior Manager: Strategic Services

(028) 313 8071

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**EXECUTIVE SUMMARY**

The purpose of this report is to provide an executive summary of service delivery performance in terms of the top level SDBIP for the first quarter, 1 July 2019 to 30 September 2019.

**RECOMMENDATION TO THE COUNCIL:**

that the content of the report for the first quarter of the 2019/20 financial year on the top level Service Delivery and Budget Implementation Plan **be noted**.

**RESPONSIBLE OFFICIAL :**

**R LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**TO BE NOTED**

**PORTFOLIO COMMITTEE :**

**FINANCE**

**Chairperson :**

**Cllr R de Coning**

**Committee Members :**

**Cllrs L Ntsabo, R Nutt,  
S Tebele, X Msweli and B Molefe**

**PORTEFEULJEKOMITEE :**

**FINANSIES**

**Voorsitter :**

**Rdl R de Coning**

**Komiteelede :**

**Rdle L Ntsabo, R Nutt,  
S Tebele, X Msweli and B Molefe**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :  
MANAGEMENT SERVICES**

**Chairperson :**

**Cllr A Komani**

**Committee Members :**

**Ald M Sapepa, Cllrs R Nutt,  
H Morgan & N Nqinata**

**PORTEFEULJEKOMITEE :  
BESTUURSDIENSTE**

**Voorsitter :**

**Rdl A Komani**

**Komiteelede :**

**Rdh M Sapepa, Rdle R Nutt,  
H Morgan & N Nqinata**

1.  
**SALGA TASK JOB EVALUATION POLICY**

L Bucchianeri

4/1/1/B

11 September 2019

(028) 3138120

Hermanus Administration

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**EXECUTIVE SUMMARY**

The purpose of this policy is to inform the Portfolio Committee of the SALGA Job Evaluation Policy for Municipalities.

**RECOMMENDATION TO THE COUNCIL:**

1. that the Salga Job Evaluation Policy for Municipalities **be approved** and implemented as from 1 November 2019; and
2. that, in view of resolution 1 above, the Overstrand Municipality's Job Evaluation Policy adopted on 27 October 2010, **be revoked**.

**RESPONSIBLE OFFICIAL :**

**L BUCCHIANERI**

**TARGET DATE FOR IMPLEMENTATION :**

**NOVEMBER 2019**

**PORTFOLIO COMMITTEE :**

**PROTECTION SERVICES**

**Chairperson :**

**Cllr F Africa**

**Committee Members :**

**Cllrs C Resandt, F Krige,  
V Macotha & C Tafo-Nwonkwo**

**PORTEFEULJEKOMITEE :**

**BESKERMINGSDIENSTE**

**Voorsitter :**

**Rdl F Africa**

**Komiteelede :**

**Rdle C Resandt, F Krige,  
V Macotha & C Tafo-Nwonkwo**



**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**  
**ECONOMIC DEVELOPMENT & TOURISM**

**Chairperson :**

**Cllr K Brice**

**Committee Members :**

**Cllrs C Resandt, C May,  
V Macotha & S Kalolo**

**PORTEFEULJEKOMITEE :**  
**EKONOMIESE ONTWIKKELING & TOERISME**

**Voorsitter :**

**Rdl K Brice**

**Komiteelede :**

**Rdle C Resandt, C May,  
V Macotha & S Kalolo**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT  
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :**

**COMMUNITY SERVICES**

**Chairperson :**

**Cllr G Cohen**

**Committee Members :**

**Cllrs J Orban, C May,  
V Pungupungu & S Kalolo**

**PORTEFEULJEKOMITEE :**

**GEMEENSKAPSDIENSTE**

**Voorsitter :**

**Rdl G Cohen**

**Komiteelede :**

**Rdle J Orban, C May,  
V Pungupungu & S Kalolo**

1.

**WARD COMMITTEES SYSTEM: PERFORMANCE REPORT: 2018/2019**

3/R

R Williams

(028) 313 8029

Corporate Head Office

20 September 2019

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**EXECUTIVE SUMMARY**

To provide Council with the 2018/2019 performance report in respect of the Ward Committees System in the Overstrand Municipality.

**RESOLVED:**

that the Report on Performance with regard to the Ward Committees System in the Overstrand Municipality for the period 01 July 2018 until 30 June 2019 **be noted**.

**RESPONSIBLE OFFICIALS:**

**R WILLIAMS  
F MYBURGH  
D LAKEY  
A WYNGAARD  
B PLAATJIES**

**TARGET DATE FOR IMPLEMENTATION:****ON-GOING**

2.

**TRANSFER: OVERSTRAND MUNICIPALITY TO WHYNITE SHIVONNE SLABBERT AND NATHAN FORTUNE GILLION ERF 1284, HAWSTON**

17/5/4/1

FW Frans

(028) 313 8144

Hermanus Administration

23 September 2019

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**EXECUTIVE SUMMARY**

This report is to request the Council to grant permission for the transfer of Erf 1284, Hawston to Whynite Shivonne Slabbert and Nathan Fortune Gillion.

**RECOMMENDATION TO THE COUNCIL:**

1. that permission be granted to transfer Erf 1284, Hawston to Whynite Shivonne Slabbert and Nathan Fortune Gillion; and
2. that the aforementioned consent to transfer be subject to Whynite Shivonne Slabbert and Nathan Fortune Gillion accepting full responsibility for the outstanding municipal services account in respect of Erf 1284, Hawston.

**RESPONSIBLE OFFICIAL :****FW FRANS****TARGET DATE FOR IMPLEMENTATION :****01 NOVEMBER 2019**

3.

**HOUSING: PROGRESS REPORT ON TRANSFER OF PROPERTIES TO VARIOUS BENEFICIARIES OF LOW COST HOUSING IN THE OVERSTRAND AREA FOR THE PERIOD JUNE 2019 TO AUGUST 2019**

17/5/4/1

FW Frans

(028) 313 8144

Hermanus Administration

23 September 2019

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**EXECUTIVE SUMMARY**

The purpose of the report is to inform the Executive Mayor of progress made to date with the transfers of title deeds in the names of beneficiaries of low cost housing projects.

**RESOLVED:**

that the report in respect of transfers to beneficiaries of low cost housing properties **be noted**.

**RESPONSIBLE OFFICIAL :****FW FRANS****TARGET DATE FOR IMPLEMENTATION :****IN PROGRESS**

**PORTFOLIO COMMITTEE :  
INFRASTRUCTURE & PLANNING**

**Chairperson :**

**Cllr E Gillion**

**Committee Members :**

**Cllrs D Botha, J Orban,  
S Tebele & V Pungupungu**

**PORTEFEULJEKOMITEE :  
INFRASTRUKTUUR & BEPLANNING**

**Voorsitter :**

**Rdl E Gillion**

**Komiteelede :**

**Rdle D Botha, J Orban,  
S Tebele & V Pungupungu**



1.  
**TOWN- & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS  
 CONSIDERED IN TERMS OF DELEGATED AUTHORITY: AUGUST 2019 –  
 SEPTEMBER 2019**

15/3/11

R van Antwerp

(028) 313 8039

Hermanus Administration

16 September 2019

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**EXECUTIVE SUMMARY**

To report on applications disposed of by the Authorised Official in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 16 August 2019 – 16 September 2019.

**RESOLVED:**

that cognisance be taken of the town planning applications disposed of by the Authorised Official in terms of SPLUMA for the period 16 August 2019 – 16 September 2019:

Spatial Land Use Management Act (SPLUMA) Approvals

- |     |  |                   |
|-----|--|-------------------|
| 1.  | Erf 1099, 15 Bitou Street, Vermont                       | 22 August 2019    |
| 2.  | Erf 4517, 42 Ixia Road, Betty's Bay                      | 22 August 2019    |
| 3.  | Erf 1668, 52 Bergzicht Complex, Bergsig Street, Sandbaai | 22 August 2019    |
| 4.  | Erf 1111, 44 Luyt Street, Eastcliff, Hermanus            | 28 August 2019    |
| 5.  | Erf 2077, 52 Fifth Street, Voëlklip, Hermanus            | 28 August 2019    |
| 6.  | Erf 193, 5 Anemone Street, Rooiels                       | 28 August 2019    |
| 7.  | Erf 5432, 239 Third Street, Voëlklip, Hermanus           | 28 August 2019    |
| 8.  | Erf 233, 5 Bezuidenhout Street, Stanford                 | 30 August 2019    |
| 9.  | Erf 577, 99 Cilliers Street, Franskraal                  | 30 August 2019    |
| 10. | Erf 950, 46 Roeland Street, Franskraal                   | 3 September 2019  |
| 11. | Erf 3759, 168 Second Avenue, Kleinmond                   | 10 September 2019 |
| 12. | Erf 2879, 19 Erica Street, Onrustrivier                  | 10 September 2019 |
| 13. | Erven 2358 and 2359, Mooizicht Gardens, Sandbaai         | 10 September 2019 |
| 14. | Erf 2514, 16 Roos Street, Onrustrivier                   | 10 September 2019 |
| 15. | Erf 878, Eastcliff, Hermanus                             | 11 September 2019 |

Municipal Planning Tribunal

- |    |   |                |
|----|---|----------------|
| 1. | Erf 678, 82 Jan van Riebeeck Street, Sandbaai | 30 August 2019 |
| 2. | Erf 936, 4 Grysbok Crescent, Sandbaai         | 30 August 2019 |

**RESPONSIBLE OFFICIAL :**

**R VAN ANTWERP**

**TARGET DATE FOR IMPLEMENTATION :**

**13 NOVEMBER 2019**

2.

**ERVEN 370 AND 371, JIKELEZA STREET, ZWELIHLE, OVERSTRAND MUNICIPAL AREA: PROPOSED CONSOLIDATION, REZONING, CONSENT USE, DEPARTURE, DEVIATION FROM THE OVERSTRAND SPATIAL DEVELOPMENT FRAMEWORK, 2006 AND OVERSTRAND GROWTH MANAGEMENT STRATEGY, 2010: MESSRS WRAP ON BEHALF OF SM STEMELE AND NP SKIZAZANA**

**370 & 371 HZW (2949)**

**H Olivier**

**(028) 313 8039**

**Hermanus Administration**

**3 October 2019**

### **EXECUTIVE SUMMARY**

An application has been received on 20 February 2019 from Messrs WRAP on behalf of SM Stemele and NP Skizazana on Erven 370 and 371, Zwelihle for the deviation in terms of the provisions of Section 10 of the Overstrand Municipality By-Law on Municipal Land Use Planning, 2015, as well as the provisions of the Municipal Systems Act, 2000 (Act 32 of 2000) to deviate from the Overstrand Growth Management Strategy, 2010 (GMS) and Spatial Development Framework, 2006 (SDF) in order to change the reservation from residential land use to commercial land use.

### **RECOMMENDATION TO THE COUNCIL :**

that the application in terms of the provisions of Section 10 of the Overstrand Municipality By-Law on Municipal Land Use Planning, 2015 as well as the provisions of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) to deviate from the Overstrand Municipality Spatial Development Framework, 2006 and the Overstrand Municipality Growth Management Strategy (2010) in order to change the reservation on Erven 370 & 371, Zwelihle from residential land use to commercial land use, **be approved.**

**RESPONSIBLE OFFICIAL:**

**H OLIVIER**

**TARGET DATE FOR IMPLEMENTATION:**

**13 NOVEMBER 2019**

**TARGET DATE TO INFORM APPLICANT:**

**13 NOVEMBER 2019**

**TARGET DATE TO INFORM OBJECTOR:**

**N/A**

3.

**HERMANUS: ERF 490 ZWELIHLE: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO MASIZAKHE EDUCARE CENTRE**

7/2/3/1

N Liebenberg

(028) 316-3724

Hermanus Administration

10 September 2019

**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement for a period of 3 (THREE) years with Masizakhe Educare Centre in respect of municipal property, being Erf 490 Zwelihle (858m<sup>2</sup> in extent) situated at 32 Loba Street, Zwelihle, for the purpose of operating the Masizakhe Early Childhood Development Centre.

**RESOLVED:**

1. that the lease of municipal property, being Erf 490 Zwelihle (858m<sup>2</sup> in extent), to Masizakhe Educare Centre for the purpose of operating the Masizakhe Early Childhood Development Centre at the rental amount of R147.83 (ONE HUNDRED AND FORTY SEVEN RAND AND EIGHTY THREE CENT) (VAT excluded) per month for a period of 3 (THREE) years as from 1 October 2019 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2020.

**RESPONSIBLE OFFICIAL:****N LIEBENBERG****TARGET DATE FOR IMPLEMENTATION:****30 NOVEMBER 2019****TARGET DATE TO INFORM APPLICANT:****13 NOVEMBER 2019**

4.  
**HERMANUS: ERF 639 ZWELIHLE: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO KHANYA EDUCARE CENTRE**

7/2/3/1

**N Liebenberg**

**(028) 316-3724**

**Hermanus Administration**

**10 September 2019**

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**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement for a period of 3 (THREE) years with Khanya Educare Centre in respect of municipal property, being Erf 639 Zwelihle (877m<sup>2</sup> in extent) situated at 56 Hlola Street, Zwelihle, for the purpose of operating the Khanya Early Childhood Development Centre.

**RESOLVED:**

1. that the lease of municipal property, being Erf 639 Zwelihle (877m<sup>2</sup> in extent), to Khanya Educare Centre for the purpose of operating the Khanya Early Childhood Development Centre at the rental amount of R147.83 (ONE HUNDRED AND FORTY SEVEN RAND AND EIGHTY THREE CENT) (VAT excluded) per month for a period of 3 (THREE) years as from 1 October 2019 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2020.

**RESPONSIBLE OFFICIAL:**

**N LIEBENBERG**

**TARGET DATE FOR IMPLEMENTATION:**

**30 NOVEMBER 2019**

**TARGET DATE TO INFORM APPLICANT:**

**13 NOVEMBER 2019**

**TARGET DATE TO INFORM OBJECTOR:**

**N/A**

5.  
**HERMANUS: A PORTION OF ERF 76 ZWELIHLE: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO CHILD WELFARE SOUTH AFRICA: HERMANUS**

7/2/3/1

N Liebenberg

(028) 316-3724

Hermanus Administration

10 September 2019

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**EXECUTIVE SUMMARY**

To obtain approval to enter into a further lease agreement with Child Welfare South Africa: Hermanus for a period of 9 (NINE) years and 11 (ELEVEN) months in respect of municipal property, being a portion of Erf 76 Zwelihle ( $\pm 427\text{m}^2$  in extent) situated at 28 Petros Ntlapo Street, Zwelihle, for the purpose of housing children in the care of Child Welfare South Africa.

**RESOLVED:**

1. that the lease of municipal property, being a portion of Erf 76 Zwelihle ( $\pm 427\text{m}^2$  in extent), to Child Welfare South Africa: Hermanus for the purpose of housing children in the care of Child Welfare South Africa at the rental amount of R147.83 (ONE HUNDRED AND FORTY SEVEN RAND AND EIGHTY THREE CENT) (VAT excluded) per month for a period of 9 (NINE) years and 11 (ELEVEN) months as from 1 January 2020 in terms of the Administration of Immoveable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2020.

**RESPONSIBLE OFFICIAL:**

**N LIEBENBERG**

**TARGET DATE FOR IMPLEMENTATION:**

**30 NOVEMBER 2019**

**TARGET DATE TO INFORM APPLICANT:**

**13 NOVEMBER 2019**

**TARGET DATE TO INFORM OBJECTOR:**

**N/A**

6.

**HERMANUS: ERVEN 127, 129 AND A PORTION OF ERF 823 ZWELIHLE: RENEWAL OF LEASE OF MUNICIPAL PROPERTY TO HERMANUS RAINBOW TRUST**

7/2/3/1

N Liebenberg

(028) 316-3724

Hermanus Administration

10 September 2019

### EXECUTIVE SUMMARY

To obtain approval to enter into a further lease agreement with Hermanus Rainbow Trust for a period of 3 (THREE) years in respect of municipal properties, being erven 127, 129 and a portion of Erf 823 Zwelihle (jointly ±590m<sup>2</sup> in extent) situated at 46 Lusiba Street, Zwelihle, for the purpose of a Grade R Education Centre for the existing Zwelihle Pre-primary School.

### RESOLVED:

1. that the lease of municipal properties, being erven 127, 129 and a portion of Erf 823 Zwelihle (jointly ±590m<sup>2</sup> in extent), to Hermanus Rainbow Trust for the purpose of a Grade R Education Centre for the existing Zwelihle Pre-primary School at the rental amount of R147.83 (ONE HUNDRED AND FORTY SEVEN RAND AND EIGHTY THREE CENT) (VAT excluded) per month for a period of 3 (THREE) years as from 17 October 2019 in terms of the Administration of Immovable Property Policy of the Overstrand Municipality, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the tariffs stipulated in the Annual Budget as approved by Council, the next escalation to be on 1 July 2020.

RESPONSIBLE OFFICIAL:

N LIEBENBERG

TARGET DATE FOR IMPLEMENTATION:

30 NOVEMBER 2019

TARGET DATE TO INFORM APPLICANT:

13 NOVEMBER 2019

TARGET DATE TO INFORM OBJECTOR:

N/A

7.

**HERMANUS: RECTIFICATION OF COUNCIL RESOLUTION DATED 2 DECEMBER 2016 FOR THE ALIENATION OF A PORTION OF ERF 243, MOUNTAIN DRIVE, NORTHCLIFF, HERMANUS TO GJ & E FOURIE**

**7/2/3/2/****A Le Roux****(028) 316 - 3724****Hermanus Administration****10 September 2019**

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**EXECUTIVE SUMMARY**

To obtain approval for the rectification of Council resolution dated 2 December 2016 for the alienation of a portion of erf 243, Mountain Drive, Northcliff, Hermanus to GJ & E Fourie as to the correct erf number for the portion of property envisaged to be alienated.

**RECOMMENDATION TO THE COUNCIL:**

that the Council resolution dated 2 December 2016 be rectified through substituting the reference to erf number 243 with erf number 4410.

**RESPONSIBLE OFFICIAL :****A LE ROUX****TARGET DATE FOR IMPLEMENTATION :****13 NOVEMBER 2019**



**8.  
TRANSFER OF A PORTION OF THE REMAINDER OF ERF 4771 HERMANUS TO  
BRUCE NEIL ROYDEN HUXTER FOR SAFETY AND ACCESS PURPOSES**

7/2/3/2

W Murtz

(028) 316 - 3724

Hermanus Administration

3 September 2019

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**EXECUTIVE SUMMARY**

To obtain final approval for the transfer of a portion of the remainder of Erf 4771 Hermanus ( $\pm 295,8\text{m}^2$  in extent) to the owner of the adjoining Erf 2737 Hermanus, being Bruce Neil Royden Huxter, located at 146 8<sup>th</sup> Street, Voëlklip, Hermanus, for safety and access purposes.

**RECOMMENDATION TO THE COUNCIL:**

1. that the transfer of a portion of the remainder of Erf 4771 Hermanus, ( $\pm 295,8\text{m}^2$  in extent) to Bruce Neil Royden Huxter, at an amount of R666.78/m<sup>2</sup> (SIX HUNDRED AND SIXTY SIX RAND AND SEVENTY EIGHT CENTS PER SQUARE METRE) (VAT excluded) for safety and access purposes, **be approved**;
2. that Council take cognisance of the fact that the direct alienation and subsequent transfer is only approved as a portion of the remainder of Erf 4771 Hermanus is classified as a non-viable property;
3. that it be noted that a condition of transfer will be that a portion of the remainder of Erf 4771 Hermanus must be consolidated with the adjoining property of Bruce Neil Royden Huxter, being Erf 2737 Hermanus;
4. that the transfer of a portion of the remainder of Erf 4771 Hermanus ( $\pm 295,8\text{m}^2$  in extent) be subject to the suspensive condition that the applicant/purchaser obtains approval at own cost for the closure of public space, subdivision, consolidation and rezoning of the property;
5. that a condition be registered against the title deed of the to be consolidated property that the portion of property envisaged to be transferred may only be used for safety and access purposes and no structures, excluding a boundary fence or wall, may be erected thereon;

6. that all the costs pertaining to the transaction, e.g. application fee, valuation cost, closure of public space, subdivision and consolidation, rezoning, transfer and related costs, advertisement, etc, be paid by the applicant/purchaser; and
7. that it be noted that the municipal property envisaged to be transferred is not required for the provision of the minimum level of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

**RESPONSIBLE OFFICIAL :****W MURTZ****TARGET DATE FOR IMPLEMENTATION:****PROCESS****TARGET DATE TO INFORM APPLICANT:****15 NOVEMBER 2019****TARGET DATE TO INFORM OBJECTOR:****N/A**

9.

**KLEINMOND: PORTION OF THE REMAINDER OF FARM NO. 562 KLEINMOND, SUSPENSION OF RENTAL TO BE RAISED, MR DL HARMSE**

7/2/3/2

M Erasmus

(028) 316 3724

Hermanus Administration

9 September 2019

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**EXECUTIVE SUMMARY**

The purpose of the report is to request Council to approve a suspension of the rental payable by Mr DL Harmse to an amount of R678.60 (SIX HUNDRED AND SEVENTY EIGHT RAND AND SIXTY CENTS) (VAT excluded) per month as well as the electricity charges as from 1 July 2019 until such time as occupation can be given to Mr DL Harmse.

**RECOMMENDATION TO THE COUNCIL:**

that the suspension of the rental payable by Mr DL Harmse to an amount of R678.60 (SIX HUNDRED AND SEVENTY EIGHT RAND AND SIXTY CENT) (VAT excluded) per month as well as the electricity charges as from 1 July 2019 until such time as occupation can be given to Mr DL Harmse, **be approved.**

**RESPONSIBLE OFFICIAL :****M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****30 NOVEMBER 2019****TARGET DATE TO INFORM APPLICANT :****18 NOVEMBER 2019****TARGET DATE TO INFORM OBJECTOR :****N/A**

10.

**HERMANUS, ROOM 4 AT THE MOUNT PLEASANT HOSTELS ON A PORTION OF THE REMAINDER OF ERF 243 HERMANUS: DEVIATION FROM PARAGRAPH 5.2.1.2 OF THE MUNICIPAL RESIDENCE POLICY OF 2012 ALLOWING THE MUNICIPALITY TO ENTER INTO A LEASE AGREEMENT WITH MR MC POTGIETER**

7/2/3/1

**M Erasmus  
9 September 2019**

**(028) 316-3724****Hermanus Administration****EXECUTIVE SUMMARY**

To obtain approval from Council for the deviation from paragraph 5.2.1.2 of the Municipal Residence Policy of 2012 allowing the Municipality to enter into a lease agreement with Mr MC Potgieter in respect of room no. 4 on a portion of the remainder of Erf 243 Hermanus at the Mount Pleasant Hostels for residential purposes.

**RECOMMENDATION TO THE COUNCIL:**

that the deviation from paragraph 5.2.1.2 of the Municipal Residence Policy in order to enter into a lease agreement with Mr MC Potgieter in respect of room no. 4 at the Mount Pleasant Hostels on a portion of the remainder of Erf 243 Hermanus for residential purposes, **be approved**.

**RESPONSIBLE OFFICIAL :****M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****30 NOVEMBER 2019****TARGET DATE TO INFORM APPLICANT :****19 NOVEMBER 2019****TARGET DATE TO INFORM OBJECTOR :****N/A**

**The meeting adjourned at 10:18**

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**DATE**


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**D COETZEE – EXECUTIVE MAYOR**