



**ORDINARY MEETING OF THE MAYORAL
COMMITTEE**

**GEWONE VERGADERING VAN DIE
BURGEMEESTERSKOMITEE**

**INTLANGANISO YESIQHELO YEKOMITI
KASODOLOPHU**

MINUTES / NOTULE /

IMIZUZU

**DATE / DATUM / UMHLA : 27 SEPTEMBER / SEPTEMBER
2017**

**VENUE / PLEK / INDAWO : BANQUETING HALL,
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**

TIME / TYD / IXESHA : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF AN ORDINARY MEETING OF THE MAYORAL COMMITTEE HELD IN THE BANQUETING HALL, CIVIC CENTRE, HERMANUS, ON 27 SEPTEMBER 2017, AT 10:00

PRESENT:

Councillors were present as per attached attendance register.

OFFICIALS PRESENT:

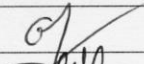
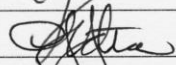
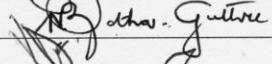
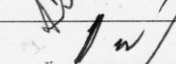
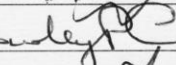
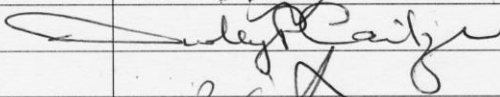

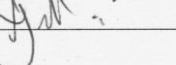
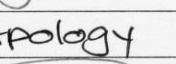

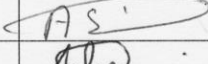
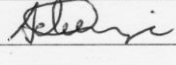
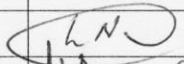
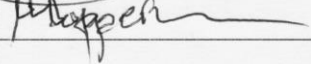

Mr C Groenewald, Municipal Manager
Ms S Reyneke-Naudé, Director : Finance
Mr M Bartman, Acting Director : Community Services
Mr S Madikane, Director : LED
Ms D Arrison, Director : Management Services
Mr N Michaels, Director : Protection Services
Mr S Müller, Director : Infrastructure & Planning
Mr C le Roux, Deputy Director : Finance
Mr F Myburgh, Senior Manager : Gansbaai
Administration
Mr H Blignaut, Deputy Director : Engineering Services
Mr J Schoeman, Fire Prevention
Mr J du Toit, Inspector : Special Investigations
Mr R Kuchar, Senior Manager : Town Planning
Ms N Zweni : Manager : Communication
Mr A Wyngaard, Administrative Officer
Ms H van Tonder, Manager : Council Support Services
Ms D Taljaard, PA : Mayor
Mr A Gcotyelwa, Housing Officer Acting as Interpreter
Ms S Carelse, PRO : Executive Mayor
Ms S Swart: Administrative Officer : Council Support
Services
ICT
Mr W Louw, Risk Officer (Intern)
Ms M de Villiers : Mayoral Committee Secretary
Ms G Erasmus, Clerk : Auditorium
Ms D Laing, Relief Clerk : Grade 2
Members of the Public

ALSO PRESENT:

MINUTES/.....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

MAYORAL COMMITTEE MEETING
27 SEPTEMBER 2017

ALDERMAN/COUNCILLORS	SIGNATURE
AFRICA, A	
BOTHA, D	
BOTHA-GUTHRIE, N	
BRICE, KD	
COETSEE, A	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
GILLION, E	
KALOLO, SV	
KLOPPERS-LOURENS J	Apology
KOMANI, AS	
KRIGE, F	
NQINATA, NNT	
MACOTHA, VC	Apology
MAY, C	C. May
MOLEFE, B	
MSWELI, X	
NTSABO, L	
OPPERMAN, M	
PUNGUPUNGU, V	
SAPEPA, NM	
SMITH, RJ	
TAFU-NWONKWO, CC	
TEBELE, S	

1. OPENING

The meeting was opened with prayer by Cllr F Africa.

The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

None

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 30 August 2017 at 10:00**

RESOLVED

that the Minutes of an **Ordinary Meeting** of the **Mayoral Committee** held on **Wednesday, 30 August 2017 at 10:00, be confirmed.**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE EXECUTIVE MAYOR/DEPUTY EXECUTIVE MAYOR

The Executive Mayor, Ald R Smith, congratulated Directors S Müller and S Madikane on their birthdays.

The Executive Mayor, Ald R Smith, thanked all Councillors and officials who assisted and walked the extra mile in an attempt to defuse the recent community unrest in Kleinmond to make Overstrand a safer environment.

5.
**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(b) AND 17(1)(c), FOR AUGUST 2017**

8/2/2

C Le Roux

(028) 313 8107

Corporate Head Office

05 September 2017

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 of the Supply Chain Management Policy, as well as approvals in terms of Paragraph 16(1)(b) and 17(1)(c) for August 2017.

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for August 2017, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for August 2017, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

6.
**MUNICIPAL REGULATIONS ON A STANDARD CHART OF ACCOUNTS (mSCOA):
POST IMPLEMENTATION STATUS OF THE mSCOA IMPLEMENTATION
PROJECT**

3/2/3/15

S. Reyneke-Naude
12 September 2017

(028) 313 8040

Corporate Head Office

EXECUTIVE SUMMARY

The purpose of this submission to Council is to:

- 1) Inform Council on specific initiatives to date by National Treasury to enable a full and complete understanding of the scope and extent of the SCOA implementation as applicable to all municipalities and municipal entities;
- 2) Report to Council on progress made to date with the implementation of mSCOA at the Overstrand Municipality since the previous report to Council in July 2017;
- 3) Maintain an on-going awareness of specific mSCOA initiatives in the Overstrand Municipality; and
- 4) Considerations on the way forward with the core financial system, being SamrasClassic, currently in use by the Overstrand Municipality.

RECOMMENDATION TO THE COUNCIL:

that the mSCOA Post Implementation Progress Report, as well as the intentions of the Municipality going forward, **be noted**.

RESPONSIBLE OFFICIALS:

**S REYNEKE-NAUDE
C LE ROUX
B KING
E HOONEBERG
H VORSTER**

TARGET DATE FOR IMPLEMENTATION :

1 OCTOBER 2017

7.

PROPOSED AMENDMENT OF CONTRACT SC 867B/2010: OPERATION OF THE MECHANISED MATERIAL RECOVERY FACILITY (MMRF) AT THE HERMANUS SOLID WASTE TRANSFER STATION

8/3/1/SC867/2010

H Blignaut

(028) 313 5047

Hermanus Administration

11 September 2017

EXECUTIVE SUMMARY

The purpose of this report is to provide the necessary information and motivation with regard to the proposed amendment of Contract SC867B/2010: Operation of the Mechanised Material Recovery Facility (MMRF) at the Hermanus Solid Waste Transfer Station, in terms of sections 116(3) and 33 of the Local Government: Municipal Finance Management Act (MFMA), 2003 (Act 56 of 2003), to enable Council to take an informed decision whether to consent to the proposed amendment of the contract.

RECOMMENDATION TO THE COUNCIL:

1. that **cognisance be taken of the reasons** for the proposed amendment of Contract SC867B/2010 for the Operation of the Mechanised Material recovery Facility at the Hermanus Solid Waste Transfer Station, in terms of the enabling provisions of Sections 33 and 116(3) of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003), and that the **amendment be consented to**; and
2. that **cognisance be taken** that no recommendations or representations were received from the local community or other stakeholders by the closing date of 28 August 2017.

RESPONSIBLE OFFICIALS :

H BLIGNAUT
J VAN TAAK

TARGET DATE FOR IMPLEMENTATION :

1 OCTOBER 2017

TARGET DATE TO INFORM APPLICANT :

N/A

TARGET DATE TO INFORM OBJECTOR :

N/A

PORTFOLIO COMMITTEE :

FINANCE

Chairperson :

**Deputy Executive Mayor
Ald D Coetzee**

Committee Members :

**Cllrs K Brice,
S Tebele, X Msweli & B Molefe**

PORTEFEULJEKOMITEE :

FINANSIES

Voorsitter :

**Uitvoerende Onderburgemeester
Rdh D Coetzee**

Komiteelede :

**Rdle K Brice,
S Tebele, X Msweli & B Molefe**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

PORTFOLIO COMMITTEE :

MANAGEMENT SERVICES

Chairperson :

Cllr R de Coning

Committee Members :

**Ald M Sapepa, Cllrs J Kloppers-Lourens,
M Opperman & N Nqinata**

PORTEFEULJEKOMITEE :

BESTUURSDIENSTE

Voorsitter :

Rdl R de Coning

Komiteelede :

**Rdh M Sapepa, Rdle J Kloppers-Lourens,
M Opperman & N Nqinata**

1.
COMBINED ASSURANCE POLICY FRAMEWORK

2/B

A Riddles

(028) 313 5044

Corporate Head Office

28 August 2018

EXECUTIVE SUMMARY

To obtain Council's approval for the Combined Assurance Policy Framework.

RECOMMENDATION TO THE COUNCIL:

that the Overstrand Municipality Combined Assurance Policy Framework **be approved**.

RESPONSIBLE OFFICIAL :

A RIDDLES

TARGET DATE FOR IMPLEMENTATION :

28 SEPTEMBER 2017

PORTFOLIO COMMITTEE :

PROTECTION SERVICES

Chairperson :

Cllr F Africa

Committee Members :

**Cllrs K Brice, C May,
V Macotha & S Kalolo**

PORTEFEULJEKOMITEE :

BESKERMINGSDIENSTE

Voorsitter :

Rdl F Africa

Komiteelede :

**Rdle K Brice, C May,
V Macotha & S Kalolo**

1.

OVERSTRAND MUNICIPALITY REVIEWED SAFETY PLAN FOR 2017/2018

17/8/B

N J Michaels

(028) 313 8054

Corporate Head Office

24 August 2017

EXECUTIVE SUMMARY

To inform Council of the safety plan reviewed on an annual basis to ensure that the Overstrand Municipality effectively manages and maintains safety and security within its mandate for all communities, investors, tourists and visitors in the Overstrand Area.

RESOLVED:

that the Overstrand Municipality Safety Plan of the Directorate: Protection Services as reviewed on 22 June 2017, **be noted**.

RESPONSIBLE OFFICIAL :**N J MICHAELS****TARGET DATE FOR IMPLEMENTATION :****1 OCTOBER 2017**

PORTFOLIO COMMITTEE :

COMMUNITY SERVICES

Chairperson :

Cllr A Komani

Committee Members :

**Ald N Botha-Guthrie, Cllrs L Ntsabo,
V Pungupungu & S Kalolo**

PORTEFEULJEKOMITEE :

GEMEENSKAPSDIENSTE

Voorsitter :

Rdl A Komani

Komiteelede :

**Rdh N Botha-Guthrie, Rdle L Ntsabo,
V Pungupungu & S Kalolo**

1.
PERFORMANCE REPORT: BASIC SERVICE DELIVERY WITHIN THE
DIRECTORATE: COMMUNITY SERVICES FOR THE PERIOD 1 JULY 2016 TO
30 JUNE 2017

17/9/1/1

M Bartman

(028) 313 8982

Hermanus Administration

11 August 2017

EXECUTIVE SUMMARY

To inform Council of the basic service delivery activities performed during the period 1 July 2016 to 30 June 2017.

RESOLVED:

that the Performance Report in respect of basic service delivery within the Directorate: Community Services for the period 1 July 2016 to 30 June 2017, **be noted**.

RESPONSIBLE OFFICIALS:

M BARTMAN
J DE VILLIERS
D VAN RHODIE

TARGET DATE FOR IMPLEMENTATION :

ONGOING

2.

WARD COMMITTEES SYSTEM : PERFORMANCE REPORT : 2016/2017

3/R

R Williams

(028) 313 8029

Corporate Head Office

28 August 2017

EXECUTIVE SUMMARY

To provide Council with the 2016/2017 performance report in respect of performance by Ward Committees in the Overstrand Municipality.

RESOLVED:

that the Report on Performance by Ward Committees in the Overstrand Municipality for the period 01 July 2016 until 30 June 2017 **be noted**.

RESPONSIBLE OFFICIALS:

**R WILLIAMS,
D KEARNEY
F MYBURGH
D LAKEY
B PLAATJIES
P FERREIRA**

TARGET DATE FOR IMPLEMENTATION:**ON-GOING**

PORTFOLIO COMMITTEE :
ECONOMIC DEVELOPMENT & TOURISM

Chairperson :

Cllr E Gillion

Committee Members :

**Cllrs G Cohen, L Ntsabo,
S Tebele & C Tafu-Nwonkwo**

PORTEFEULJEKOMITEE :
EKONOMIESE ONTWIKKELING & TOERISME

Voorsitter :

Rdl E Gillion

Komiteelede :

**Rdle G Cohen, L Ntsabo,
S Tebele & C Tafu-Nwonkwo**

**NO REPORTS WERE RECEIVED BY THE SECRETARIAT
FOR INCLUSION IN THIS PORTFOLIO**

**PORTFOLIO COMMITTEE :
INFRASTRUCTURE & PLANNING**

Chairperson :

Cllr D Botha

Committee Members :

**Cllrs G Cohen, F Krige,
S Tebele & V Pungupungu**

**PORTEFEULJEKOMITEE :
INFRASTRUKTUUR & BEPLANNING**

Voorsitter :

Rdl D Botha

Komiteelede :

**Rdle G Cohen, F Krige,
S Tebele & V Pungupungu**

**1.
TOWN- & SPATIAL PLANNING REPORT WITH REGARD TO APPLICATIONS
CONSIDERED IN TERMS OF DELEGATED AUTHORITY : AUGUST 2017**

15/3/11

R van Antwerp
16 August 2017

(028) 313 8039

Hermanus Administration

EXECUTIVE SUMMARY

To report on applications disposed of by the Senior Manager : Town- & Spatial Planning in terms of the Land Use Planning Ordinance (LUPO) and the Authorised Official in terms of the Spatial Land Use Management Act (SPLUMA) during the period from 1 August 2017 – 16 August 2017 as well as the applications that served before the Municipal Planning Tribunal on 27 July 2017.

RESOLVED:

that cognisance be taken of the town planning applications disposed of by the Senior Manager: Town- and Spatial Planning in terms of the Land Use Planning Ordinance (LUPO) and the Authorised Official in terms of SPLUMA for the period 1 August 2017 – 16 August 2017, as well as the applications that served before the Municipal Planning Tribunal on 27 July 2017:

Land Use Planning Ordinance (LUPO) Approval

- | | | |
|----|---------------------|----------------|
| 1. | Erf 274, De Kelders | 14 August 2017 |
|----|---------------------|----------------|

Spatial Land Use Management Act (SPLUMA) Approvals

- | | | |
|-----|--|----------------|
| 1. | Erf 5037, Kleinmond | 1 August 2017 |
| 2. | Erf 11451, Hermanus | 1 August 2017 |
| 3. | Portion 8 of the farm De Draay No. 563 | 1 August 2017 |
| 4. | Erf 11836, Hermanus | 1 August 2017 |
| 5. | Erf 4121, Betty's Bay | 1 August 2017 |
| 6. | Erf 431, Hermanus | 1 August 2017 |
| 7. | Erf 1637, Vermont | 1 August 2017 |
| 8. | Erf 4136, Onrustrivier | 14 August 2017 |
| 9. | Erf 4, Franskraal | 14 August 2017 |
| 10. | Erf 429, Franskraal | 14 August 2017 |
| 11. | Erf 528, De Kelders | 14 August 2017 |
| 12. | Erf 1290, Stanford | 14 August 2017 |
| 13. | Erf 145, Fisherhaven | 14 August 2017 |
| 14. | Erf 3134, Hermanus | 14 August 2017 |
| 15. | Erf 3653, Hermanus | 14 August 2017 |
| 16. | Erf 113, Fisherhaven | 14 August 2017 |

Municipal Planning Tribunal

- | | | |
|----|----------------------|--------------|
| 1. | Erf 131, Fisherhaven | 27 July 2017 |
| 2. | Erf 4622, Kleinmond | 27 July 2017 |

RESPONSIBLE OFFICIAL :**R VAN ANTWERP****TARGET DATE FOR IMPLEMENTATION :****11 OCTOBER 2017****TARGET DATE TO INFORM APPLICANT :****N/A****TARGET DATE TO INFORM OBJECTOR :****N/A**

2.

ERF 3819, GANSBAAI, OVERSTRAND MUNICIPAL AREA : AMENDMENT OF THE OVERSTRAND SPATIAL DEVELOPMENT FRAMEWORK, REZONING AND CONSENT USE : MESSRS PLAN ACTIVE ON BEHALF OF PREMIER FISHING SA (PTY) LTD

3819 GGB (1934)

SW vd Merwe

16 August 2017

(028) 313 8900

Hermanus Administration

EXECUTIVE SUMMARY

An application has been received on 28 December 2011 from Messrs Plan Active Town and Regional Planners on behalf of Premier Fishing SA (Pty) Ltd, owner of Erf 3819, for the following;

- the amendment of the Overstrand Spatial Development Framework : 2006 (SDF) in terms of the provisions of the Municipal Systems Act (Act 32 of 2000), in order to develop the property for aqua culture purposes,
- the rezoning of Erf 3819, Gansbaai from Undetermined Zone to Agriculture Zone in terms of the provisions of Section 17 of the Land Use Planning Ordinance (Ordinance 15 of 1985),
- as well as a consent use (aqua culture) in terms of the provisions of the Gansbaai Zoning Scheme Regulations in order to develop an abalone farm on the subject property.

RESOLVED:

1. that the application for the rezoning of Erf 3819, Gansbaai from Undetermined Zone to Agricultural Zone in terms of the provisions of Section 16 of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985), **be approved;**
2. that the application for consent use (aqua culture) in order to conduct an abalone farm in terms of the provisions of Section 4.7 of the Gansbaai Zoning Scheme Regulations, **be approved;**
3. that the decision in paragraphs 1 and 2 above be subject to the following conditions:
 - (a) that prior to the submission of building plans a detailed site development plan generally in accordance with the amended Site Development Plan, Plan No BO14/SDP, dated April 2015 be submitted for approval by the Senior Manager: Town & Spatial Planning that amongst others shall also indicate detail of terracing required in connection with the grow out platforms as well as a detailed landscaping plan that incorporate measures to satisfactorily mitigate visual impact;

- (b) that a parking layout be submitted for approval by the Senior Manager: Town & Spatial Planning;
- (c) that the Site Development Plan be referred to the Overstrand Heritage and Aesthetics Committee for comment, which comment shall be incorporated in the design of the proposed buildings, prior to the submission of building plans;
- (d) that the approval does not absolve the applicant/owner from compliance with any other relevant legislation and/or Title Deed conditions;
- (e) that all other development parameters, as prescribed in the relevant Zoning Scheme, be complied with;
- (f) that all conditions imposed in the Services Report be complied with;
- (g) that the development be carried out in accordance with the provisions of the Environmental Authorisation and the Environmental Management Plan;
- (h) that building plans for buildings/structures be submitted to the Municipality for approval in terms of the National Building Regulations prior to the construction thereof;
- (i) that the conditions of Western Cape: Department of Agriculture, Eskom, Breede-Overberg Catchment Management Agency, Overberg District Municipality : Community Services, Western Cape : Department of Health, Department of Agriculture, Forestry and Fisheries and Cape Nature be adhered to;
- (j) that the applicant/owner be responsible for the appointment of an acoustic/noise consultant and the implementation of mitigation measures should any justified complaints with regard to noise/disturbance being received;
- (k) that prior to the construction of the processing plant details pertaining to mitigation measures to be incorporated in the design in order to ensure that the development will not detract from the amenity of the area by reason of noise, smells atmospheric emissions be submitted for approval by the Senior Manager: Town and Spatial Planning, and
- (l) that applicable rates and service tariffs, as determined by the annual budget be made applicable, which tariffs are automatically adjusted in terms of the annual budget.

4. that the applicant be notified of his/her right of appeal in terms of Section 62 of the Local Government : Municipal Systems Act No 32 of 2000 with regard to the above conditions of approval.

RECOMMENDATION TO THE COUNCIL:

that the application for the amendment of the Overstrand Spatial Development Framework, 2006 in order to change the reservation from industrial in relation to harbour industry and mariculture to agricultural purposes in relation to aquaculture purposes in order to conduct an abalone farm in terms of the provisions of the Municipal Systems Act, 2000 (Act 32 of 2000), **be approved.**

RESPONSIBLE OFFICIAL :	SW VAN DER MERWE
TARGET DATE FOR IMPLEMENTATION :	18 OCTOBER 2017
TARGET DATE TO INFORM APPLICANT :	18 OCTOBER 2017
TARGET DATE TO INFORM OBJECTOR :	18 OCTOBER 2017

The meeting adjourned at 10:18

DATE

R SMITH – EXECUTIVE MAYOR